

2019 City Council Proposed Consolidated Meeting Calendar

Current Schedule Structure

- Council Members participate in Work Sessions and Meetings occurring on approximately 50 unique calendar days each year.
- Additional time is required for TIRZ 1 & 2, MUTD, and Town Hall meetings, and various other meetings and events
- Staff involvement in City Council Meetings is routinely limited to managerial/executive level staff

Quarter 1 Schedule Comparison

A

January		
Regular Session	1-Jan	6:00 p.m.
Work Session	14-Jan	5:30 p.m.
Regular Session	15-Jan	6:00 p.m.
Work Session	21-Jan	5:30 p.m.
February		
Work Session	4-Feb	5:30 p.m.
Regular Session	5-Feb	6:00 p.m.
Work Session	18-Feb	5:30 p.m.
Regular Session	19-Feb	6:00 p.m.
Work Session	25-Feb	5:30 p.m.
March		
Work Session	4-Mar	5:30 p.m.
Regular Session	5-Mar	6:00 p.m.
Work Session	18-Mar	5:30 p.m.
Regular Session	19-Mar	6:00 p.m.
Work Session	25-Mar	5:30 p.m.

13 Meeting Dates

B

January		
Work Session	1-Jan	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	15-Jan	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	28-Jan	5:30 p.m.
February		
Work Session	5-Feb	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	19-Feb	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	25-Feb	5:30 p.m.
March		
Work Session	5-Mar	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	19-Mar	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	25-Mar	5:30 p.m.

8 Meeting Dates

Quarter 2 Schedule Comparison

A

April		
Work Session	1-Apr	5:30 p.m.
Regular Session	2-Apr	6:00 p.m.
Work Session	15-Apr	5:30 p.m.
Regular Session	16-Apr	6:00 p.m.
Work Session	22-Apr	5:30 p.m.
May		
Work Session	6-May	5:30 p.m.
Regular Session	7-May	6:00 p.m.
Work Session	20-May	5:30 p.m.
Regular Session	21-May	6:00 p.m.
Work Session	27-May	5:30 p.m.
June		
Work Session	3-Jun	5:30 p.m.
Regular Session	4-Jun	6:00 p.m.
Work Session	17-Jun	5:30 p.m.
Regular Session	18-Jun	6:00 p.m.
Work Session	24-Jun	5:30 p.m.

14 Meeting Dates

B

April		
Work Session	2-Apr	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	16-Apr	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	22-Apr	5:30 p.m.
May		
Work Session	7-May	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	21-May	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	27-May	5:30 p.m.
June		
Work Session	4-Jun	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	18-Jun	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	24-Jun	5:30 p.m.

8 Meeting Dates

Quarter 3 Schedule Comparison

A

July		
Work Session	1-Jul	5:30 p.m.
Regular Session	2-Jul	6:00 p.m.
Work Session	15-Jul	5:30 p.m.
Regular Session	16-Jul	6:00 p.m.
Work Session	22-Jul	5:30 p.m.
August		
Work Session	5-Aug	5:30 p.m.
Regular Session	6-Aug	6:00 p.m.
Work Session	19-Aug	5:30 p.m.
Regular Session	20-Aug	6:00 p.m.
Work Session	26-Aug	5:30 p.m.
September		
Work Session	2-Sep	5:30 p.m.
Regular Session	3-Sep	6:00 p.m.
Work Session	16-Sep	5:30 p.m.
Regular Session	17-Sep	6:00 p.m.
Work Session	23-Sep	5:30 p.m.

12 Meeting Dates

B

July		
Work Session	2-Jul	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	16-Jul	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	22-Jul	5:30 p.m.
August		
Work Session	6-Aug	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	20-Aug	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	26-Aug	5:30 p.m.
September		
Work Session	3-Sep	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	17-Sep	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	23-Sep	5:30 p.m.

8 Meeting Dates

Quarter 4 Schedule Comparison

A

October		
Work Session*	30-Sep	5:30 p.m.
Regular Session	1-Oct	6:00 p.m.
Work Session	14-Oct	5:30 p.m.
Regular Session	15-Oct	6:00 p.m.
Work Session	21-Oct	5:30 p.m.
November		
Work Session	4-Nov	5:30 p.m.
Regular Session	5-Nov	6:00 p.m.
Work Session	18-Nov	5:30 p.m.
Regular Session	19-Nov	6:00 p.m.
Work Session	25-Nov	5:30 p.m.
December		
Work Session	2-Dec	5:30 p.m.
Regular Session	3-Dec	6:00 p.m.
Work Session	16-Dec	5:30 p.m.
Regular Session	17-Dec	6:00 p.m.
Work Session	23-Dec	5:30 p.m.

13 Meeting Dates

B

October		
Work Session	1-Oct	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	15-Oct	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	21-Oct	5:30 p.m.
November		
Work Session	5-Nov	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	19-Nov	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	25-Nov	5:30 p.m.
December		
Work Session	3-Dec	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	17-Dec	2:00 p.m.
Regular Session		6:00 p.m.
Work Session	23-Dec	5:30 p.m.

7 Meeting Dates

Proposed Consolidated Schedule

- **Fewer Meeting Dates Will**

- Ease scheduling conflicts for Council members
- Reduce Council meeting expenses
- Alleviate recurring overtime work requirements

Proposed Consolidated Schedule

- **Daytime Work Session Allows**

- Broader opportunities for Citizen participation
- Inclusion of staff most knowledgeable of projects and work

Proposed Consolidated Schedule

▪ Inclusion of Staff Supports

- Substantive communication of information to Council by knowledgeable staff
- Employee learning and development opportunities with limited impact to budget

Achieving City Council Goals

- **1E: Increase community involvement and participation within local government**
- **2C: Identify opportunities for internal efficiencies and continuous improvement to effect a high performing organizational culture**
- **2E: Continuously provide a high level of customer service to our Citizens**

Alignment with Other Cities

