## McKINNEY COMMUNITY DEVELOPMENT CORPORATION Project Grant Application

Fiscal Year 2020

### **IMPORTANT:**

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at <a href="www.mckinneycdc.org">www.mckinneycdc.org</a>; by calling 972.547.7653 or by emailing <a href="mailto:cschneible@mckinneycdc.org">cschneible@mckinneycdc.org</a>
- Contact us to discuss your plans for submitting an application prior to completing the form.
- A completed application and all supporting documents are required to be submitted via email or on a thumb drive for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

• If you are interested in preliminary Board of Directors review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at <a href="www.mckinneycdc.org">www.mckinneycdc.org</a>, by calling 972.547.7653 or emailing <a href="mailto:cschneible@mckinneycdc.org">cschneible@mckinneycdc.org</a>.

Applications must be completed in full, using this form, and received by MCDC, via email or on a thumb drive, by 5:00 p.m. on the date indicated in schedule below.

### **2020 Project Grant Application Schedule**

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: December 30, 2019	January 23, 2020	February 27, 2020
Cycle II: March 31, 2020	April 23, 2020	May 28, 2020
Cycle III: June 30, 2020	July 23, 2020	August 27, 2020

### APPLICATION

**Project Grants** support for projects eligible for consideration under Sections 501 and 505 of the Texas Local Government Code. These include:

- Projects Related to the Creation or Retention of Primary Jobs
- Infrastructure Improvement Projects Necessary to Develop New or Expanded Business Enterprises
- Public Parks and Open Space Improvements
- Projects Related to Recreational or Community (city/public access) Facilities
- Professional and Amateur Sports and Athletic Facilities, including Children's Sports
- Entertainment, Tourist and Convention Facilities
- Projects Related to Low Income Housing
- Mass Transit-Related Facilities
- Airport Facilities

INFORMATION ABOUT YOUR ORGANIZA	TION		
Name: McKinney Parks Foundation			
Federal Tax I.D.: 82-3513537			
Incorporation Date: Sept 2017			
Mailing Address: 1205 Tucker St.			
City: McKinney	ST: T	X	Zip: 75069
Phone:		Email: mckinneypar	ksfoundation@gmail.com
Website: www.mckinneyparksfoundation.org			
Check One:			
<ul><li>Nonprofit − 501(c) Attach a copy of IRS</li><li>Governmental entity</li><li>For profit corporation</li><li>Other</li></ul>	S Detern	nination Letter	
Professional affiliations and organizations to which	n your or	ganization belongs:	
REPRESENTATIVE COMPLETING APPLIC	ATION	:	
Name: Rich Szecsy			
Title: Vice President Operations			
Mailing Address: 4807 Arbor Glen Dr.			
City: McKinney	ST: T	X	Zip: 75072
Phone:214-202-1379	Fax:		Email: szecsy1@sbcglobal.net

Page 2

CONTACT FOR COMMUNICATIO	NS BETWEEN M	ICDC AND ORGANIZATION:
Name: Rich Szecsy		
Title: Vice-President Operations		
Mailing Address: 4807 Arbor Glen Dr.		
City:McKinney	ST: TX	Zip: 75072
Phone: 214-202-1379		Email: szecsy1@sbcglobal.net
FUNDING		
Total amount requested: \$5924.89		
		form of volunteer hours. All work will be performed by ssembly, all installation and ground preparatory work.
Will funding be requested from any othe Support Grant)?	er City of McKinne	y entity (e.g. TIRZ Grant, City of McKinney Community
☐ Yes ⊠	] No	
Please provide details and funding requ	ested:	
PROJECT Start Date: April 2020	Comp	letion Date: June 2020
<b>BOARD OF DIRECTORS</b> ( <i>may be in</i> <b>Please see attachment</b>	ncluded as an attac	chment)

	DERSHIP STAFF ( <i>may be included as an attac</i> se see attachment	hment)		
Using	g the outline below, provide a written n	arrative no lor	nger than 7 pages in	length:
I.	<b>Applying Organization</b>			
	Describe the mission, strategic goals and object of paid staff and volunteers.	tives, scope of ser	vices, day to day operation	ons and number
	Disclose and summarize any significant, planne impact on the Project for which funds are reque	_	hanges and describe thei	r potential
II.	Project			
	<ul> <li>Outline details of the Project for which fund goals, objectives, end user.</li> </ul>	s are requested.	Include information rega	rding scope,
	<ul> <li>Describe how the proposed Project fulfills st benefits the McKinney community.</li> </ul>	trategic goals and	objectives for your organ	nization and
	<ul> <li>Please also include planned support activities fees if applicable.</li> </ul>	es, timeframe/sch	edule, and estimated use	and admission
	• Include the location for Project.			
	• Provide a timeline for the Project – from de	sign to completior	٦.	
	<ul> <li>Will the project be competitively bid?</li> </ul>			
	Are there plans for growth/expansion in fut	ure years?		
	Please provide the information requested	below:		
	<ul><li>An expansion/improvement?</li><li>A replacement/repair?</li><li>A multi-phase project?</li><li>A new project?</li></ul>	<ul><li>☐ Yes</li><li>☐ Yes</li><li>☐ Yes</li><li>☐ Yes</li></ul>	☐ No ☑ No ☑ No ☑ No	
	Has a feasibility study or market analysis	=	d for this proposed pro	ject? If so,
	please attach a copy of the Executive Summary	<b>.</b>		

Page 4

### Provide specific information to illustrate how this Project aligns with one or more of the goals and strategies adopted by McKinney City Council and McKinney Community Development:

- Eligible for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (refer to MCDC Grant Guidelines and/or page 1 of this application)
- Support cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and growth of McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Meet citizen needs for quality of life improvements, business development and sustainable economic growth for residents in the City of McKinney
- Demonstrate informed financial planning addressing long-term costs, budget consequences and sustainability of projects for which funding is requested

Indic	ate	which goal(s) listed above w	rill be supported by the pro	posed Project/Promotional/Event:
Has a	rec	quest for funding, for this Pro	oject been submitted to MC	CDC in the past?
		☐ Yes	lo	
	Da	ate(s):		
III.	F	inancial		
	•	Provide an overview of the organization mission, goals and		uding the impact of this grant request on
	•	Please attach your organization preceding two years. If audited	-	and audited financial statements for the please indicate why.
	W	hat is the total estimated cos	t for this Project?	
	\$	5924.89		
	<u>Pl</u>	lease provide a detailed bu	dget specific to the prop	osed Project.
	W	hat percentage of Project fur	nding will be provided by t	ne Applicant?
	Ar	e Matching Funds available?	Yes	□ No
		sh \$ -Kind \$10,000	Source Source MPF	% of Total % of Total 100

Page 5

Please provide details regarding other potential sources for funding. Include name of organization(s) solicited; date of solicitation; amount of solicitation and date that notice of any grant/award/loan is expected.

### IV. Marketing and Outreach

Describe marketing plans and outreach strategies for your organization and for the Project for which you are requesting funding – and how they are designed to help you achieve current and future goals.

### V. Metrics to Evaluate Success

Outline the metrics that will be used to evaluate success of the proposed Project. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

### **Acknowledgements**

### If funding is approved by the MCDC board of directors, Applicant will assure:

- The Project for which financial assistance is sought will be administered by or under the supervision of the applying organization.
- All funds awarded will be used exclusively for the purpose described in this application.
- Applicant owns the land, building or facility where the proposed project will be located. If the Applicant
  does not own the land, written acknowledgement/approval from the property owner must be included
  with the application. The letter must document the property owner is aware of the proposed use of the
  property or facility; and the property owner has reviewed the project plan and application, approves and
  supports the efforts of the Applicant.
- MCDC will be recognized in all marketing, advertising, outreach and public relations as a funder of the Project. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Organization's officials who have signed the application are authorized by the organization to submit the application.
- Applicant will comply with the MCDC Grant Guidelines in executing the Project for which funds were awarded.
- A final report detailing the successful completion of the Project, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Project.
- Grant funding is provided on a reimbursement basis subsequent to submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses. Up to 20% of the grant awarded may be withheld **until the final report on completion of the Project is provided to MCDC.**

• The required performance agreement will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120<sup>th</sup> day after the date the MCDC notifies the applicant of the violation.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

<b>Chief Executive Officer</b>	Representative Completing Application
Signature	Signature
	Rich Szecsy
Printed Name	Printed Name
	1/24/20
Date	Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

### **CHECKLIST:**

### **Completed Application:**

- $\sqrt{\phantom{a}}$  Use the form/format provided
- √ Organization Description
- $\lor$  Outline of Project: description, budget, goals and objectives
- $\sqrt{\phantom{a}}$  Indicate the MCDC goal(s) that will be supported by this Project
- ✓ Project timeline and location
- ✓ Plans for advertising, marketing and outreach
- √ Evaluation metrics
- ✓ List of board of directors and staff
- $| \sqrt{ } |$  Financials provided: organization's budget for current fiscal year; Project budget; audited financial statements
- √ Feasibility Study or Market Analysis if completed (Executive Summary)
- √ IRS Determination Letter (if applicable)

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT

FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE.



## McKinney COMMUNITY DEVELOPMENT CORPORATION Final Report

Funding Amount:	
Project:	
Start Date:	Completion Date:
Location of Project:	

### Please include the following in your report:

Narrative report on the Project

**Organization:** 

- Identify goals and objectives achieved
- Financial report budget as proposed and actual expenditures, with explanations for any variance
- Samples of printed marketing and outreach materials
- Photographs, slides, videotapes, etc.
- Performance against metrics outlined in application

## Please submit Final Report no later than 30 days following the completion of the Project/Promotional/Community Event to:

McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

Attn: Cindy Schneible

cschneible@mckinneycdc.org



# McKinney Community Development Corporation Supporting Narrative for: Community Landscaping Tool Storage Shed

### **Executive Summary**

During the Spring of and Summer of 2020 The McKinney Parks Foundation (MPF) will renovate and repurpose a shipping container donated by the McKinney Parks Department, which is now located on McKinney Parks Department property. The proposed project includes the interior and exterior restoration of the shipping container, procurement of tools and supplies, and necessary security and theft prevention devices.

The purpose of the shed/shipping container is to store tools for various volunteer community organizations that assist with the management, enhancement, restorations, and maintenance McKinney Park's properties. Such organizations include Dallas Off-Road Bicycles Association (DORBA), Eastside Garden Club, Blackland Prarie Master Naturalists, Collin County Master Gardeners, Young Men's Service League (YMSL), McKinney Garden Club, Finch Elementary Garden Club, Caldwell Elementary Garden Club, McKinney High School Environmental Club, Anchor Church, City of McKinney Adopt-a-Spot, and several local churches and schools, etc.

The Tool Storage will include rakes, shovels, wheel barrows, loppers, shears, and other hand tools commonly needed for park and grounds maintenance on approved McKinney Parks Department projects. The MPF will administer the distribution and collection of the tools to various groups and organizations. All tools will be marked with the MPF logo, and the "Donated by: MCDC" label and MCDC logo. The goal is for the renovation of the shipping container and acquisition of tools to take place during the Spring and Summer, so that the tools can be available for use by the Fall of 2020. The grant application will include all the costs associated with the interior/exterior renovation, and a baseline set of tools for community use. Additionally, tools donated from the community can now have a place to be safely stored. All labor for the project will be supplied on a volunteer basis by the McKinney Parks Foundation.



### **Organization Background**

The McKinney Parks Foundation has been in existence since 2017 with three main functions:

- Organizing volunteers to help with projects in conjunction with the McKinney PROS Department;
- Encourage engagement by residents in park activities and programs;
- Provide a structure for organizing educational opportunities about the natural environment.

The MPF coordinates teams of volunteers to work on projects in the parks such as maintenance of hike and bike trails, building nature trails, upkeep of parks and open spaces, and adding amenities. The MPF partners with other local organizations (e.g. Master Naturalists, Crepe Myrtle Trail, DORBA) to provide education to school children and other McKinney residents and visitors that are interested in learning about nature and the ecology of North Texas. The MPF Board of Directors is comprised of McKinney residents who have served on the Parks Advisory Board, a Master Naturalist, a licensed professional engineer, and others who have a keen interest in community involvement and enhancing the quality of life in McKinney.

In 2019 the McKinney Parks Foundation put over 100+ hours into the Community Center Trail, McKinney Greens, and other City of McKinney park properties:

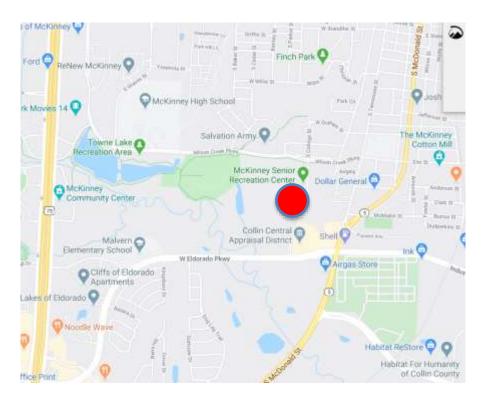
Year	Hrs	Value			
2017	50	\$ 1,272			
2018	110	\$ 2,797			
2019	617	\$15,690			

Total = 777 **\$19,759** 

This does not include the amount of materials that the McKinney Parks Foundation has either funded or had donated to support various projects.



### **Project Location**

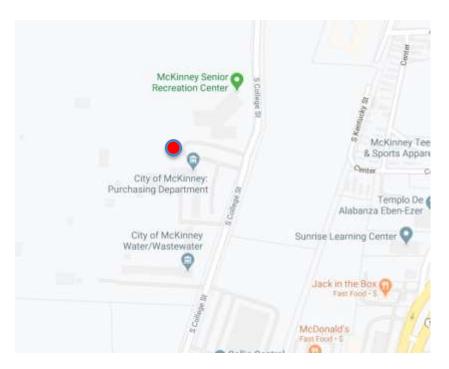


**Figure 1.** Property location. On City of McKinney Property used by the Purchasing Department and Parks and Rec Department.

This location has ample access for tool pick-up and delivery. It allows for expansion of additional donated materials such as gravel, erosion control materials, and the eventual storage for a mobile trailer so that tools can be taken directly to large projects.

Since it is located on City of McKinney property is also subject to the insurance and protections that accompany City of McKinney property.





**Figure 2.** Property location. On City of McKinney Property used by the Purchasing Department and Parks and Rec Department.



**Figure 3.** Exterior of shipping container. Which will be cleaned, painted.





Figure 4. Shipping container.



**Figure 5.** Shipping container and gravel pad for final location.



### **Financial Overview**

Ν	Л	Δ	TE	R	11/	lΔ	ς

Item	Qty	P	Per Total		Total	
Lumber (2x4) ext grade	20	\$	5.59	\$	111.80	
Lumber (2x6) ext grade	8	\$	8.59	\$	68.72	
Screws	1	\$	50.00	\$	50.00	
Hangers	20	\$	12.00	\$	240.00	
Trash bags (heavy duty)	3	\$	19.00	\$	57.00	
Interior/Exterior finish out	1	\$	2,250.00	\$	2,250.00	

Subtotal MATERIALS = \$ 2,777.52

### **EQUIPMENT**

Item	Qty	Р	er Total	Total		
Loppers	4	\$	26.31	\$	105.24	
Shears	4	\$	21.99	\$	87.96	
Leaf rake	4	\$	39.00	\$	156.00	
Landscape rake (3 pack)	1	\$	105.99	\$	105.99	
Shovel (round nose)	3	\$	32.54	\$	97.62	
Shovel (square nose)	3	\$	29.36	\$	88.08	
Shovel (landscape)	3	\$	27.37	\$	82.11	
Wheel barrow	6	\$	99.00	\$	594.00	
McLeod	4	\$	42.88	\$	171.52	
Rogue Prohoe Filed Hoes	3	\$	62.99	\$	188.97	
Rogue Prohoe	2	\$	109.94	\$	219.88	

Subtotal EQUIPMENT = \$ 1,897.37

### **SUPPLIES**

Item	Qty	P	er Total	Total
Security locks,cables,chain	1	\$	750.00	\$ 750.00
Miscellaneous	1	\$	500.00	\$ 500.00
				\$ -
				\$ -

Subtotal SUPPLIES= \$ 1,250.00

2020 MCDC Grant Request = \$ 5,924.89



### Summary

The McKinney Parks Foundation has become an integral part of the volunteer support system that maintains numerous Parks Department properties within the City. The majority of the work is self-funded. As the needs for the parks increases with a growing population, the resources that MPF needs to help maintain the properties also increases. The MPF has also seen tremendous growth in partnerships with other volunteer organizations within the City including Dallas Off-Road Bicycles Association (DORBA), Eastside Garden Club, Blackland Prarie Master Naturalists, Collin County Master Gardeners, Young Men's Service League (YMSL), McKinney Garden Club, Finch Elementary Garden Club, Caldwell Elementary Garden Club, McKinney High School Environmental Club, Ancho Church, several local churches and schools, etc

There a large need for a centralized tool storage location for use when these other organizations are helping to improve the community greenspaces. The partnership between the McKinney Parks Department and the McKinney Parks Foundation and its other connected groups, enhances community involvement and quality of life for McKinney residents. This will be turned in to a tool storage shed for community use. The McKinney Parks Foundation is asking the MCDC to continue to support the MPF's efforts with a project grant fund of \$5924.89 to support the construction and installation of the Community Tool Shed scheduled to begin in Spring 2020.

### **Key Contact**

Rich Szecsy, 214-202-1379, <a href="mailto:szecsy1@sbcglobal.net">szecsy1@sbcglobal.net</a>

### Board of Directors and Leadership Staff

Rick Moreno, President, drrmoreno@yahoo.com

Rich Szecsy, Vice-President Operations, szecsy1@sbcglobal.net

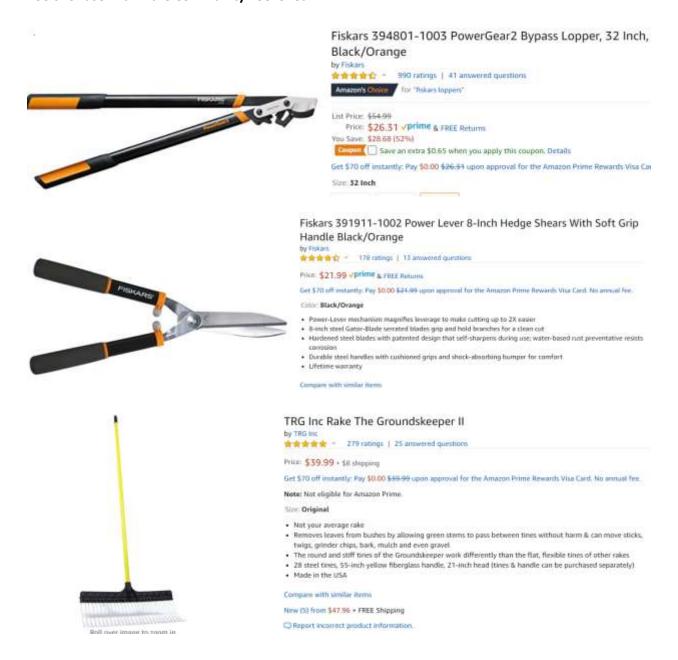
Greg Smith, Secretary, Ig.smith2412@att.net

Ellen Ataie, Director of Communications, ellenlataie@gmail.com

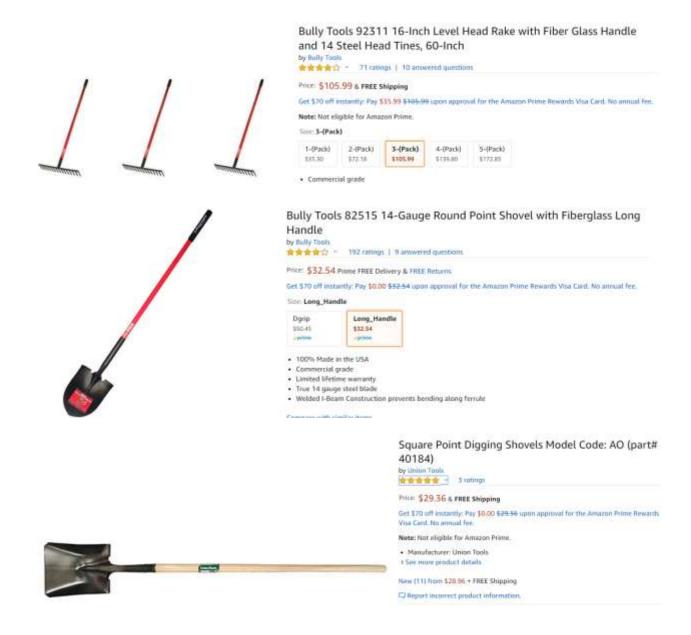


### **APPENDIX**

### **Tools for use within the Community Tool Shed:**















6 cu. ft. Poly Wheelbarrow with Dual Wheels

\*\*\*\*\* (344) • Write a Review Guestians & Answers (27)

• 6 cubic foot corresion proof poly tray

• Dual wheels for stability and control

• Durable steel handles with comfort grips

\$9698

Save up to \$100' on your qualifying purchase.

Apply for a Horner Depot Consumer Card



Nupla FHR-48 Heavy Gauge McLeod Fire Tool with Classic Handle and Butt Grip, 48" Handle Length by Nupla

List Price: \$66.09
Price: \$42.88 Prime FREE Delivery & FREE Returns
You Save: \$24.11 (36%)

Get \$70 off instantly: Pay \$0.00 \$42.88 upon approval for the Amazon Prime Rewards Visa Card. No annual fee.
Free Amazon product support included 

Size: 1-(Pack)

Used in building fire line raking
Made using thousands of strands making it unique and super strong in a non conductive environment
Effective general multipurpose digging tool
Cost effective and very easy to store

New & Used (11) from \$39.13 -/ prime FREE Shipping

Report incorrect product information.







Prohoe Field Hoes - 7" wide blade - Cotton Hoe, Fiberglass Handle

by Rogue 会会会会会 - 113 ratings | 10 answered questions

Price: \$62.99 & FREE Shipping

Thank you for being a Prime member. Get \$70 off instantly: Pay \$0.00 upon approval for the Amazon Prime Rewards Visa Card. No annual fee.

Note: Not eligible for Amazon Prime,

- · 7-inch-wide blade head is ideal for breaking sod, cultivating crops, or clearing small waste trees
- · Standard 60-inch fiberglass handle
- · Head is made of strong steel for long-lasting quality
- Ferrule is welded directly to the head for worry-free, guaranteed reliable use
- · Used by thousands of cotton growers, homeowners, and landscapers

Report incorrect product information.





15% off SuperHandy

### Prohoe Hoe/Rake - 7 Inch Blade, 54 Inch Handle

会会会会 - 26 ratings

Was: \$119.95

Price: \$109.94 & FREE Shipping

You Save: \$10.01 (8%)

Set \$70 off instantly: Pay \$39.94 \$109.94 upon approval for the Amazon Prime Rewards Visa Card. No ar

Note: Not eligible for Amazon Prime.

- · Heavy duty hoe/rake is a great tool for field, large beds and gardens alike
- · Designed for cultivating, grading, raking, grubbing and tamping
- · Hoe's carbon steel head is 7 x 9 inches with a curved sharpened edge
- Rake end sports five 75 x 2 inch teeth with beveled edges for easy cutting · Features a hard Northern Ash handle and is 54 inches in overall length

New (2) from \$109.94 + FREE Shipping

Report incorrect product information.