

August 5, 2020

Ms. Patricia Jackson
Facilities Construction Manager
City of McKinney
1550 S. College St. – Building A
McKinney, Texas 75069

RE: Additional Services Proposal for Owner's
Representative Services City of McKinney

Dear Ms. Jackson,

I am pleased to provide this proposal to you for Owner's Representative Services additional services for various projects located in McKinney, Texas.

These additional services should extend our services for two (2) projects which Spinelli Construction Services is currently working on for the City of McKinney at an hourly rate previously agreed upon in our proposal to you in January 2020.

Compensation:

The Fee, not to exceed Twenty-Four Thousand, One Hundred Dollars for PK4394 and Twenty-Four Thousand, One Hundred Dollars for PK4398 a total of Forty Eight Thousand and Two Hundred Dollars (\$48,200) shall be billable monthly.

City may request services from Owner's Representative for up to an additional 8 months at the same hourly rate.

Frequency of Invoicing and Terms of Payment:
SPINELLI Construction Services shall submit invoices monthly.

Respectfully,
SPINELLI Construction Services



Brenda Spinelli, CDT, LEED AP
President

2177 Buckingham Rd #252
Richardson, Texas 75081

