

**MINUTES OF THE  
BOARD OF COMMISSIONERS MEETING  
HOUSING AUTHORITY OF THE CITY OF MCKINNEY**

The regular meeting of the Housing Authority of the City of McKinney was held on March 24, 2020 at 4:30pm.

Chairwoman Brenda Carter called the meeting to order at 4:41 pm.

The following Commissioners were present.

Carter – via conference  
Simmons  
Roberts

The following staff was present.

Roslyn Miller

The following members of the public were present.

Ron McCorty

Invocation – Ada Simmons

Comments from the public – None

Consider/Discuss/Act on old business – There was none.

Consider/Discuss/Act on Minutes of the meetings held as follows.

February 25, 2020 (03.23.20.01) – Commissioner Ada Simmons motioned to approve the minutes as presented. Commissioner Debbie Roberts seconded the motion. A vote was taken with the results as follows.

Ayes: Simmons  
Roberts  
Carter

Nays: None

Consider/Discuss/Act on MHA Resident Council Minutes/Update – No update provided.

Consider/Discuss/Act on Development Updates – Ron McCorty with Carleton Management provided the reports for the Newsome Homes and Merritt McGowan Manor Apartments.

Consider/Discuss/Act on Financials – Tenant Account receivables (03.25.20.02) there were none.

Consider/Discuss/Act on January Financials (03.25.20.03) Commissioner Roberts motioned to approve the financials as submitted. Commissioner Ada Simmons seconded the motion. A vote was taken with the following results.

Ayes: Simmons  
Roberts  
Carter

Nays: None

Consider/Discuss/Act on Fiscal Year 2019 Audit (03.25.20.04) – Commissioner Simmons motioned to approve the final draft for submission barring any significant changes. Commissioners Roberts seconded the motion. A vote was taken with the following results.

Ayes: Simmons  
Roberts  
Carter

Nays: None

The monthly bank statements were provided to the Chairperson for review.

Consider/Discuss/Act on Overview of the PHA programs. Staff presented the monthly operations reports.

Consider/Discuss/Act on Five Year PHA Plan & 2020 Annual PHA Plan and Certification Documents (03.25.20.05) – Commissioner Ada Simmons motioned to approve all of the items as presented. Commissioner Roberts seconded the motion. A vote was taken with the following results.

Ayes: Simmons  
Roberts  
Carter

Nays: None

Consider/Discuss/Act on changes the Admissions and Occupancy Policy and Administrative Plan (03.25.20.06) – Commissioner Ada Simmons motioned to approve the recommended changes in the event of a Shortfall of Funding. Commissioner Roberts seconded the motion. A vote was taken with the following results.

Ayes: Simmons  
Roberts  
Carter

Nays: None

Consider/Discuss/Act on changes to the MHA Personnel Policy (03.25.20.07) – Commissioner Roberts motioned to approve the recommended changes to the policy including the emergency COVID-19 actions. Commissioner Simmons seconded the motion. A vote was taken with the following results.

Ayes: Simmons  
Roberts  
Carter

Nays: None

Consider/Discuss/Act on Request for Proposals for the 2020 Lawn Care & Maintenance Service (03.25.20.08) – Commissioner Simmons motioned to approve the recommended selection as presented. Commissioner Roberts seconded the motion. A vote was taken with the following results.

Ayes: Simmons  
Roberts  
Carter

Nays: None

Executive Directors Report – Staff provided the board information regarding the actions the agency would be taking in light of the Novel Corona Virus pandemic. Also, staff made the board aware of the call from Congressman Van Taylor in support of our Resident Services Program Award.

Chairman's Report –Chairwoman Carter thanked staff and the board members for their service and attendance.

The Chairwoman called for a motion to adjourn. Commissioner Roberts motioned to adjourn the meeting. Commissioner Simmons seconded the motion. The meeting adjourned at 5:47pm.

  
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Chairman

  
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Secretary

05.26.2020

Date