

McKINNEY PUBLIC LIBRARY SYSTEM ADVISORY BOARD

APRIL 20, 2017

The McKinney Public Library System Advisory Board met in regular session in the Meeting Room of the John and Judy Gay Library, 6861 W. Eldorado Parkway, McKinney, Texas on April 20, 2017 at 5:00 p.m.

Board members Present: Joann Pond, Peter Samsury, Joseph Closs, Cheryl Darveaux, Lauren Smith-Carter.

Absent: Library Director Spencer Smith, Board member Coretta Lule, Board member, Amanda Hamilton.

The meeting was called to order at 5:00 p.m. after determining a quorum was present.

There was one guest present.

17-402 Minutes of the Library Advisory Board Meeting of March 16, 2017

Board members unanimously approved the motion by Board member Joann Pond, seconded by Board member Joseph Closs, to approve Minutes of the Library Advisory Board Meeting of March 16, 2017.

17-403 Chairman Samsury called for the Genealogy and ESL Report. Library Supervisor Susan Kusterbeck presented the Genealogy and ESL Report: There has been an increase in patrons and their requests for Genealogy information for the past two years. The information that is most requested is for obituaries from the McKinney newspapers. These newspapers that the department has on microfilm date back to 1884. Other requests are for look-ups of family names in the books we carry, information on the patron's house for Historical Designation, and general genealogy information. During the past year, we have partnered with the North Collin County Genealogy Society. Members of the Society now assist patrons with their Genealogy on the first Sunday of the month. These members are also in the process of indexing the McKinney Tax Rolls that we recently received from the City. The rolls date back to

1919.

In October, the Library participated in the Texas Genealogy Lock-In. This event took place on a Friday from 12:00 – 11:00 p.m. There were 21 libraries in Texas that took part in this event. It consists of webinars, skyping with Genealogy experts and a chance for patrons to work on their Genealogy in the Library after hours. We had 19 attendees for this event and the North Collin County Genealogy Society members volunteered to assist with all aspects of the program. We plan to participate again in this on October 20th.

We have also had programs on the Library of Congress, Portal to Texas History, FamilySearch.org and Ross Cemetery. Ross Cemetery is an historic McKinney cemetery that is the final resting place of slaves, the city's earliest residents, and 62 veterans -- and counting -- from four wars.

Starting in May, the Genealogy Department will be conducting monthly classes at the McKinney Senior Center. On June 4th, we will have our Beginner's class. The Genealogy Society reserves their June meeting to assist the beginners that attend the Library's program. English as a Second Language (ESL) Classes: First thing I want to do is invite you all to the ESL party we will be having on April 27, 2017 for our last ESL class. The students will receive certificates with their families present. In the last three sessions of ESL classes, we have served 218 students. We have four levels of classes in the Fall session and five in the Spring and Summer sessions. In our Fall session, students from the Job Corps were included. Due to a high registration from the community, we were not able to accommodate them this Spring. After taking in to account the drop out or no show rate this Spring, I plan to include the Job Corps students in the Summer session. The Spring session usually has a smaller drop off rate than it has had this session. This is due to students deciding to take classes at the Community College, change of work

schedules, spring sports, and their children's additional after school activities. We have a group of nine dedicated volunteers who teach these classes. Some of our volunteers are new, some have been with us for years. Their backgrounds range from a retired Dean of French to a volunteer whose parents relied on ESL classes when they came from Germany to Chicago and wanted to give back to her community. Interlibrary loans have increased in the past year: Patrons are now allowed to have five Interlibrary Loans at one time which is an increase from two. Due to staff changes, we have been fortunate for Larry Dishman to come from John and Judy Gay Library (JJGL) twice a week to assist with the loans. We anticipate his coming to Hall full time once the part-time library assistant position is filled at JJGL. Larry and Rebecca Hantson work well together. Rebecca had to take on the majority of Interlibrary Loan responsibilities and had done a great job in keeping the service running smoothly. The change in staffing has created the opportunity for the Interlibrary Loan staff to make changes which will streamline the process, enabling staff to keep up with the increased amount of loans that we receive and send to other libraries. Since the switch to the Koha system, the Interlibrary Loan Service we (OCLC) use has had problems communicating with Koha. In a normal situation, patrons can place Interlibrary Loans on their own through the Library's website and OCLC. With the problems in communication, patrons could not do this. This caused frustration on the patron's part and increased workload on Library staff, as requests had to be manually entered. After almost six months, the two systems are now communicating which has been a relief for all involved.

- 17-404** Chairman Samsury called for the Director's Report. Library Manager Lisa Bailey presented the Director's Report: First thing is, Spencer apologizes for missing two consecutive meetings. He will return for next month's Board meeting. You have his statistical report in front of you. On the

scorecard page you will notice that our Library status is below and the reason for that is our Attendance per Children's Program is low and the reason for this is that we did not market our Spring Break programs. We did not have the attendance this year that we did last year and we plan to make some changes to increase attendance for next year. Any below status lowers our status overall. In other news, last night, City Council approved Hidell and Associates to be our architects for our expansion and renovations for John and Judy Gay Library. Hidell is located out of Carrollton, Texas and their website is www.Hidell.com. They have worked with us in the past when we were building our Roy and Helen Hall Library. They do great work. We will learn a little bit more about our timeline during our meeting next week. We have had some new staff transitions. Our Youth Services department is under new management. Gary Landeck has agreed to be our interim Youth Services coordinator. Gary will be based most of the time out of John and Judy Gay Library location. Finally you have a copy of our updated meeting use room policy. Administrative Assistant Alicia Quiroz will be the one to talk to regarding all meeting room reservations. The meeting room policy will be posted on our library website. Each time someone shows interest in reserving a room will receive a copy of our meeting room usage policy.

Board members unanimously approved the motion by Board member Cheryl Darveaux, seconded by Board member Lauren Smith-Carter, to adjourn. Chairman Samsury adjourned the meeting at 5:33 p.m.

PETER SAMSURY
Chairman