



20-0853

TITLE: Consider/Discuss/Act on a Resolution Awarding a Contract to Sonic - Richardson F, LLC DBA North Central Ford for Ford OEM Parts and Service

COUNCIL GOAL: Operational Excellence
(2B: Balance available resources to accommodate the growth and maintenance needs of the city)

MEETING DATE: October 6, 2020

DEPARTMENT: Public Works

CONTACT: Julia Hunt, Interim Director of Public Works
Johnny Briggs, Fleets Operation Supervisor

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This Resolution authorizes award of a fixed priced contract with Sonic Richardson F, LLC DBA North Central Ford of Richardson, TX for Ford OEM Parts and Service.

BACKGROUND INFORMATION:

- The City issued Invitation to Bid 20-32FP, Ford OEM Parts and Service on August 9, 2020.
 - Advertised in McKinney Courier Gazette
 - Posted on McKinney TV
 - 121 matching eBid supplier notifications
- In response to all notices published, two (2) bids were received on August 27, 2020:
 - Sonic Richardson F, LLC DBA North Central Ford of Richardson, TX
 - Bob Tomes Ford Inc. of McKinney, TX
- An evaluation team comprised of City staff, review and ranked the bids based on the following criteria:

- 40% Cost of Parts and Repair
 - 30% Delivery Time of Parts
 - 30% Reputation of The Bidder and Bidder's Goods or Services Verified Through Reference Checks
- The purpose of this contract is to provide the Fleet Department with the ability to utilize contractual services to obtain Ford OEM Parts and Service under a fixed price contract on an as needed basis.
- The evaluation team recommends Sonic Richardson F, LLC DBA North Central Ford of Richardson, TX as the best value for the City.
- Contract will commence on date of award and continue for one (1) year period with additional two (2) one-year terms.

FINANCIAL SUMMARY:

- Funding for these services is budgeted in account 002-9999-603-8415
- Department anticipated fiscal year annual spend is \$50K - \$60K

BOARD OR COMMISSION RECOMMENDATION:

- N/A

SUPPORTING MATERIALS:

[Resolution](#)

[Evaluation Summary](#)

[Bid Tabulation](#)