



15-786

TITLE: Consider/Discuss/Act on a Resolution Authorizing the Interim City Manager to Enter into a Lease Agreement with Dell Marketing for Computer Refresh Equipment and Accessories

COUNCIL GOAL: Operational Excellence

MEETING DATE: August 18, 2015

DEPARTMENT: Department of Information Technology

CONTACT: Chris Chiancone, CIO

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This Resolution authorizes award of contract to Dell Marketing for Computer Refresh Equipment and Accessories and allows the City Manager to enter into a thirty-six (36) month lease agreement for equipment and accessories.
- Refresh equipment consists of desktops, laptops, monitors and accessories.

BACKGROUND INFORMATION:

- The Request for Proposals, 15-58RFP was advertised on May 24, 2015.
- A total of six (6) proposals were received and opened on June 18, 2015.
- A committee of three evaluators reviewed and ranked the proposals based on the following criteria:
 1. Total Proposed Price
 2. Qualifications / Experience & References
 3. Proposed Products & Services
 4. Technical Support & Warranty
- Recommended as best value for the City with the highest weighted score is Dell Marketing.
- Lease agreement shall commence upon execution by each of the parties and continue for thirty-six (36) months with one (1) twelve (12) month renewal option.

FINANCIAL SUMMARY:

- Lease desktops, laptops and monitors: \$482,877.63 per year.
- Information Technology Fund budget is available, no requirement to transfer funds.

BOARD OR COMMISSION RECOMMENDATION:

- N/A

SUPPORTING MATERIALS:

[Resolution](#)

[Compiled Result](#)

[Dell Financial Services Best and Final Offer](#)

[Cost Savings](#)

[Specifications](#)

[Dell Proposal](#)