



16-710

**TITLE:** Consider/Discuss/Act on a Resolution Awarding a Contract to Collars, Caps, Cuffs, N' Things of Dallas, Texas, and Groggy Dog of McKinney, Texas, for the Purchase of Uniforms and Recreational Clothing

**COUNCIL GOAL:** Operational Excellence

**MEETING DATE:** July 19, 2016

**DEPARTMENT:** Purchasing

**CONTACT:** Ian Coubrough, Purchasing Supervisor

**RECOMMENDED CITY COUNCIL ACTION:**

- Approval of Resolution

**ITEM SUMMARY:**

- This Resolution authorizes award of a fixed price contract with Collars, Caps, Cuffs, N' Things of Dallas, Texas, and Groggy Dog of McKinney, Texas, for the purchase of uniforms and recreational clothing.

**BACKGROUND INFORMATION:**

- The City issued Invitation to Bid 16-63FP Uniforms & Recreational Clothing on May 1, 2016.
- Nine (9) bids were received on May 19, 2016.
- An evaluation team comprised of three City employees reviewed and ranked the bids based on the following criteria:
  - Price
  - Reputation of the bidder(s) and of bidders' goods or services verified through references
  - Extent to which the goods or services meet the City's needs
  - Delivery time after receipt of order
- The evaluation team recommends awarding Collars, Caps, Cuffs, N' Things line items 1-30 and Groggy Dog line 35 as the best value for the City.
- The evaluation team further recommends no award for line items 31-34

(Outerwear). Bids submitted on these lines did not meet the City's needs. These items will be awarded on a future informal solicitation per Chapter 11 of the City's Purchasing Policy.

- Contract will commence on date of award and continue for a two (2) year period with three (3) one (1) year renewal options.

**FINANCIAL SUMMARY:**

- Funding for these items are currently budgeted in various City department clothing accounts.

**BOARD OR COMMISSION RECOMMENDATION:**

- NA

**SUPPORTING MATERIALS:**

[Resolution](#)

[16-63FP Bid Tab](#)