



17-152

TITLE: Consider/Discuss/Act on a Resolution Authorizing the Award of a Contract to Global Building Maintenance of Dallas, Texas, for City Wide Janitorial Services

COUNCIL GOAL: Operational Excellence

MEETING DATE: February 7, 2017

DEPARTMENT: Public Works

CONTACT: David Brown, Director of Public Works
Brian Caraway, Facility Maintenance Superintendent

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This Resolution authorizes award of a fixed price contract for all items listed within bid to Global Building Maintenance of Dallas, Texas to provide City wide janitorial services.

BACKGROUND INFORMATION:

- The City issued Invitation to Bid 17-24FP, Janitorial Services- City Wide in December 2016.
- Six (6) bids were received on January 12, 2017.
- An Evaluation Team, comprised of four City employees, reviewed and ranked the bids based on the following criteria:
 - Price
 - Reputation of the bidder and of bidder's goods or services verified through reference checks
 - Extent to which the goods or services meet the needs of the City
 - Bidder's past relationship with the City of McKinney
- The Evaluation Team recommends Global Building Maintenance as the best value for the City of McKinney.
- Contract will commence on date of award and continue for a one (1) year period

with four (4) one (1) year renewal options.

FINANCIAL SUMMARY:

- Annual base cost for services which includes monthly, quarterly and bi-annual services totals \$362,700. Upon request services are not included in this total.
- Funding for these services are budgeted in account: 001-4117-433-8516

BOARD OR COMMISSION RECOMMENDATION:

- NA

SUPPORTING MATERIALS:

[Resolution](#)

[Scoring Summary](#)

[Bid Tab](#)