



17-973

**TITLE:** Consider/Discuss/Act on a Resolution Approving Garver as the Engineer of Record for the McKinney National Airport

**COUNCIL GOAL:** Operational Excellence

**MEETING DATE:** October 3, 2017

**DEPARTMENT:** McKinney National Airport

**CONTACT:** Ken Wiegand, Airport Director  
Lisa Littrell, Purchasing Manager

**RECOMMENDED CITY COUNCIL ACTION:**

- Approval of Resolution

**ITEM SUMMARY:**

- This Resolution approves Garver as the most qualified firm to provide on call professional services for the McKinney National Airport as Engineer of Record.

**BACKGROUND INFORMATION:**

- The Federal Aviation Administration and Texas Department of Transportation, Division of Aviation, allows for an on call professional service provider to be selected for a period of five years beginning October 2017.
- The City issued a Request for Qualifications (RFQ) for On Call Professional Engineering Services (17-35RFQ) in June 2017.
- Four (4) professional engineering firms submitted their Statement of Qualifications in response to 17-35RFQ.
- A committee consisting of four (4) staff members from McKinney National Airport and Development Services reviewed and ranked the Statements of Qualifications based on the following criteria:
  - Firm and Individual Qualifications
  - Capacity and Ability to Perform Work
  - References
- Of the four (4) firms that submitted Statements of Qualifications in response to 17-35RFQ, Garver was determined to be the most qualified.

- Garver will remain the Engineer of Record for five (5) years.

**FINANCIAL SUMMARY:**

- The individual contracts will be funded through the approved City budget.
- The contracts will be prepared and executed in accordance with the Purchasing Policy.

**BOARD OR COMMISSION RECOMMENDATION:**

- N/A

**SUPPORTING MATERIALS:**

[Resolution](#)