



18-170

TITLE: Consider/Discuss/Act on a Resolution Approving Pre-Qualified Firms to Provide Architectural and Engineering Services Related to the Design and Construction of Multiple Projects in the City of McKinney and Authorizing the City Manager to Execute Professional Services Contracts for These Services as Needed

COUNCIL GOAL: Operational Excellence

MEETING DATE: February 20, 2018

DEPARTMENT: Public Works

CONTACT: Patricia L. Jackson, PE, Facilities Construction Manager
David T. Brown, PE, Director of Public Works

RECOMMENDED CITY COUNCIL ACTION:

- Approval of the Resolution.

ITEM SUMMARY:

- This Resolution approves pre-qualified firms to provide architectural and engineering services related to the design and construction of multiple projects in the City of McKinney. In addition, this Resolution authorizes the City Manager to execute professional services contracts not in excess of \$50,000, with these firms, as needed.

BACKGROUND INFORMATION:

- The City of McKinney utilizes on-call professional services contracts to complete miscellaneous tasks.
- The City of McKinney issued a request for qualifications for architectural and engineering services related to the design and construction of multiple projects in the City of McKinney (RFQ18-16) in December 2017.

- Twenty-six (26) architectural and engineering firms submitted their statements of qualification information in response to RFQ18-16.
- The review and evaluation committee was composed of four (4) staff members from the Engineering, Parks, Public Works and Purchasing departments. The committee members reviewed and ranked the statements of qualifications based on the following criteria:
 - Firm and individual qualifications
 - Prior successful experience on public projects
 - Capacity to perform the work
 - Project management plan
 - Knowledge of City of McKinney codes and ordinances
 - References
- Of the twenty-six (26) firms that submitted statements of qualification for architectural and engineering services, the following five (5) firms were determined to be the most qualified in the selection pool:
 - Brinkley Sargent Wiginton
 - Conduit Architecture + Design
 - Quorum Design, Spaces, People
 - VAI Architects
 - Gensler
- When miscellaneous architectural and engineering services are required, a fee proposal will be selected from one of the firms listed above in accordance with the Purchasing Policy.
- The firms will remain pre-qualified for professional services contracts for a period of at least three (3) years.

FINANCIAL SUMMARY:

- The individual contracts will be funded through approved CIP project and/or City budget.
- The contracts will be prepared and executed in accordance with the Purchasing Policy.

BOARD OR COMMISSION RECOMMENDATION:

- N/A

SUPPORTING MATERIALS:

[Resolution](#)
[RFQ18-16 Evaluation Summary](#)