



18-171

**TITLE:** Consider/Discuss/Act on a Resolution Awarding Contracts to Lawn Star Landscape of McKinney, Texas and DWW Landscaping, LLC of McKinney, Texas for Mowing and Grounds Maintenance

**COUNCIL GOAL:** Operational Excellence

**MEETING DATE:** February 20, 2018

**DEPARTMENT:** Parks and Recreation  
Purchasing

**CONTACT:** Michael Kowski, AICP, CUD, Director of Parks and Recreation  
Rosanne Lemus, CPPB, Contract Administrator

**RECOMMENDED CITY COUNCIL ACTION:**

- Approval of Resolution

**ITEM SUMMARY:**

- This Resolution authorizes an award of a fixed price contract with Lawn Star Landscape of McKinney, Texas and DWW Landscaping, LLC of McKinney, Texas

**BACKGROUND INFORMATION:**

- The City issued Invitation to Bid 18-25FP Mowing and Grounds Maintenance Services on January 14, 2018.
  - Advertised in McKinney Courier Gazette
  - Posted on McKinney TV
  - 231 eBid Supplier Notifications
- In response to all notices published, seven (7) bids were received on February 1, 2018.
- An evaluation team comprised of three Parks Maintenance staff members reviewed and ranked the bids based on the following criteria:
  - 50% Purchase Price
  - 30% Reputation of the Bidder and of the Bidder's Goods or Services verified through reference checks
  - 20% Equipment

- The evaluation team recommends awarding Lawn Star Landscape the following:  
Section A: Medians  
Section A2: Right-of-Ways  
Section B: Park Sites & Future Parks Sites, Line Item #6  
Section C: Fire Stations & Public Safety
- Additionally, the evaluation team recommends awarding DWW Landscaping, LLC the following:  
Section B: Park Sites & Future Parks Sites, all Line Items with the exception of Line Item #6.
- Contract will commence on date of award and continue for a one (1) year period with two (2) one (1) year renewal options.

**FINANCIAL SUMMARY:**

- Contract value is an estimated \$515,000 annually and is budgeted in account: 001-4306-453-8514.

**BOARD OR COMMISSION RECOMMENDATION:**

- N/A

**SUPPORTING MATERIALS:**

[Resolution](#)

[Scoring Summary](#)

[Bid Tab](#)