



18-737

TITLE: Consider/Discuss/Act on a Resolution Awarding a Contract to Speedpro Imaging of Richardson, Texas, Signarama McKinney of McKinney, Texas, Colorworks Printing of Allen, Texas and Wingfield Signs & Graphics of Richland Hills, Texas to Provide Fabrication and Installation of Custom Signs and Banners

COUNCIL GOAL: Operational Excellence
(2B: Balance available resources to accommodate the growth and maintenance needs of the city)

MEETING DATE: September 4, 2018

DEPARTMENT: Purchasing & Communications and Marketing

CONTACT: Lisa Littrell, Purchasing Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This Resolution authorizes award of a contract to Speedpro Imaging of Richardson, Texas, Signarama McKinney of McKinney, Texas, Colorworks Printing of Allen, Texas, and Wingfield Signs & Graphics of Richland Hills, Texas to provide fabrication and installation of Custom Signs & Banners to the City on an as needed basis.

BACKGROUND INFORMATION:

- The City of McKinney issued a request for proposals (18-18RFP) for Custom Signs & Banners on May 6, 2018 to 492 vendors.
- Six (6) vendors submitted Proposals in response to the RFP on May 24, 2018.
- An Evaluation Team, comprised of three City employees, reviewed and ranked the Proposals based on the following criteria:
 - Qualifications and experience
 - Percentage discount
 - Reputation of the bidder and the bidder's goods or services verified through references submitted

- Delivery schedule/time
- Of the 6 vendors that submitted Proposals, the Evaluation Team recommends awarding a contract to the following 4 vendors:
 - Speedpro Imaging - Richardson, TX
 - Signarama - McKinney, TX
 - Colorworks Printing - Allen, TX
 - Wingfield Sign and Graphics - Richland Hills, TX
- Contract shall commence on date of award and continue for a three (3) year period with option renew for two (2) additional one (1) year periods.

FINANCIAL SUMMARY:

- Funding is available in various citywide accounts.

BOARD OR COMMISSION RECOMMENDATION:

- N/A

SUPPORTING MATERIALS:

[Resolution](#)