



18-948

TITLE: Consider/Discuss/Act on a Resolution Awarding a Contract to CJA Enterprises LLP of Collinsville, Texas for Street Materials

COUNCIL GOAL: Operational Excellence

MEETING DATE: November 6, 2018

DEPARTMENT: Public Works - Streets and Drainage Maintenance;
Purchasing

CONTACT: David Brown, P.E., Public Works Director
Lisa Littrell, CPPO, CPPB, Purchasing Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This Resolution authorizes award of a fixed price contract with CJA Enterprises LLP of Collinsville, Texas for the purchase of Street Materials on an as needed basis.

BACKGROUND INFORMATION:

- The City issued Invitation to Bid 18-62FP Street Materials on September 9, 2018.
 - Advertised in the McKinney Courier Gazette
 - Posted on McKinney TV
 - 699 matching eBid Supplier Notifications
- In response to all notices published four (4) bids were received and opened on October 4, 2018.
- An evaluation team comprised of three City employees reviewed and ranked the bids based on the following criteria:
 - 50 Points: Purchase Price
 - 20 Points: Reputation of the Bidder and of the Bidder's Goods, or Services Verified through Reference Checks

- 30 Points: Delivery Time
- The evaluation team recommends awarding CJA Enterprises LLP as the best value for the City.
- The contract will permit the Public Works Department to purchase topsoil and various grades of aggregate and sand materials to be utilized for different maintenance and construction work.
- Contract will commence on date of award and continue for a one (1) year period with two (2) one (1) year renewal options.

FINANCIAL SUMMARY:

- Funding is currently budgeted in various Public Works' materials accounts.

BOARD OR COMMISSION RECOMMENDATION: NA

SUPPORTING MATERIALS:

[Resolution](#)

[Bid Tabulation](#)