



20-0622

TITLE: Consider/Discuss/Act on a Resolution Awarding a Contract to Jerry Carpenter Excavation of Allen, Texas for the Mowing and Cleanup Services for Dams

COUNCIL GOAL: Operational Excellence
(2B: Balance Available Resources to Accommodate the Growth and Maintenance Needs of the City)

MEETING DATE: July 21, 2020

DEPARTMENT: Public Works - Drainage
Procurement Services

CONTACT: Julia Hunt, Public Works Director
Lisa Littrell, CPPO, CPPB, Procurement Services Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This Resolution authorizes award of a fixed price contract with Jerry Carpenter Excavation of Allen, Texas for the Mowing and Cleanup Services for Dams, to be used on an as needed basis.

BACKGROUND INFORMATION:

- The City issued Invitation to Bid 20-39FP Mowing and Cleanup Services for Dams on June 7, 2020.
 - Advertised in the McKinney Courier Gazette
 - Posted on McKinney TV
 - 144 matching eBid Supplier Notifications
- Out of 144 supplier notifications, four (4) bids were received on June 25, 2020.
- A committee comprised of staff from the Drainage and Street Department, reviewed and ranked the bids based on the following criteria:

- 40 Points: Price and Best Value
- 30 Points: Capacity to Perform Work verified through Equipment List, Personnel List and Number of Years Experience
- 30 Points: Reputation of the Respondent and of the Respondent's Services verified through References
- Based on the results of the evaluation process, the evaluation team has recommended the award of this contract go to the highest evaluated respondent, Jerry Carpenter Excavation.
- Contract will commence on date of award and continue for a one (1) year period with two (2) one (1) year renewal options.

FINANCIAL SUMMARY:

- Funding for these services are currently budgeted in the Drainage account 006-4505-503-8516.

BOARD OR COMMISSION RECOMMENDATION:

- N/A

SUPPORTING MATERIALS:

[Resolution](#)

[Bid Tabulation](#)

[Scoring Summary](#)