



21-0052

TITLE: Consider/Discuss/Act on a Resolution Authorizing the City Manager to Execute the First Amendment to Professional Services Contract with Berry Dunn McNeil & Parker, LLC. dba BerryDunn for Professional Services Related to the Enterprise Resource Planning Project

COUNCIL GOAL: Operational Excellence
(2B: Balance available resources to accommodate the growth and maintenance needs of the city)

MEETING DATE: January 19, 2021

DEPARTMENT: Department of Information Technology

CONTACT: Sid Hudson, Chief Information Officer
Steve Tilton, Assistant City Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution.

ITEM SUMMARY:

- This Resolution authorizes the City Manager to execute a first amendment to the professional services contract with BerryDunn to include Phase II - Project Management - Installation and Implementation of the City's ERP project (IT10007) for an increase in the contract amount from \$85,200 (Phase I) to \$1,469,615.00 and authorizing all necessary supplemental agreements under said contract up to an aggregate contract amount, inclusive of any additional supplemental agreements, not to exceed \$1,616,576.50.

BACKGROUND INFORMATION:

- The original contract with BerryDunn was approved by City Council on February 6, 2018.
- Phase II - Project Management for Installation and Implementation of the City's ERP project was included as an add alternate in the original request for proposal, 17-38RFP, in which BerryDunn included in their proposal response.

- Upon successful completion of Phase I with BerryDunn, the City has opted to amend the original contract to include Phase II services.
- BerryDunn submitted a revised proposal in the amount of \$1,384,415 for these Phase II services which has been reviewed by the Information Technology Department and include:
 - Project Management
 - Vendor Deliverable Review
 - Implementation Activity Participation
 - User Acceptance Training (UAT) Facilitation
 - Management of Training Activities
 - Go-live Planning
 - Project Closeout and Lessons Learned

FINANCIAL SUMMARY:

- This Resolution authorizes a first amendment with BerryDunn for an increase in the contract amount by \$1,384,415 from \$85,200.00 to a total aggregate contract amount of \$1,469,615.00.
- Staff is requesting approval of a contract not to exceed (NTE) amount, inclusive of any additional supplemental agreements, of \$1,616,576.50 in the event additional professional services are required during the remainder of the project.
- Upon approval of this item, and two companion items on this same agenda, \$1,479,309.29 will remain in IT1007

BOARD OR COMMISSION RECOMMENDATION:

- N/A

SUPPORTING MATERIALS:

[Resolution](#)