



# CITY OF MCKINNEY, TEXAS

## Legislation Details (With Text)

<b>File #:</b>	18-1031	<b>Name:</b>	Generator Maintenance
<b>Type:</b>	Resolution	<b>Status:</b>	Consent Item
		<b>In control:</b>	City Council Regular Meeting
<b>On agenda:</b>	12/4/2018	<b>Final action:</b>	
<b>Title:</b>	Consider/Discuss/Act on a Resolution Awarding a Contract to On-Site Power Systems of Fort Worth, Texas for the Performance of Generator Maintenance Services		
<b>Indexes:</b>			
<b>Attachments:</b>	1. Resolution, 2. 18-63FP Evaluation Results and Bid Tab		

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider/Discuss/Act on a Resolution Awarding a Contract to On-Site Power Systems of Fort Worth, Texas for the Performance of Generator Maintenance Services

**COUNCIL GOAL:** Operational Excellence  
(2B: Balance available resources to accommodate the growth and maintenance needs of the city)

**MEETING DATE:** December 4, 2018

**DEPARTMENT:** Purchasing

**CONTACT:** David Brown, P.E., Public Works Director  
Kristina DeBurro, Buyer II

### RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

### ITEM SUMMARY:

- This Resolution authorizes award of a fixed price contract with On-Site Power Systems of Fort Worth, Texas for generator maintenance services.

### BACKGROUND INFORMATION:

- The City issued Invitation to Bid 18-63FP Generator Maintenance on September 30, 2018.
  - Advertised in the McKinney Courier Gazette
  - Posted on McKinney TV
  - 112 matching eBid Supplier Notifications
- In response to all notices published, seven (7) bids were received on October 18, 2018.
- An evaluation team comprised of three City employees from the Facilities Maintenance

department reviewed and ranked the bid based on the following criteria:

- Price
- Reputation of bidders verified through references
- Extent to which goods and services met the City's needs
- Qualifications and experience of key personnel
- The evaluation team recommends awarding all generator maintenance services to On-Site Power Systems of Fort Worth, Texas.
- Contract will commence on date of award and continue for a two (2) year period with three (3) one (1) year renewal options.

**FINANCIAL SUMMARY:**

- Funding for these services is budgeted in account 001-4117-433-8516.

**BOARD OR COMMISSION RECOMMENDATION:**

- NA