



# CITY OF MCKINNEY, TEXAS

## Legislation Details (With Text)

<b>File #:</b>	20-0980	<b>Name:</b>	Amendment to Chapter 7: Historically Underutilized Business Program
<b>Type:</b>	Resolution	<b>Status:</b>	Consent Item
		<b>In control:</b>	City Council Regular Meeting
<b>On agenda:</b>	11/3/2020	<b>Final action:</b>	
<b>Title:</b>	Consider/Discuss/Act on a Resolution Adopting an Amendment to Chapter 7: Historically Underutilized Business Program of the Procurement Policy and Procedures Manual		
<b>Indexes:</b>			
<b>Attachments:</b>	1. Resolution, 2. Amended Procurement Policy - Redline		

Date	Ver.	Action By	Action	Result
11/3/2020	2	City Council Regular Meeting	Approved	Pass

Consider/Discuss/Act on a Resolution Adopting an Amendment to Chapter 7: Historically Underutilized Business Program of the Procurement Policy and Procedures Manual

**COUNCIL GOAL:** Operational Excellence  
(2C: Identify opportunities for internal efficiencies and continuous improvement to affect a high performing organizational culture)

**MEETING DATE:** November 3, 2020

**DEPARTMENT:** Procurement Services

**CONTACT:** Lisa Littrell, Procurement Services Manager

### RECOMMENDED CITY COUNCIL ACTION:

- Approve resolution adopting the Policy Amendment to Chapter 7: Historically Underutilized Business (HUB) Program

### ITEM SUMMARY:

- The proposed amendment to Chapter 7: Historically Underutilized Business (HUB) Program identifies the City's commitment in working with businesses certified as a HUB and outlines the procedures taken to actively involve HUBs in both the informal and formal procurement process and ensure they receive a fair opportunity to compete for our business.
- The Procurement Services Department maintains the following objectives:
  - Identify HUB suppliers through the State of Texas HUB database.
  - Provide HUB supplier outreach and awareness of McKinney's procurement procedures, including electronic bidding.
  - Maintain a HUB supplier webpage on the City website to provide education and HUB supplier resource links.
  - Exceed state requirements for HUB supplier notification of bid opportunities by

inviting HUBs to participate in formal solicitations.

**BACKGROUND INFORMATION:**

- Revisions to the Procurement Policy & Procedures Manual were adopted on October 6, 2020.
- A recommendation to increase HUB participation in the formal process was requested and duly noted.
- Proposed amendment has been reviewed by legal Counsel.

**FINANCIAL SUMMARY:**

- N/A

**BOARD OR COMMISSION RECOMMENDATION:**

- N/A