



# CITY OF MCKINNEY, TEXAS

## Legislation Text

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**File #:** 17-152, **Version:** 2

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Consider/Discuss/Act on a Resolution Authorizing the Award of a Contract to Global Building Maintenance of Dallas, Texas, for City Wide Janitorial Services

**COUNCIL GOAL:** Operational Excellence

**MEETING DATE:** February 7, 2017

**DEPARTMENT:** Public Works

**CONTACT:** David Brown, Director of Public Works  
Brian Caraway, Facility Maintenance Superintendent

**RECOMMENDED CITY COUNCIL ACTION:**

- Approval of Resolution

**ITEM SUMMARY:**

- This Resolution authorizes award of a fixed price contract for all items listed within bid to Global Building Maintenance of Dallas, Texas to provide City wide janitorial services.

**BACKGROUND INFORMATION:**

- The City issued Invitation to Bid 17-24FP, Janitorial Services- City Wide in December 2016.
- Six (6) bids were received on January 12, 2017.
- An Evaluation Team, comprised of four City employees, reviewed and ranked the bids based on the following criteria:
  - Price
  - Reputation of the bidder and of bidder's goods or services verified through reference checks
  - Extent to which the goods or services meet the needs of the City
  - Bidder's past relationship with the City of McKinney
- The Evaluation Team recommends Global Building Maintenance as the best value for the City of McKinney.
- Contract will commence on date of award and continue for a one (1) year period with four (4) one (1) year renewal options.

**FINANCIAL SUMMARY:**

- Annual base cost for services which includes monthly, quarterly and bi-annual services totals \$362,700. Upon request services are not included in this total.
- Funding for these services are budgeted in account: 001-4117-433-8516

**BOARD OR COMMISSION RECOMMENDATION:**

- NA