



CITY OF McKINNEY, TEXAS

Legislation Text

File #: 18-225, **Version:** 1

Consider/Discuss/Act on a Resolution Approving Qualified Firms to Provide Miscellaneous Drainage and Floodplain Management Services, Miscellaneous Surveying Services, and Miscellaneous Geotechnical and Materials Testing Services, and Authorizing the City Manager to Execute Agreements for Professional Services

COUNCIL GOAL: Direction for Strategic and Economic Growth

MEETING DATE: March 6, 2018

DEPARTMENT: Development Services/Engineering

CONTACT: Nick Ataie, P.E., Engineering CIP Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution.

ITEM SUMMARY:

- This Resolution approves qualified firms to provide miscellaneous drainage and floodplain management services, miscellaneous surveying services, and miscellaneous geotechnical and materials testing services, and authorizes the City Manager to enter into contracts with these firms within the guidelines of City of McKinney Purchasing Policy.

BACKGROUND INFORMATION:

- The City of McKinney utilizes on-call professional services contracts to complete miscellaneous tasks.
- State law specifically exempts contracts for professional services from competitive bidding requirements per Texas Local Government Code § 252.022(a)(4).
- The City of McKinney issued a request for qualifications (RFQ) for miscellaneous drainage and floodplain management services (18-21RFQ), miscellaneous surveying services (18-23RFQ), and miscellaneous geotechnical and materials testing services (18-22RFQ) beginning December 17, 2017.
- Legal notices for the solicitations were publically published in a local newspaper on December 17, 2017 and December 24, 2017. In addition, all RFQ's were posted on the City of McKinney Online eBid Procurement Portal and over 500 invitations for each RFQ were sent to registered eBid vendors (within specific categories matching the services/work requested).
- The Engineering Department may require an engineering firm to perform tasks under

miscellaneous drainage and floodplain management services (18-21RFQ) such as performing and/or reviewing drainage and floodplain studies, providing design of drainage improvements, and performing other miscellaneous tasks related to drainage and floodplain management.

- The Engineering Department may require a surveying firm to perform tasks under miscellaneous surveying services (18-23RFQ) such as preparing topographic, boundary surveys, legal descriptions, rights-of-way and easement documents, survey verification of public and private infrastructure, and performing other miscellaneous tasks related to surveying.
- The Engineering Department may require a geotechnical firm to perform tasks under miscellaneous geotechnical and materials testing services (18-22RFQ) such as geotechnical engineering, including soil exploration, onsite and laboratory geotechnical testing in accordance with local industry requirements, construction materials testing, including concrete, soil/earthwork, asphaltic concrete, steel, masonry, welding, and various other construction material testing services, and performing other miscellaneous tasks related to geotechnical engineering and materials testing.
- Nineteen (19) engineering firms submitted their qualification information in response to 18-23RFQ, eighteen (18) surveying firms submitted their qualification information in response to 18-23RFQ, and fourteen (14) geotechnical firms submitted their qualification information in response to 18-22RFQ.
- A separate evaluation committee of three staff members from the Engineering Department was assigned to each RFQ.
- Each evaluation committee reviewed and ranked the statements of qualifications based on the following criteria:
 - Past experience of firm and team members on comparable projects
 - Qualifications of firm and project team members
 - Project approach
 - Past project record (if any) with the City of McKinney
 - Responsiveness of qualifications
 - Quality control and quality assurance procedures
- Scoring for each firm was based on an overall maximum 100 point scale with each scoring criteria containing a maximum number of allowable points as stated in each RFQ.
- Staff from the evaluation committees utilized the Bonfire software (managed by the Purchasing Department) to independently review each statement of qualifications and record evaluation scores for each firm.
- Upon completion of each staff member's evaluation of a firm, a composite firm score (specific to each evaluator) is computed within the Bonfire software.
- Upon completion of all staff member's evaluation for each RFQ, an average firm score is computed within the Bonfire software and overall rankings are provided for each firm submittal.

- Of the nineteen (19) firms that submitted a statement of qualifications for miscellaneous drainage and floodplain management services (18-21RFQ), the following five (5) engineering firms were determined to be the most qualified in the selection pool:
 - Walter P Moore
 - Freese and Nichols
 - Halff Associates
 - Teague Nall and Perkins
 - Westra Consultants
- When miscellaneous drainage and floodplain management services are required, a fee proposal will be selected from one of these firms listed above in accordance with the Purchasing Policy.
- Of the eighteen (18) firms that submitted a statement of qualifications for miscellaneous surveying services (18-23RFQ), the following three (3) surveying firms were determined to be the most qualified in the selection pool:
 - Teague Nall and Perkins
 - North Texas Surveying
 - JQ Engineering
- When miscellaneous surveying services are required, a fee proposal will be selected from one of these firms listed above in accordance with the Purchasing Policy.
- Of the fourteen (14) firms that submitted a statement of qualifications for miscellaneous geotechnical and materials testing services (18-22RFQ), the following five (5) geotechnical firms were determined to be the most qualified in the selection pool:
 - PSI
 - Terracon
 - Fugro USA Land, Inc
 - Alliance Geotechnical Group
 - Kleinfelder
- When miscellaneous geotechnical and material testing services are required, a fee proposal will be selected from one of these firms listed above in accordance with the Purchasing Policy.
- The firms will remain pre-qualified for professional services contracts for three years from the date of the resolution.

FINANCIAL SUMMARY:

- The individual contracts will be funded through the approved City budget.

BOARD OR COMMISSION RECOMMENDATION:

- N/A