



# CITY OF MCKINNEY, TEXAS

## Legislation Text

---

**File #:** 18-520, **Version:** 1

---

Consider/Discuss/Act on a Resolution Authorizing the City Manager to Execute a Professional Services Contract with Sciens, LLC, of McKinney, Texas, for Consulting Services Related to the Information Technology Strategic Plan

**COUNCIL GOAL:** Operational Excellence  
(2C: Identify Opportunities for Internal Efficiencies and Continuous Improvement to Effect a High Performing Organizational Culture)

**MEETING DATE:** June 19, 2018

**DEPARTMENT:** Department of Information Technology

**CONTACT:** Sid Hudson, Director of Information Technology

**RECOMMENDED CITY COUNCIL ACTION:**

- Approval of Resolution

**ITEM SUMMARY:**

- This Resolution authorizes the City Manager to execute a professional services contract with Sciens, LLC of McKinney, Texas for Consulting Services related to the Information Technology Five (5) Year Strategic Plan.

**BACKGROUND INFORMATION:**

- The City's current technology needs to stay ahead of the curve when it comes to improvements to both hardware and software.
- This project will provide an in-depth assessment of the current state of information technology systems to determine the suitability of systems to meet the needs of the City.
- Interviews will be conducted with all departments to determine the current needs for technology improvements which will result in a Five (5) Year Strategic Plan that will be used as a guideline for adding to, upgrading or enhancing current technology system.
- Partnering with Sciens, LLC will provide the City an independent view of how we should move forward with no prejudice given to any one area.
- The City budgeted and issued a request for proposals (18-27RFP) for the project on February 25, 2018.
  - Advertised in McKinney Courier Gazette
  - Posted on McKinney TV
  - 626 matching eBid Supplier Notifications
- In response to all notices published, twelve (12) proposals were received on March 15, 2018.

- An evaluation team reviewed and ranked the proposals based on the following evaluation criteria listed within the RFP:
  - Proposal Best meets the Needs of the City - 30 points
  - Qualifications and Ability to Perform - 35 points
  - Cost of Proposed Services - 35 points
- Based on the evaluation results, Sciens LLC, is being recommend by the team as the best value for the City.
- Partnering with Sciens, LLC will provide the City an independent view of how we should move forward with no prejudice given to any one area.

**FINANCIAL SUMMARY:**

- A supplemental budgetary item for this project was approved by Council for the FY2018 budget year in the amount of \$60,000.
- This resolution authorizes a contract and all necessary change orders with Sciens, LLC for an amount not to exceed \$56,540. Below is a breakdown showing the project budget.
  - Contract Total \$51,400
  - Project Contingency \$ 5,140
  - Total NTE \$56,540

**BOARD OR COMMISSION RECOMMENDATION:** N/A