



CITY OF MCKINNEY, TEXAS

Legislation Text

File #: 18-1031, **Version:** 1

Consider/Discuss/Act on a Resolution Awarding a Contract to On-Site Power Systems of Fort Worth, Texas for the Performance of Generator Maintenance Services

COUNCIL GOAL: Operational Excellence
(2B: Balance available resources to accommodate the growth and maintenance needs of the city)

MEETING DATE: December 4, 2018

DEPARTMENT: Purchasing

CONTACT: David Brown, P.E., Public Works Director
Kristina DeBurro, Buyer II

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This Resolution authorizes award of a fixed price contract with On-Site Power Systems of Fort Worth, Texas for generator maintenance services.

BACKGROUND INFORMATION:

- The City issued Invitation to Bid 18-63FP Generator Maintenance on September 30, 2018.
 - Advertised in the McKinney Courier Gazette
 - Posted on McKinney TV
 - 112 matching eBid Supplier Notifications
- In response to all notices published, seven (7) bids were received on October 18, 2018.
- An evaluation team comprised of three City employees from the Facilities Maintenance department reviewed and ranked the bid based on the following criteria:
 - Price
 - Reputation of bidders verified through references
 - Extent to which goods and services met the City's needs
 - Qualifications and experience of key personnel
- The evaluation team recommends awarding all generator maintenance services to On-Site Power Systems of Fort Worth, Texas.
- Contract will commence on date of award and continue for a two (2) year period with three (3) one (1) year renewal options.

FINANCIAL SUMMARY:

- Funding for these services is budgeted in account 001-4117-433-8516.

BOARD OR COMMISSION RECOMMENDATION:

- NA