



# CITY OF MCKINNEY, TEXAS

## Legislation Text

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**File #:** 20-0980, **Version:** 2

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Consider/Discuss/Act on a Resolution Adopting an Amendment to Chapter 7: Historically Underutilized Business Program of the Procurement Policy and Procedures Manual

**COUNCIL GOAL:** Operational Excellence  
(2C: Identify opportunities for internal efficiencies and continuous improvement to affect a high performing organizational culture)

**MEETING DATE:** November 3, 2020

**DEPARTMENT:** Procurement Services

**CONTACT:** Lisa Littrell, Procurement Services Manager

**RECOMMENDED CITY COUNCIL ACTION:**

- Approve resolution adopting the Policy Amendment to Chapter 7: Historically Underutilized Business (HUB) Program

**ITEM SUMMARY:**

- The proposed amendment to Chapter 7: Historically Underutilized Business (HUB) Program identifies the City's commitment in working with businesses certified as a HUB and outlines the procedures taken to actively involve HUBs in both the informal and formal procurement process and ensure they receive a fair opportunity to compete for our business.
- The Procurement Services Department maintains the following objectives:
  - Identify HUB suppliers through the State of Texas HUB database.
  - Provide HUB supplier outreach and awareness of McKinney's procurement procedures, including electronic bidding.
  - Maintain a HUB supplier webpage on the City website to provide education and HUB supplier resource links.
  - Exceed state requirements for HUB supplier notification of bid opportunities by inviting HUBs to participate in formal solicitations.

**BACKGROUND INFORMATION:**

- Revisions to the Procurement Policy & Procedures Manual were adopted on October 6, 2020.
- A recommendation to increase HUB participation in the formal process was requested and duly noted.
- Proposed amendment has been reviewed by legal Counsel.

**FINANCIAL SUMMARY:**

- N/A

**BOARD OR COMMISSION RECOMMENDATION:**

- N/A