

CITY COUNCIL WORK SESSION

MAY 21, 2024

The City Council of the City of McKinney, Texas met in work session in the City Hall Council Chambers, located 222 N. Tennessee Street, McKinney, Texas on Tuesday, May 21, 2024 at 3:00 p.m.

The work session was broadcast live on cable television Spectrum Channel 16 and AT&T U-Verse Channel 99; and online at <https://mckinneytx.new.swagit.com/views/130>. A video recording of the meeting is available to members of the public through the City of McKinney meeting archive.

Mayor George C. Fuller called the meeting to order at 3:05 p.m. upon determining a quorum consisting of himself and the following City Council members were present: Mayor Pro Tem Charlie Philips, and Council members Justin Beller, Patrick Cloutier, Geré Feltus, Rick Franklin, and Michael Jones.

These City of McKinney Staff were present: City Manager Paul Grimes, Assistant City Manager Kim Flom, Assistant City Manager Barry Shelton, Assistant City Manager Steve Tilton, City Attorney Mark Houser, Director of Organizational Development & Performance Management Joseph Mazzola, Director of Public Safety Greg Conley, Director of Strategic Services Trevor Minyard, Information Technology Service Technician Logan Atwood, Executive Director of Development Services Michael Quint, Director of Public Works Ryan Gillingham, Assistant Director of Public Works Paul Sparkman, Performance Manager Saima Ali, Director of Parks, Recreation & Open Space (PROS) Amy Kinkade, Assistant Director of PROS Ryan Mullins, Parks Planning & Development Manager Jenny Baker, Athletic Supervisor Michael Kaye, Parks & Recreation Analyst Sara Tamimi, Chief Financial Officer Mark Holloway, Director of Finance Trudy Mathis, Investment & Treasury Manager Kelvin Bryant, Director of Emergency Management Karen Adkins, Grants Program Manager Elena Berg, Animal Services Manager Ashley Thompson, Director of Engineering Gary Graham, Civil Engineer Pamela Alummoottil, Capital Improvement Projects Manager Blake Sills, Affordable Housing Administrator Cristel Todd, Transit Administrator Akia Pichon, Director of McKinney National Airport Ken Carley, Procurement Services Manager Lisa Littrell (outgoing), Procurement Services Manager Tracey Epps (incoming), City

Secretary Administrative Assistant Charlene Johnson, City Secretary Accreditation & Reporting Specialist Edith Ruiz, Deputy City Secretary Tenitrus Bethel, and City Secretary Empress Drane.

There were five (5) members of the public in the audience, including Capital Improvement Advisory Committee (CIAC) member Steve Wilson.

Mayor Fuller called for Public Comments. There were no requests to speak to the City Council.

Mayor Fuller called for discussion of agenda items for the City Council Regular Meeting to be held on Tuesday, May 21, 2024 at 6:00 p.m. There was no discussion of the agenda items.

Mayor Fuller called for the Work Session items:

- 24-1567** Consider/Discuss City Council Strategic Goals for Fiscal Year 25
- 24-1568** Consider/Discuss Affordable Housing Development Initiatives
- 24-1569** Consider/Discuss the Parks & Recreation Fields and Facilities Usage Policy

The presentation not included with the agenda is included in these minutes as *Appendix A: Presentation – Parks & Recreation*

- 24-1570** Update on the 2024 City Boards & Commissions Members Appointment Program

The revised presentation for this agenda item is included in these minutes as *Appendix B: Presentation – Boards & Commissions*

Mayor Fuller called for Council Liaison Updates regarding City Boards & Commissions. There were no updates.

Mayor Fuller called for the Executive Session at 3:49 p.m., in accordance with the Texas Government Code:

A. Section 551.071(2) Consultations with Attorney on any Work Session, Special Session, or Regular Session agenda item requiring confidential attorney/client advice necessitated by the deliberation or discussion of said items (as needed)

B. Section 551.071 (A) Pending or contemplated litigation

- City of McKinney, Texas v. Sierra-Cedar LLC, Civil Action No. 4:24cv290 (E.D. Texas)

C. Section 551.072. Deliberations about Real Property

- Downtown City-Owned Property Redevelopment Update

D. Section 551.074. Personnel Matters

- City Manager Annual Performance Review

- Presiding Municipal Court Judge

E. Section 551.087. Deliberation Regarding Economic Development Matters

City Council members returned from the Executive Session at 4:57 p.m.

Council unanimously approved the motion by Mayor Pro Tem Charlie Philips, seconded by Council member Patrick Cloutier, to approve the agreement between the City of McKinney, Texas, and City Manager Paul Grimes, as it was discussed in the Executive Session.

Council unanimously approved the motion by Council member Patrick Cloutier, seconded by Council member Geré Feltus, to adjourn the meeting at 4:59 p.m.

These minutes were approved by the City Council on June 18, 2024.

SIGNED:

GEORGE C. FULLER, Mayor

ATTEST:

EMPRESS DRANE, City Secretary
TENITRUS BETHEL, Deputy City Secretary

City of McKinney, Texas

Appendix A: Presentation – Parks & Recreation

Appendix B: Presentation – Boards & Commissions

Parks & Recreation Athletic Field Rentals

May 21, 2024

Amy Kinkade, Director of Parks & Recreation

Overview

- **History of the Fields**
- **Current Recognized Users**
- **Future**

History of Field Usage

In 2012, the Parks and Recreation Department no longer rented the fields for practice or games to non-recognized users due to the following:

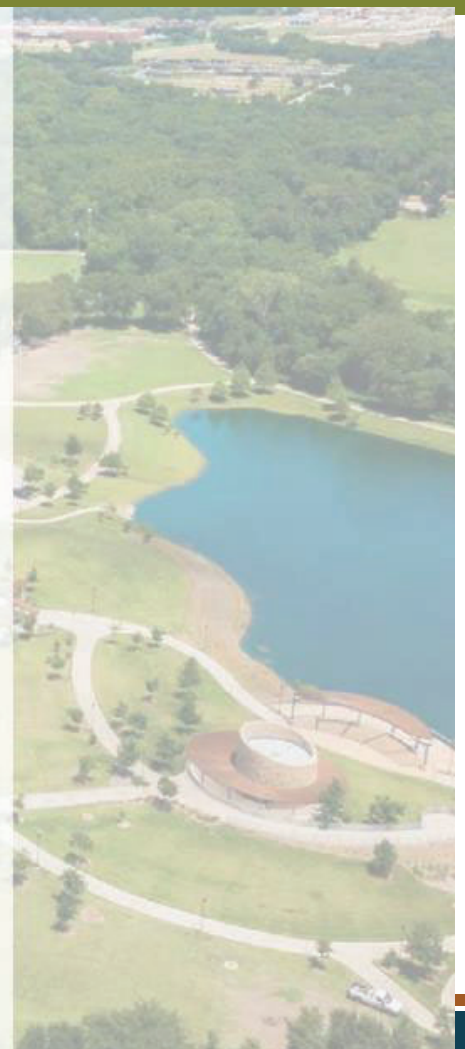
- Overuse of the fields
- Maintenance and upkeep of the fields
- Staff to field prep for games/rentals

The only approved users were tournaments when games weren't taking place and approved by the athletic division.

- 18 tournaments in Summer of 2023
- 19 scheduled tournaments in Summer of 2024

Facility Development Standards Applied to McKinney

Activity/Facility	Recommended Guidelines: Facilities Per Population	Existing Facilities in McKinney	Recommended Guidelines: Facilities for 2022 Population of 206,650	Recommended Guidelines: Facilities for Projected 2029 Population of 262,090
Baseball Fields	1 per 4,000 ¹	11	51	65
Basketball Courts (Outdoor)	1 per 5,000 ²	19	41	52
Pavilion/Picnic Shelter	1 per 3,000 ¹	73	69	87
Picnic Tables	1 table per 300 ²	263	689	873
Playgrounds	1 area per 1,000 ²	67	206	262
Recreation Center	1 SF per person ¹	170,000	206,650	262,090
Soccer Fields (League)	1 per 4,000 ¹	21	51	65
Softball Fields	1 per 4,000 ¹	11	51	65
Swimming Pool (Outdoor)	1 per 20,000 ²	5	10	13
Tennis Courts	1 court per 2,000 ²	24	103	131
Trails	1 mile per 4,000 ²	78	51	65
Volleyball Courts (Outdoor)	1 per 5,000 ²	3	41	52



¹ Dunaway recommendation for high use by Youth Sports.

² Facility guidelines from NRPA guidelines as well as DFW area standards.

Current Recognized User Groups

McKinney Soccer Association	3,030 participants
McKinney Baseball Softball Association	2,672 participants
McKinney Little League Baseball	413 participants
McKinney Cricket Association	163 participants
McKinney Sports Connection	415 participants
McKinney Lacrosse Club	165 participants
Total:	6,858 - Spring '24

Comparison to Spring '18 – Increase of 18% participants

Construction Projects of Sport Facilities

Soccer Complex at Craig Ranch

- Phase I is near completion. Phase II will begin the bidding process in late summer 2024 with an estimated completion date of early 2026.

Grady Littlejohn

- Design firm has been awarded with construction beginning early 2025.

Al Ruschhaupt Soccer Complex – Phase 1

- Currently closed through July 2024 for sod work, reestablishment.
- Parking lot connection road construction beginning early 2025.

Gabe Softball 4-Plex

- Four regulation synthetic youth softball fields on the east side of Gabe Nesbitt.
- Construction will begin in 2024.

Benchmarking – Field Rentals (Allen)

City of Allen

- One 2-hour rental per week per individual is permitted. Fields booked online may be used for team practices only. Other uses include games, scrimmages, camps, or clinics and must be coordinated through Athletics.
- Only sport fields available for rental are softball, football, lacrosse, and baseball. No soccer fields are available for rental.
- All fields are closed November through mid February.

Benchmarking – Field Rentals (Frisco)

City of Frisco

- One 90-minute rental per week per individual is permitted.
- Fields booked online may be used for team practices only. Other uses including games, scrimmages, camps, or clinics must be coordinated through Athletics.
- Rentals are week-by-week basis, with available dates determined after all activities through Parks and Recreation Department and approved organizations have been scheduled/booked.
 1. Youth Sport Organizations
 2. Youth Sport Camps
 3. Tournaments
 4. In-house leagues/Adult Clubs
 5. Public Field Reservations
- Beginning every Monday at 12 noon, available fields may be reserved for that week Monday evening through Sunday.
- All fields are closed November through mid February.

Benchmarking – Field Rentals (Plano)

City of Plano

- Plano residents must have an athletic membership to rent fields in Plano for practice.
- Availability is contingent up game and practice scheduling by local sports leagues and tournaments.
 1. Partnered Organizations
 2. In-house Leagues
 3. Outside Organizations (PSA)
 4. Resident Reservations (practice fields only)
- Maximum reservation period is 90 minutes.
- Reservations are accepted between 2 and 10 days in advance of the desired practice reservation.
- All fields are closed November through mid February.

Rentals at the Soccer Complex at Craig Ranch

- Currently the Parks and Recreation Department is not allowing rentals/non-recognized users due to limited space except for tournaments on weekends.
- We have completed 6 synthetic fields.
- These fields have been used by McKinney Soccer Association (MSA), Steel United, National Premier League (U90), Flag Football (McKinney Sports Connection), and Special Olympics Texas.
- Since construction started, we have received calls requesting the use of these fields but stated the department would not be renting until the completion of Phase II.
- The Parks and Recreation Department felt it was safest to limit the number of teams/users due to the construction area.

Feedback

Options:

- Tier Program
 1. Recognized users (Games)
 2. Tournaments (Games)
 3. Resident teams (Practice)
 4. Resident rentals
 5. Non-resident teams

- Open Play: Twice a week for any residents to utilize one field with staff on hand.

- One Rental Field: For public to rent

Questions

2024-25 Boards & Commissions Appointments

City Secretary Office

May 21, 2024



Considerations

- **REGULAR Member** – active members, regularly engaging in meeting discussion and votes
- **ALTERNATE Member** – reserve status, serving in the absence of a regular member; term limits do not apply; subject to the same onboarding / training and meeting attendance requirements as Regular Members
- Service period is October 1, 2024-September 30, 2026 unless filling a partial vacancy.
- Maximum of **2** or **3** full consecutive full terms, depending on board. *(Policy Amended March 1, 2022)*

Board & Commission Member List

City of McKinney Boards & Commissions Members

Updated 02/09/2024

Animal Services Facility Advisory Committee	Historic Preservation Advisory Board	McKinney Economic Development Corporation
Terms Expiring in 2024 <ul style="list-style-type: none"> ◦ Ashley Thompson, City Staff ◦ Moka Anderson, Chair 	Terms Expiring in 2024 <ul style="list-style-type: none"> ◦ Betty Petkovsek, Chair ◦ James West ◦ Tom Pence 	Terms Expiring in 2024 <ul style="list-style-type: none"> ◦ Brian Loughmiller, Chair ◦ Kurt Kuehn, Vice Chair ◦ Mark Denissen
Terms Expiring in 2025 <ul style="list-style-type: none"> ◦ Annette Miller ◦ Cheryl Darveaux, Alternate ◦ Ewa Cissik, Vice Chair ◦ Meredith Brennan ◦ Mary Alice Ketchum ◦ Misty Brown, County Staff 	Terms Expiring in 2025 <ul style="list-style-type: none"> ◦ Jimmy Don Burris ◦ Johanna Friedel ◦ Maegan Escamilla ◦ Marsha Prior-Robertson, Alternate ◦ Tim McWilliams, Vice Chair 	Terms Expiring in 2025 <ul style="list-style-type: none"> ◦ Chantelle Kadala, Alternate ◦ Julie Williams ◦ Matt Hamilton ◦ Scott Woodruff ◦ Thad Helsley, Secretary-Treasurer

<https://www.mckinneytexas.org/136/Boards-Commissions>

Candidate Readiness

- Candidates are strongly encouraged to attend public meetings and should be familiar with the general purpose and procedures of their boards of interest.
- McKinney Boards & Commissions web site <https://mckinneytexas.org/Boards>
- Pre-service and ongoing training applies to various boards

**Do you love animals?
Community service?
McKinney's future?
History & culture?
Recreation?**



THERE'S A **BOARD** FOR THAT!

McKinney is Unique by nature because of residents like you who step up to serve on our city's **boards and commissions** to help guide our growth.

Turn your passion into service.

- | | |
|--|---|
| Animal Service Facility Advisory Committee | McKinney Economic Development Corporation |
| Board of Adjustment | McKinney Housing Authority |
| Building & Standards Commission | McKinney Housing Finance Corporation |
| Collin Central Appraisal District Board of Directors | McKinney Main Street Board |
| Community Grants Advisory Commission | McKinney Urban Transit District |
| Historic Preservation Advisory Board | North Texas Municipal Water District Board |
| Library Advisory Board | Parks and Recreation Advisory Board |
| McKinney Armed Services Memorial Board | Planning & Zoning Commission |
| McKinney Arts Commission | Tax Increment Reinvestment Zone (TIRZ) #1 & 2 |
| McKinney Community Development Corporation | Visit McKinney (Convention and Visitors Bureau) |

APPLY TODAY! APPLICATIONS DUE JUNE 21.
McKinneyTexas.org/Boards

Important Dates

- **June 11** SERVE McKinney Event
- **June 21** Application Deadline
- **July 8** Candidate Packet to Council
- Candidate Interviews (**July 15, 18, 22, 25 & 30 and August 7**)
- **August 18** Preferencing Submittals
- **August 20** Preferencing Update
- **August 27** Appointments Event

Questions?