

## MINUTES

### MCKINNEY AIRPORT DEVELOPMENT CORPORATION

January 14, 2010

The McKinney Airport Development Corporation (MADC) Board met January 14, 2010, 8:00 a.m., in the MEDC Dowdy Conference Room, 321 N. Central Expressway, Suite 200, McKinney, Texas 75070.

Board Members present were: Chairman John Wroten, Vice Chair/Treasurer Andy Cowan, Secretary Mark David, Daniel Jones, and Harry McKillop. Glynn Raymer and Fritz Mowery were absent.

Officials/Consultants/Staff present were: City Manager Frank Ragan, City Council Liaison Don Day, City Attorneys Mark Goldstucker and Ed Voss, MEDC President David Pitstick, Assistant Finance Director Jason Weeks, Brian Walker with Cutter Aviation, Cindy Williams with Schuler Development, Control Tower Manager Dave Roesch, Greg Burns with Jones Lang LaSalle, Citizen Michael Maloy, Airport Executive Director Kenneth Wiegand, and Airport Management Coordinator Cindy Rowe.

#### CALL TO ORDER

Chairman Wroten called the meeting to order at 8:02 a.m. after determining that a quorum was present.

#### EXECUTIVE SESSION

Members convened into executive session at 8:03 a.m. in accordance with the Texas Government Code Section 551.071 Consultations with Board Attorney, Section 551.072 Real Property, Airport Land Acquisition, Projects 09-01, 09-02, and 08-02; and Section 551.087 Economic Development, Project 09-03; and Section 551.074 Personnel Matters (Review of Executive Airport Director).

The Executive Session ended at 9:40 a.m.

#### REGULAR MEETING

Members reconvened into regular session at 9:46 a.m. after a short break.

**Minutes:** The Board minutes from the December 18, 2009 regular meeting were approved on a motion by Member Cowan and seconded by Member David. The motion was unanimously approved (5-0).

#### REPORTS

**Financial:** Jason Weeks reported on the October and November 2009 monthly financial reports.

**MEDC Liaison Report:** President David Pitstick updated the board on current projects. He stated that he would be recommending to his board (MEDC) to release the marketing money allotted for the airport directly into the airport's budget so that MADC and staff could use the money however they wanted as long as it was spent and reported to MEDC according to guidelines such as for business recruitment and economic development.

**Business Development Committee:** Committee Chairman Mark David asked members for comments on the Marketing plan. Member McKillop asked for additional time to review it. It was decided to wait until the February meeting to approve it. Mark asked for comments on the new marketing brochure that was emailed to all members. The new brochure will be printed soon for the upcoming NBAA Schedulers and Dispatchers Conference later in January 2010.

**FBO Report:** Brian Walker with Cutter Aviation reviewed their fuel sales for the past two months. He stated that another aircraft for Cutter Charter Services would be arriving at TKI the end of January 2010.

**Airport Executive Director:** Ken Wiegand updated the board on the new runway and control tower projects. He asked members to approve the Strategic Plan after reviewing the changes.

**Consider/Discuss/Action:**

**Strategic Plan** - A motion was made by Member Jones to approve the changes to the MADC Strategic Plan as presented today with the knowledge that it is a working document that will change from time-to-time. Member Cowan seconded the motion and it was unanimously passed (5-0).

A motion was made by Vice Chairman Cowan directing the Chairman to finalize the land acquisition deal as discussed in Executive Session. The motion was seconded by Member Jones and unanimously passed (5-0).

**Citizen Comments:** Cindy Williams with Schuler Development asked the board to release them from the 1.8 acre of land which is part of the TI Hangar lease.

Greg Burns representing Texas Instruments stated that they do not need the land at this time. Chairman Wroten stated that he would work with George Schuler on this request.

Member David moved to adjourn the meeting at 10:45 a.m., with Member Jones seconding the motion.