



WHEREAS, the important role of Administrative Professionals has been recognized annually by the United States Secretary of Commerce and the International Association of Administrative Professionals (IAAP) since the post-World War II era; and

WHEREAS, Administrative Professionals are responsible for administrative tasks, supporting an office environment, and furthering the growth and development of any given profession; and

WHEREAS, office and organizational management, reception and client engagement, clerical work, and records maintenance are just some of the services that Administrative Professionals deliver; and

WHEREAS, from the Chief Executive of an organization to the frontline receptionist team, numerous positions across all levels include important aspects of administrative professionalism; and

WHEREAS, Administrative Professionals within the City of McKinney organization contribute to our vision, values, and goals, and provide exceptional services for our community.

NOW, THEREFORE, I, BILL COX, BY THE POWER VESTED IN ME AS THE MAYOR OF THE CITY OF MCKINNEY, TEXAS, DO HEREBY PROCLAIM

**THE WEEK OF APRIL 19 – 25, 2026 AS
ADMINISTRATIVE PROFESSIONALS' WEEK**

**AND WEDNESDAY, APRIL 22, 2026
ADMINISTRATIVE PROFESSIONALS' DAY**

IN MCKINNEY, TEXAS, WITNESS MY HAND AND SEAL THIS 21ST DAY OF APRIL, 2026.

BILL COX, Mayor

ATTEST:

EMPRESS DRANE, City Secretary

City of McKinney
Collin County, Texas