



WHEREAS, Administrative Professionals Week and Administrative Professionals Day have been recognized annually since the post-World War II era by the United States Secretary of Commerce and the International Association of Administrative Professionals (IAAP); and

WHEREAS, Administrative Professionals are responsible for administrative tasks, for supporting an office environment, and for furthering the growth and development of any given profession; and

WHEREAS, administrative work includes a wide variety of duties such as office and organizational management, reception services and client engagement, clerical work, and records maintenance. From the Chief Executive to the frontline receptionist team, many different job titles throughout an organization incorporate significant elements of administrative professionalism within their roles; and

WHEREAS, as Administrative Professionals contribute to team-oriented work environments and are natural engagement ambassadors, we proudly acknowledge their efforts in advancing the City of McKinney's organizational vision, values, and goals, and providing exceptional services for our community.

NOW, THEREFORE, I, GEORGE C. FULLER, BY THE POWER VESTED IN ME AS THE MAYOR OF THE CITY OF MCKINNEY, TEXAS, DO HEREBY PROCLAIM

**ADMINISTRATIVE PROFESSIONALS' WEEK
TO BE THE WEEK OF APRIL 22 – 26, 2024**

AND

**ADMINISTRATIVE PROFESSIONALS' DAY
TO BE WEDNESDAY, APRIL 24, 2024**

IN MCKINNEY, TEXAS, WITNESS MY HAND AND SEAL THIS 16TH DAY OF APRIL, 2024.

GEORGE C. FULLER, Mayor

ATTEST:

EMPRESS DRANE, City Secretary