

## **CITY COUNCIL WORK SESSION**

**MARCH 31, 2025**

The City Council of the City of McKinney, Texas met in work session at the City Hall Council Chambers, located at 401 E. Virginia Street, McKinney, Texas, on Monday, March 31, 2025 at 4:00 p.m.

The work session was streamed live online at <https://mckinneytx.new.swagit.com/views/130>. A video recording of the meeting is available to members of the public through the City of McKinney meeting archive.

Mayor Fuller called the work session to order at 4:00 p.m. upon determining a quorum consisting of himself at the following City Council members were present: Mayor Pro Tem Geré Feltus, and Council members Charlie Philips, Justin Beller, Patrick Cloutier, Rick Franklin, and Michael Jones.

These City of McKinney staff were present: City Manager Paul Grimes, Assistant City Manager Barry Shelton, Assistant City Attorney Alan Lathrom, City Secretary Empress Drane, City Secretary Accreditation & Reporting Specialist Edith Ruiz, City Secretary Administrative Assistant Sheridan Burns, Director of Parks, Recreation & Open Space Amy Kinkade, Director of McKinney National Airport Ken Carley, Director of Finance Trudy Mathis, Senior Development Liaison Dana Stillwell, Executive Director of Development Services Michael Quint, Senior Vice President of McKinney Economic Development Corporation Michael Talley, Parks Planning & Development Manager Jenny Baker, Police Chief Joe Ellenburg, Procurement Services Manager Tracey Epps, Buyer Kae Chin, Buyer Flora Ray, Buyer Sean Fu, Buyer Juanita Roberts, Warehouse & Mail Specialist Ray Garza, Assistant Procurement Services Manager Mindy Smith, Fire Chief Paul Dow, Chief Planner Kaitlin Sheffield, Planning Manager Cassie Bumgarner, Development Review Planning Manager Caitlyn Strickland, Director of Engineering Gary Graham, and IMCA Fellow Larenz Taylor.

There were approximately twenty-five (25) members of the public present in the audience, including Capital Improvements Advisory Committee member Steve Wilson.

There were no requests from the audience to make Public Comments.

Mayor Fuller called for these agenda items:

**25-2509** Proclamation for Procurement Month

The text for Procurement Month Proclamation, not included on the agenda, reads as follows:

WHEREAS, Procurement Month recognizes the role of procurement professionals, the importance of transparency, fairness, and efficiency in procurement, and the value of procurement to viable societies; and

WHEREAS, within the City of McKinney, the Procurement Services department ensures compliance with local, state and federal laws related to purchasing, and it provides equal access to the competitive process for the acquisition of goods and services to all vendors, including to Historically Underutilized Businesses; and

WHEREAS, the Procurement Services department provides an ongoing supply of quality goods and services to all city offices, and it is committed to maximizing taxpayer dollars and to maintaining the highest standards of ethics, integrity, and public trust; and

WHEREAS, the Texas Comptroller's Transparency Stars program recognizes local governments for going above and beyond in their transparency efforts, the City of McKinney is one of only a select few entities to earn all six stars, and one of the stars focuses specifically on Contracts & Procurement; and

WHEREAS, we greatly appreciate the dedicated members of Procurement Services for their valuable contributions to the residents of McKinney, Texas.

NOW, THEREFORE, I, GEORGE C. FULLER, BY THE POWER VESTED IN ME AS MAYOR OF THE CITY OF MCKINNEY, TEXAS, DO HEREBY PROCLAIM THE MONTH MARCH 2025 AS PROCUREMENT MONTH, IN MCKINNEY, TEXAS, WITNESS MY HAND AND SEAL THIS THE 4TH DAY OF MARCH, 2025.

**25-2603** Police Department Officer Recognition Program

**25-2604** Downtown On-Street Parking Proposed Modifications to Unmarked Spaces to Improve Vehicle Circulation and Safety

There were no Council Liaison updates regarding city boards and commissions.

Mayor Fuller called for the Executive Session at 4:35 p.m. in accordance with the Texas Government Code:

A. Section 551.071(2) Consultations with Attorney on any Work Session, Special Session, or Regular Session agenda item requiring confidential attorney/client advice necessitated by the deliberation or discussion of said items (as needed)

B. Section 551.072. Deliberations about Real Property

- Honey Creek Development Agreement Amendment

C. Section 551.074. Personnel Matters

- City Manager Annual Performance Evaluation

D. Section 551.087. Deliberation Regarding Economic Development Matters

- Project Hemispheres

The Council returned from the Executive Session at 5:36 p.m. No action was taken on the items discussed in the Executive Session.

Council unanimously approved the motion by Council member Patrick Cloutier, seconded by Council member Michael Jones, to adjourn the work session at 5:26 p.m.

These minutes were approved by the City Council on April 15, 2025.

SIGNED:

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GEORGE C. FULLER  
Mayor  
GERÉ FELTUS  
Mayor Pro Tem

ATTEST:

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EMPRESS DRANE  
City Secretary  
TENITRUS PARCHMAN  
Deputy City Secretary

City of McKinney, Texas