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June 4, 2026

Kenneth Carley  
McKinney National Airport  
Airport Director  
1508 E. Industrial Boulevard, Suite 201  
McKinney, TX 75069

Re: McKinney National Airport (TKI)  
2026 On-Call Engineering Services – **Amendment No. 1**  
Engineering Services Proposal

Dear Mr. Carley;

We (Garver, LLC – “Garver”) are pleased to propose our services to you (City of McKinney – “Client”) relating to RFQ No. 24-45RFQ McKinney National Airport On-Call. This letter will describe our proposed scope of services, schedule, and payment terms.

#### **Scope of Services**

We understand our scope of services will include performing professional services as listed below. Additional services will be determined on an as needed basis when requested in writing by the Client and agreed to by Garver.

1. Prepare Capital Improvement Plan (CIP) documents.
2. Develop Engineer’s opinion of probable cost for infrastructure and development alternatives.
3. Prepare conceptual development layouts based on current FAA standards.
4. Prepare and submit FAA Form 7460-1 for proposed on-airport improvements.
5. Prepare and submit SWPPP documents for projects over one acre in disturbed areas to TCEQ
6. Perform field surveys to collect horizontal and vertical elevations and other information needed for projects.
7. Perform geotechnical services for projects.
8. Perform pavement designs utilizing FAA pavement design software FAARFIELD.
9. Perform design services to assemble plans, specifications, and front-end bid documents for projects agreed upon by the Client and Garver.
10. Perform bidding and construction administration services as needed.
11. Perform plan reviews for airport development.
12. Perform Part 139 Support Services.
13. Develop plans and services to support the maintenance and management of airfield erosion control.
14. Perform Planning services.
15. Develop SMS documents.

The Client will provide and/or accomplish the following:

1. Right of entry to the property.
2. Previous available surveys, reports, etc.
3. Current boundary survey with easements of record plotted
4. Paying all plan review and advertising costs
5. Furnishing all permits and providing permit review fees.
6. Client will not hire any of Garver’s employees during performance of this contract and for a period of one year beyond completion of this contract.

## Schedule

We will begin the work in accordance with your verbal instructions and will accomplish the work on a mutually agreeable schedule.

## Payment Terms Amendment

For the work described in items 1-15 under Scope of Services, the Client will pay Garver on an hourly rate basis in accordance with the attached rate schedule and expenses mentioned below where the **total amount shall be increased by \$30,000.00 for a not exceed \$130,000.00**. The Client represents that funding sources are in place with the available funds necessary to pay Garver.

If any payment due Garver under this agreement is not received within 60 days from date of invoice, Garver may elect to suspend services under this agreement without penalty or liquidated damages assessed from the Client.

The Client will pay Garver, for time spent on the project, at the rates shown in Appendix A for each classification of Garver's personnel (may include contract staff classified at Garver's discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. The rates shown in Appendix A will be increased annually with the first increase effective on or about June 1, 2027.

Expenses other than salary costs that are directly attributable to performance of our professional services will be billed as follows:

1. Direct cost for travel, long distance and wireless communications, outside reproduction and presentation material preparation, and mail/courier expenses.
2. Direct cost plus 10 percent for subcontract/subconsultant fees.
3. Charges similar to commercial rates for reports, plan sheets, presentation materials, etc.
4. The amount allowed by the federal government for mileage.

The Client will pay Garver on a monthly basis, based upon statements submitted by Garver to the Client for the scope of services described in this agreement.

Additional Services (Extra Work). For work not described or included in Scope of Services but requested by the Client in writing, the Client will pay Garver, for time spent on the project, at the rates shown in Appendix A for each classification of Garver's personnel (may include contract staff classified at Garver's discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. The rates shown in Appendix A will be increased annually with the first increase effective on or about **June 1, 2027**.

## Instruments of Service

Garver's instruments of service provided by this agreement consist of the printed hard copy reports, drawings, and specifications issued for the Assignment or Project; whereas electronic media, including CADD files, are tools for their preparation. As a convenience to the Client, Garver will furnish to the Client both printed hard copies and electronic media. In the event of a conflict in their content, however, the printed hard copies shall take precedence over the electronic media.

Garver's electronic media are furnished without guarantee of compatibility with the Client's software or hardware, and Garver's sole responsibility for the electronic media is to furnish a replacement for defective disks within thirty (30) days after delivery to the Client.

Garver retains ownership of the printed hard copy drawings and specifications and the electronic media. The Client is granted a license for their use, but only in the operation and maintenance of the Project or Assignment for which they were provided. Use of these materials for modification, extension, or expansion of this Project or on any other project, unless under the direction of Garver, shall be without liability to Garver and Garver's consultants.

Garver is pleased to have this opportunity to submit this proposal and look forward to working with you on this project. If you have any questions or would like any additional information, please do not hesitate to call me at 214-619-9048.

Sincerely,  
GARVER, LLC



Sara Andrews, PE  
Senior Project Manager

Attachments: Appendix A – Garver Hourly Rate Schedule

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**Appendix A**  
**McKinney National Airport**  
**TKI On-Call Services 2026**  
**Garver Hourly Rate Schedule: June 2026 - June 2027**

Classification	Rates	Classification	Rates
<b>Engineers / Architects</b>		<b>Resource Specialists</b>	
E-1	\$ 177.00	RS-1	\$ 125.00
E-2	\$ 207.00	RS-2	\$ 162.00
E-3	\$ 248.00	RS-3	\$ 229.00
E-4	\$ 291.00	RS-4	\$ 315.00
E-5	\$ 353.00	RS-5	\$ 394.00
E-6	\$ 435.00	RS-6	\$ 482.00
E-7	\$ 486.00	RS-7	\$ 540.00
<b>Planners</b>		<b>Environmental Specialists</b>	
P-1	\$ 213.00	ES-1	\$ 125.00
P-2	\$ 253.00	ES-2	\$ 156.00
P-3	\$ 287.00	ES-3	\$ 198.00
P-4	\$ 327.00	ES-4	\$ 233.00
P-5	\$ 372.00	ES-5	\$ 292.00
<b>Designers</b>		ES-6	\$ 374.00
D-1	\$ 160.00	ES-7	\$ 467.00
D-2	\$ 181.00	ES-8	\$ 528.00
D-3	\$ 213.00	<b>Project Controls</b>	
D-4	\$ 250.00	PC-1	\$ 127.00
D-5	\$ 246.00	PC-2	\$ 165.00
<b>Technicians</b>		PC-3	\$ 210.00
T-1	\$ 139.00	PC-4	\$ 270.00
T-2	\$ 188.00	PC-5	\$ 329.00
T-3	\$ 202.00	PC-6	\$ 424.00
T-4	\$ 226.00	PC-7	\$ 532.00
<b>Surveyors</b>		<b>Management / Administration</b>	
S-1	\$ 86.00	AM-1	\$ 104.00
S-2	\$ 103.00	AM-2	\$ 160.00
S-3	\$ 141.00	AM-3	\$ 207.00
S-4	\$ 193.00	AM-4	\$ 248.00
S-5	\$ 253.00	AM-5	\$ 259.00
S-6	\$ 294.00	AM-6	\$ 308.00
S-7	\$ 308.00	AM-7	\$ 376.00
S-8	\$ 372.00	M-1	\$ 598.00
2-Man Crew (Survey)	\$ 319.00		
3-Man Crew (Survey)	\$ 386.00		
2-Man Crew (GPS Survey)	\$ 377.00		
3-Man Crew (GPS Survey)	\$ 442.00		
<b>Construction Observation</b>			
C-1	\$ 117.00		
C-2	\$ 146.00		
C-3	\$ 178.00		
C-4	\$ 230.00		
C-5	\$ 277.00		