

## **McKinney Public Library System Local Author Collection Policy**

The Local Author Collection is presented for reading interest as well as the opportunity to highlight the diverse and abundant talent in Collin County.

### Local Author Submission Guidelines:

- Local Authors must work or reside in Collin County and possess a McKinney Public Library card in good standing.
- Books based in Collin County will be considered for inclusion, even if the author is not a local resident.
- Local Authors must be 12 years or older; authors younger than 18 must have parental consent to donate book.
- Book submissions must be donated and become the property of the Library.
- Printed books must be bound in hardcover or trade paperback formats in suitable condition for circulating.
- Book submissions will be reviewed by a selection team. Decisions made by the team are final.
- Books in the collection will be circulating and may be checked out by cardholders.
- Books may be withdrawn from the collection by Library staff according to the Collection Development Policy.
- The author represents and warrants full ownership / legal rights to publish all material in this book, including artwork.
- Family histories should be directed by the author to the Genealogy and Local History Collection, McKinney Public Library, for consideration in that collection.
- No more than three books from a single author will be accepted in a 12-month period.

Book submissions will be reviewed by a selection team. The Team will evaluate all books using the criteria outlined in the Library System's Collection Development Policy. If the work meets these guidelines, authors may donate two copies for one to be shelved in the Local Author Collection in both the Hall Library and the John and Judy Gay Library. Titles in this collection will be assessed periodically using the same guidelines applied to the rest of the collection.

### [Local Author Collection Submission Agreement Form](#)

Authors will be notified within a month if their work is accepted. Works not accepted for the collection may be picked up by the author or directed to be added to the libraries' Recycle a Book shelves. Due to limited staff time, the Selection Team is not able to meet with every author to discuss the work. Decisions made by the team are final.