

## MINUTES

### MCKINNEY AIRPORT DEVELOPMENT CORPORATION

May 11, 2010

The McKinney Airport Development Corporation (MADC) Board met May 11, 2010, 9:00 a.m., in the MEDC Dowdy Conference Room, 321 N. Central Expressway, Suite 200, McKinney, Texas 75070.

Board Members present were: Chairman John Wroten, Vice Chair/Treasurer Andy Cowan, Secretary Mark David, Fritz Mowery, Harry McKillop, Glynn Raymer and Daniel Jones.

Officials/Consultants/Staff present were: City Manager Frank Ragan, City Council Liaison Don Day, MEDC President David Pitstick, Assistant Finance Director Jason Weeks, Mike Livezey with Cutter Aviation, Cindy Williams with Schuler Development, Airport staff: Executive Director Kenneth Wiegand and Coordinator Cindy Rowe.

#### CALL TO ORDER

Chairman Wroten called the meeting to order at 9:04 a.m. after determining that a quorum was present.

#### REGULAR MEETING

**Minutes:** Board minutes from the April 13, 2010 meeting were approved on a motion by Member Jones and seconded by Member McKillop. The motion was unanimously approved (7-0).

Member Fritz Mowery made a special presentation on the Collin County Student Aviation Initiative (CCSAI). This non-profit entity co-founded by Mr. Mowery will be an on-campus program for the sport pilot with educational instruction on aircraft services and flight training at Collin County Regional Airport. Students must be at least 17 years of age. For more information, contact Mr. Mowery.

#### REPORTS

**Financial:** Jason Weeks reviewed the March 2010 monthly financial reports.

**FY 2011 Budget:** Vice-Chairman/Treasurer Andy Cowan conducted a review of the first draft of the FY 2011 Airport Budget with members.

**City Council Liaison Report:** Councilman Don Day stated that the TIF Ordinance was approved and that a TIF Committee would be responsible for getting the program in place.

**MEDC Liaison Report:** President David Pitstick updated the board on current prospects.

**FBO Report:** Mike Livezey with Cutter Aviation stated that fuel sales volumes were up. He advised the board that the May 13, 2010 marketing event had been postponed until the fall. Mike explained that the maintenance operations from Dallas Executive Airport would be moving to McKinney in 90-120 days. Cutter will renovate an existing hangar on the airport. He thanked MEDC for helping them with the cost of the move. Cutter will be hosting a Texas Aircraft Expo at TKI on May 20, 2010 from 12 noon to 5:00 p.m. and invited everyone.

**Airport Executive Director:** Ken Wiegand stated that construction on the Tower would begin in June 2010. He requested a critical path report from KSA Engineers on the runway project. Ken will be speaking to two groups in May – the Morning Lions Club and Texas Society of Professional Engineers. A 6-minute video called “NextGen” was shown highlighting the future of air navigation and air traffic control equipment and procedures. Chairman Wroten stated that the airport’s Minimum Standards needed to be reviewed and asked the Chair of the Compliance Committee Andy Cowan to begin the process.

There were no Citizen Comments.

The regular meeting was adjourned at 10:12 a.m. followed by a brief break.

EXECUTIVE SESSION

Members convened into executive session at 10:26 a.m. in accordance with the Texas Government Code Section 551.071: Consultations with Board Attorney on any special or regular session agenda item requiring confidential, attorney/client advice necessitated by the deliberation or discussion of said items (as needed); Section 551.072: Real Property, Airport Land Acquisition, Projects 08-02, 09-01, and 09-02; Section 551.087: Economic Development, Projects 08-03, 09-03, 10-01, 10-02, 10-03; and Section 551.074: Personnel Matters: Executive Director Evaluation.

The Executive Session adjourned at 11:20 a.m.

REGULAR MEETING

Members reconvened into regular session with no action required from Executive Session. A motion was made by Vice Chair Cowan to adjourn the meeting and seconded by Member Raymer.

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MARK DAVID, SECRETARY OR ANDY COWAN, VICE CHAIRMAN/TREASURER