

**McKinney Community Development Corporation  
Ad Hoc Housing Subcommittee  
August 10, 2023**

The McKinney Community Development Corporation Potential Projects Subcommittee met at 11:30 a.m. on August 10, 2023, at the MCDC office located at 7300 SH 121 SB, Suite 200, McKinney, Texas.

**MCDC Board Members Present:** Vice Chair David Kelly and Board Members Mary Barnes-Tilley and Joy Booth.

**Staff Present:** President Cindy Schneible, Director of Housing and Community Development Janay Tieken, Affordable Housing Administrator Cristel Todd, and MCDC Administrative and Marketing Coordinator Linda Jones.

**Others Present:** Celeste Cox and Contessa Corken with Collin County Habitat for Humanity.

This special subcommittee met with representatives from the City's Housing and Community Development Department (HCD) and Collin County Habitat for Humanity (Habitat) to gain a better understanding of how these two organizations work together and independently as they seek to assist low-income residents with needed repairs, including those cited for code violations. Discussion centered on potential ways for the two organizations to centrally manage some of their work in order to streamline efforts and gain purchasing power. The following topics were discussed in detail:

- Similarities and differences in funding sources for each organization and how various funding sources may limit projects that can be funded and the work of both organizations.
- Extent of repairs that each organization can handle and how those are impacted by funding sources. For example, HCD is generally limited to external repairs, while Habitat can do internal and external repairs. When federal funding is used, an environmental and lead-based paint review is done prior to start, and entire home (interior and exterior) is required to be brought to current codes.
- How does each organization ensure that homes are safe, especially in cases where only external work is complete?

- Similarities and differences in identifying which homes are selected for repair programs.
- For HCD, considerations for repair versus replacement of mobile homes.
- Possible cost saving measures including bulk purchasing and shared contracting services for several home projects at a time.

The subcommittee meeting was adjourned at approximately 1:00 p.m.

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ANGELA RICHARDSON-WOODS  
Chair

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DEBORAH BRADFORD  
Secretary