

**McKINNEY COMMUNITY DEVELOPMENT CORPORATION**  
**Project Grant Application**  
**Fiscal Year 2023**

***Applications must be completed in full, using this form, and received by MCDC, via email or on a thumb drive. Contact us to discuss your plans and schedule a meeting with the Projects Subcommittee prior to completing the application.***

Please submit application, including all supporting documentation, via email or on a thumb drive for consideration by the MCDC to:

McKinney Community Development Corporation  
7300 SH 121, SB, Suite 200  
McKinney, TX 75070

Attn: Cindy Schneible ([cschneible@mckinneycdc.org](mailto:cschneible@mckinneycdc.org))

**2022 Project Grant Application Schedule**

<b>Application Deadline</b>	<b>Presentation to MCDC Board</b>	<b>Board Vote and Award Notification</b>
Cycle I: December 30, 2022	January 26, 2023	February 23, 2023
Cycle II: March 31, 2023	April 27, 2023	May 25, 2023
Cycle III: June 30, 2023	July 27, 2023	August 24, 2023

**APPLICATION**

**Project Grants** support for projects eligible for consideration under Sections 501 and 505 of the Texas Local Government Code. These include:

- Projects Related to the Creation or Retention of Primary Jobs
- Infrastructure Improvement Projects Necessary to Develop New or Expanded Business Enterprises
- Public Parks and Open Space Improvements
- Projects Related to Recreational or Community (city/public access) Facilities
- Professional and Amateur Sports and Athletic Facilities, including Children's Sports
- Destination Entertainment, Tourist and Convention Facilities
- Projects Related to Low Income Housing
- Airport Facilities

## McKinney Community Development Corporation – Overview

In 1996 McKinney voters approved the creation of an economic development sales tax corporation (Type B Corporation) to support community and economic development projects and initiatives to enhance quality of life improvements and economic growth for McKinney residents. MCDC receives revenue from a half-cent sales tax and awards grant funds for projects, promotional activities and community events that showcase the City of McKinney and support business development and tourism.

Guided by a City Council-appointed board of seven McKinney residents, the impact of investments made by MCDC can be seen throughout the community.

Projects grants are considered only if eligible for funding authorized under The Development Corporation Act and Chapters 501 to 505 of the Texas Local Government Code.

## McKinney Community Development Corporation – Mission

To proactively work, in partnership with others, to promote and fund community, cultural and economic development projects that maintain and enhance the quality of life in McKinney and contribute to business development.

### Guiding Principles:

- Serve ethically and with integrity
- Provide responsible stewardship
- Embrace our role and responsibility
- Honor the past – provide innovative leadership for the future
- Make strategic and transparent decisions that best serve the community

## McKinney Community Development Corporation – Goals

- Ensure application/project eligibility for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (see information below)
- Meet citizen needs for quality-of-life improvements, business development and sustainable economic growth for residents in the City of McKinney that are authorized in the Texas Local Government Code
- Provide support for cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and increased McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact that local dining and shopping has on investment in quality of life improvements in McKinney

### General Guidelines

- Applications must be **completed in full, and provide all information requested**, to be considered by the MCDC board.
- Applicant must have been in business (preferably within the City of McKinney) **for a minimum of two (2) years**. The MCDC board may waive this requirement for economic development projects.

## General Guidelines - continued

- The land, building or facility where the proposed project will be located should be owned by the Applicant. However, if the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of the proposed use of the property or facility; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.
- **Preference may be given** to Applicants who have **not** received funding from MCDC within the previous 12-month period.
- Performance agreements are required for all approved grants.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board, unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding for ten (10) years.
- Grant recipients must maintain financial books and records of the funded project and of their operations as a whole for at least two years, should MCDC or the City of McKinney require an audit. The books and records must be available upon request, and create a clear audit trail documenting revenues and expenses of the funded project.
- Within 30 days of completion of the funded project, the grant recipient is required to submit a final report that includes detailed information on the activity; visual documentation of pre and post-project completion; and any outstanding receipts for expenditures included under the scope of the grant.
- Grant recipient must recognize McKinney Community Development Corporation as a sponsor/funder of the project improvements. MCDC will provide a logo for grant recipient use.

## Process

The McKinney Community Development Corporation Board of Directors are responsible for reviewing and voting on applications for grant funding, in accordance with requirements of the Texas Local Government Code.

- A **completed** application form must be submitted to MCDC in accordance with the schedule outlined above.
- The application will be evaluated to determine eligibility for MCDC funding under State law.
- Once eligibility for consideration is confirmed, a public hearing will be conducted, during a regularly scheduled MCDC board meeting, on the grant application submitted.
- Prior to the public hearing, notice will be published and posted in accordance with the requirements of the Open Meetings Act and the Texas Local Government Code. **The application, along with all documents/attachments will become public information once submitted to MCDC.**
- Following the public hearing, grant requests will be referred to a subcommittee of the MCDC board for evaluation and recommendation of approval or denial to the full board.
- Board action on the grant application will be scheduled for the board meeting the month following the public hearing.

- If a grant is approved, a performance agreement will be drafted for execution between MCDC and applicant.
- Funds awarded for approved applications are provided on a reimbursement basis, following submission of receipts and documentation of payment for qualified expenditures.
- The final 20% of the award may be withheld until a final project report is submitted to MCDC and compliance with all requirements of the executed performance agreement are confirmed.

### **FAPPLICANT INFORMATION**

Name: Jaymie Pedigo

Company: Heritage Guild of Collin County

Federal Tax I.D.: 75-1602150

Incorporation Date: 1974

Mailing Address: 315 S. Chestnut PO Box 583 75070

City McKinney ST: TX Zip: 75069

Phone: 972-562-8790 Fax: Email: jaymie@chestnutsquare.org Cell: 936-524-4743

Website: www.chestnutsquare.org

### **Check One:**

- ☐ Corporation
 ☐ Partnership
 ☐ Sole Proprietorship  
☐ Governmental entity  
☒ Nonprofit – 501(c) Attach a copy of IRS Determination Letter  
☐ Other

### **PROJECT INFORMATION:**

Project/Business Name: Chestnut Square

Location of Project: Faires House & 4 other Historic buildings

Physical Address: 315 S Chestnut St

City: McKinney ST: TX Zip: 75069

Property Size: acres Collin CAD Property ID:

**Please provide the information requested below:**

- An expansion/improvement
- A replacement/repair
- A multi-phase project
- A new project

X ☐ Yes  
X ☐ Yes  
☐ Yes  
☐ Yes

☐ No  
☐ No  
☐ No  
☐ No

**PROPERTY OWNER INFORMATION** *(if different from Applicant info above):*

Name:

Company:

Mailing Address:

City:

ST:

Zip:

Phone

Fax:

Email:

Cell:

**DETAILED PROJECT INFORMATION:**

Project Details and Proposed Use: Replacement of Bevel House Chimney AND Replacement of multiple porches on Chestnut Square historic homes

Estimated Date of Project Completion: Spring 2024

Days/Hours of Business Operation: T. Th, F 9am – 3-m. Saturday 8am – 12noon

Estimated Annual Taxable Sales: N/A

Current Appraised Value of Property: N/A Estimated Appraised Value (*Post-Improvement*):

Estimated Construction Cost for Total Project: \$87,750

Total Estimated Cost for Project Improvements included in grant request: \$87,750

Total Grant Amount Requested: \$50,000

Will funding be requested from any other City of McKinney entity (e.g. TIRZ Grant, City of McKinney 380, CDBG Grant)?

☐ Yes

☒ No

If yes, please provide details and funding requested:

**Has a request for grant funding been submitted to MCDC in the past?**

X ☐ Yes

☐ No

**Date(s):** Annually

**Will the project be competitively bid?**

X ☐ Yes

☐ No

If possible. Installing a chimney on a historic house requires very specific skill limited to specific persons.

If yes, please attach bids for the project

**Has a feasibility study or market analysis been completed for this proposed project?** *If so, please attach a copy of the Executive Summary.*

**Additional Information – please attach the following**

- Business plan
- Current financial report
- Audited financials for previous two years (if not available, please indicate why)
- Plat/map of property extending 200' beyond property in all directions (if applicable to your project)
- Detailed budget for the project
- Describe planned support activities; use; admission fees if applicable
- Timeline and schedule – from design to completion
- Plans for future expansion/growth

This request is for partial funding for 2 projects:

**Project #1:** replacement of an historic chimney on the Faires House, c. 1854 - the oldest standing home in McKinney. The Greek Revival Faires residence was built on Tennessee Street. Mr. Faires, a blacksmith by trade, came to Texas from Tennessee. The "dog trot" style house boasts the original front door made by Mr. Faires himself. When the home was moved to Chestnut Square, 2 civil war era bullets were discovered lodged in the foundation posts.

When the Faires House stood a block from Chestnut Square on Tennessee St, it had three fireplaces; 2 opposite each other in the front rooms – the parlor and bedroom, and one in the kitchen. The bedroom, on the west side of the home, lost its fireplace in the move to Chestnut Square

Our goal is to help celebrate the 50<sup>th</sup> year of the Heritage Guild of Collin County by replacing this fireplace/chimney on the oldest home in McKinney. Many of the guild members and stakeholders who came before us would (or will!) be so pleased to see this project come to life.

We have a bid for \$32,750 for labor for this project. It will require not only a brick mason but one familiar with historic properties. We have most of the façade brick (historic) donated – we will just need fire brick for the interior. Noted historic preservation architect James West will oversee this project.

Mr. West has been affiliated with Chestnut Square since its inception when he was fresh out of college. He was instrumental in the relocation of the Faires House to the property. It is the goal of our board and staff to honor him in this way.

We have partial funding of \$12,000 from the Summerlee Foundation and the Texas Historical Foundation which we think will cover the materials and part of the labor. This request for \$25,000 will cover 76% of the estimated cost (as we know it today).

**Project #2:** replacing 11 often used and exposed porches on 6 buildings with weather and insect resistant man-made materials. Although double the cost of using wood, TREX (or similar fabric) will last far longer with less maintenance and fewer repairs. It comes in many colors/finishes and can match our existing buildings.

Our goal is to replace the The Dulaney House back porch (exposed to the weather); the Faires front and side porches; the Chapel front porch, side porch and ramp; the Dixie's Store front and back porches; Dulaney Cottage front porch and ramp; and the Johnson House front and side porches. Each of these porches and stairs are used multiple times per week, on tours, for weddings, rentals and/or special events.

We do not have a cost estimate for labor at this time (extremely difficult to find someone to do this "small" job) – we priced the materials and then estimated for labor and other challenges (like supporting structure damage). Our facilities team will manage this project, which has been approved by Mr. West.

Our *very rough* estimate is \$5,000 per porch/ramp, totaling \$55,000. We are asking for 45% of the funds, \$25,000. We have asked another prospective partner for \$25,000. Whether we get \$50,000, or \$25,000, or less - we will prioritize the need, and do the most visible, high traffic and necessary structures first until we run out of funds.

Total estimate of both projects = \$87,750  
Total request of \$50,000 = 56.9% of project costs

Notes:

The Bevel House project ran \$34,373 over budget which we self-funded, and the project is still not finished. We have parted ways with the contractor, (Dec 2022), and are operating under a temporary CO.

We've used \$27,853 of city's \$50,000 funds for maintenance and repair items

- Additional landscaping & grounds work
- Additional deep clean of structures, including power wash exterior
- \$750 garden extras
- Maintenance contract labor expense
- HVAC maintenance contract

## Acknowledgements

***If funding is approved by the MCDC board of directors, Applicant acknowledges the following:***

- The Project for which financial assistance is sought will be administered by or under the supervision of the applying individual/company.
- All funds awarded will be used exclusively for the purpose described in this application.
- Applicant owns the land, building or facility where the proposed infrastructure improvements will be made. If the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of the proposed improvements and use of the property or building; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.

- MCDC will be recognized as a funder of the Project. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Individual/company representative who has signed the application is authorized to submit the application.
- Applicant will comply with the Grant Guidelines in executing the Project for which funds were awarded.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding from Grant for ten (10) years.

### **Acknowledgements** - *continued*

- A final report detailing the successful completion of the Project will be provided to MCDC no later than 30 days following completion of the Project.
- Grant funding is provided on a reimbursement basis subsequent to submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses.
- Up to 20% of the grant funds awarded may be withheld until a final report on completion of the Project is provided to MCDC.
- A performance agreement will be required that may outline requirements for acknowledging MCDC funding support for the project. Additionally, it will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120<sup>th</sup> day after the date the MCDC notifies the applicant of the violation.

**[The Remainder of this Page Intentionally Left Blank]**



**BY SIGNING THIS APPLICATION, I CERTIFY THAT I AM THE LEGAL OWNER OF THE ABOVE REFERENCED PROPERTY OR THAT I AM AUTHORIZED TO REPRESENT AND ACT ON THE BEHALF OF THE OWNER OF THE ABOVE REFERENCED PROPERTY. I ALSO CERTIFY THAT ALL OF THE INFORMATION PROVIDED HEREON IS ACCURATE AND TRUE SO FAR AS I AM AWARE AND UNDERSTAND THAT I AM LEGALLY RESPONSIBLE FOR THE ACCURACY OF THIS APPLICATION. I FURTHER UNDERSTAND THAT I AM NOT GUARANTEED A GRANT.**

**Applicant's Signature**

**Property Owner's Signature**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Printed Name

Printed Name

Date

Date

***INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.***

***A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT. FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.***

# **ANDY M REMODELING**

HOME REPAIR & REMODELING  
1712 WEST STREET  
MCKINNEY, TX 75069  
214-290-3554 (Office)

## **ESTIMATE**

**2/27/2022**

### **PERFORMING WORK AT:**

**NAME** JAYMIE PEDIGO

**ADDRESS** FAIRES HOUSE

**CITY, ST, ZIP** MCKINNEY TX

**PHONE** \_\_\_\_\_

### **WORK PERFORMANCE AT THE ABOVE ADDRESS ARE AS FOLLOWS:**

Faires house restored fireplace.

Note: (exterior brick owners provided)

Prep and cut part of the floor and roof porch, prep patch and paint after the chimney is done.

Foundation. Prep piers and beam pour concrete as plans described, install clay chimney flue liners, prep and install brick, interior match the existing east mantle, Shiplap patches as needed,

Labor and material \$ 32,700

# The Heritage Guild of Collin County

## Balance Sheet As of May 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10000 Petty Cash	50.00
10020 Indep Bank - Operating	111,357.25
10030 Indep Bank - Reserve	79,228.37
10060 PayPal	7,408.17
<b>Total Bank Accounts</b>	<b>\$198,043.79</b>
Accounts Receivable	
11000 Accounts Receivable	3,900.00
<b>Total Accounts Receivable</b>	<b>\$3,900.00</b>
Other Current Assets	
10900 Marketable Securities	0.00
12000 Undeposited Funds	85.00
Other Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$85.00</b>
<b>Total Current Assets</b>	<b>\$202,028.79</b>
Fixed Assets	<b>\$1,873,745.29</b>
Other Assets	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$2,075,774.08</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	<b>\$0.00</b>
Credit Cards	<b>\$1,142.93</b>
Other Current Liabilities	
24000 Payroll Liabilities	0.00
24400 Deferred Revenue, Dulaney House	0.00
24450 Wedding Damage Deposit	10,200.00
24500 Deferred Income Billings	
24510 Weddings	28,150.00
24520 Building Rentals	800.00
<b>Total 24500 Deferred Income Billings</b>	<b>28,950.00</b>
24600 Insurance Claim Reimbursement	0.00
25500 Sales Tax Payable	0.00
25800 Unearned or Deferred Revenue	0.00
26000 Security Deposits, Other	0.00
27000 Notes Payable	0.00
27100 Due to Officer	0.00
Accrued Expenses	0.00
Other Current Liabilities	0.00
Sales Tax Agency Payable	0.00
STATE COMPTROLLER Payable	0.00

# The Heritage Guild of Collin County

## Balance Sheet As of May 31, 2023

	TOTAL
<b>Total Other Current Liabilities</b>	<b>\$39,150.00</b>
<b>Total Current Liabilities</b>	<b>\$40,292.93</b>
Long-Term Liabilities	\$0.00
<b>Total Liabilities</b>	<b>\$40,292.93</b>
Equity	
30000 Unrestricted Fund Balance	1,996,766.50
Net Income	38,714.65
<b>Total Equity</b>	<b>\$2,035,481.15</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$2,075,774.08</b>

# The Heritage Guild of Collin County

## Budget vs. Actuals: FY 2023 - FY23 P&L

January - May, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
40000 Grants	1,200.00		1,200.00	
40050 MCDC Grant	6,624.00		6,624.00	
Restricted Grants	50,000.00	50,000.00	0.00	100.00 %
<b>Total 40000 Grants</b>	<b>57,824.00</b>	<b>50,000.00</b>	<b>7,824.00</b>	<b>115.65 %</b>
41000 Direct Public Support				
41010 Membership Dues	1,470.00	2,000.00	-530.00	73.50 %
41020 Donations, General Public	1,826.82	750.00	1,076.82	243.58 %
41030 Corporate Contributions	2,500.00	7,000.00	-4,500.00	35.71 %
41050 Special Purpose Gifts	10,000.00	0.00	10,000.00	
41060 McKinney Heritage Membership	115.00		115.00	
<b>Total 41000 Direct Public Support</b>	<b>15,911.82</b>	<b>9,750.00</b>	<b>6,161.82</b>	<b>163.20 %</b>
42000 Program Revenues				
42010 Farmers' Market	43,733.50	27,500.00	16,233.50	159.03 %
42030 Merchandise Sales	642.00	1,000.00	-358.00	64.20 %
42040 Education Programs	2,547.00	2,000.00	547.00	127.35 %
42050 Ghostly Haunting	1,404.80	2,500.00	-1,095.20	56.19 %
42070 Prairie Camps	540.92	750.00	-209.08	72.12 %
42080 Public Village Tour	1,321.11	1,300.00	21.11	101.62 %
42090 Tea & Tour	950.00	1,250.00	-300.00	76.00 %
42100 Trolley Tour	120.00	500.00	-380.00	24.00 %
<b>Total 42000 Program Revenues</b>	<b>51,259.33</b>	<b>36,800.00</b>	<b>14,459.33</b>	<b>139.29 %</b>
42500 Event & Fundraising Revenues				
42520 Farm to Table Dinner	16,592.45	15,000.00	1,592.45	110.62 %
42550 Ghost Walk		0.00	0.00	
42560 Holiday Home Tour	28.80	1,500.00	-1,471.20	1.92 %
42580 Murder Mystery	3,914.00	1,250.00	2,664.00	313.12 %
42610 Bar Wars	2,840.40	3,750.00	-909.60	75.74 %
<b>Total 42500 Event &amp; Fundraising Revenues</b>	<b>23,375.65</b>	<b>21,500.00</b>	<b>1,875.65</b>	<b>108.72 %</b>
43000 Facility Rentals				
43010 Weddings	34,645.00	50,000.00	-15,355.00	69.29 %
43020 Rentals	4,035.00	1,500.00	2,535.00	269.00 %
<b>Total 43000 Facility Rentals</b>	<b>38,680.00</b>	<b>51,500.00</b>	<b>-12,820.00</b>	<b>75.11 %</b>
44000 Other Operating Income	30,925.00	30,925.00	0.00	100.00 %
44020 Background Check Fees	-29.45		-29.45	
<b>Total 44000 Other Operating Income</b>	<b>30,895.55</b>	<b>30,925.00</b>	<b>-29.45</b>	<b>99.90 %</b>
45000 Investments				
45030 Interest-Savings, Short-term CD	180.39		180.39	
<b>Total 45000 Investments</b>	<b>180.39</b>		<b>180.39</b>	
Sales	0.00		0.00	
<b>Total Income</b>	<b>\$218,126.74</b>	<b>\$200,475.00</b>	<b>\$17,651.74</b>	<b>108.80 %</b>

# The Heritage Guild of Collin County

## Budget vs. Actuals: FY 2023 - FY23 P&L

January - May, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
GROSS PROFIT	\$218,126.74	\$200,475.00	\$17,651.74	108.80 %
Expenses				
61100 Wedding Expenses	4,011.87	6,400.00	-2,388.13	62.69 %
61110 Wedding Costs	3,096.88	3,000.00	96.88	103.23 %
<b>Total 61100 Wedding Expenses</b>	<b>7,108.75</b>	<b>9,400.00</b>	<b>-2,291.25</b>	<b>75.63 %</b>
61200 Programming Expenses				
61210 Farmers' Market Costs	9,671.95	7,100.00	2,571.95	136.22 %
61230 Merchandise Costs	1,480.60	1,200.00	280.60	123.38 %
61240 Educational Programs Costs	165.48	500.00	-334.52	33.10 %
61270 Tour & Tea Costs		600.00	-600.00	
61280 Trolley Tour Costs		400.00	-400.00	
61290 Prairie Camp Costs	512.73	500.00	12.73	102.55 %
61299 Other Programming Costs		100.00	-100.00	
<b>Total 61200 Programming Expenses</b>	<b>11,830.76</b>	<b>10,400.00</b>	<b>1,430.76</b>	<b>113.76 %</b>
61400 Events & Fundraising Expenses				
61420 Farm to Table Dinner Costs	3,838.79	5,000.00	-1,161.21	76.78 %
61450 Ghost Walk Costs		0.00	0.00	
61460 Holiday Home Tour Costs	-1,438.10	0.00	-1,438.10	
61480 Murder Mystery Costs	2,039.74	750.00	1,289.74	271.97 %
61490 Bar Wars Costs	261.60	500.00	-238.40	52.32 %
<b>Total 61400 Events &amp; Fundraising Expenses</b>	<b>4,702.03</b>	<b>6,250.00</b>	<b>-1,547.97</b>	<b>75.23 %</b>
61600 Business Expenses				
61610 Advertising, PR & Marketing	14,014.94	7,083.35	6,931.59	197.86 %
61611 Advertising - Grant Reimbursable	6,624.00		6,624.00	
<b>Total 61610 Advertising, PR &amp; Marketing</b>	<b>20,638.94</b>	<b>7,083.35</b>	<b>13,555.59</b>	<b>291.37 %</b>
61670 Volunteer Relations	370.64	100.00	270.64	370.64 %
61680 Staff Relations	234.00	100.00	134.00	234.00 %
<b>Total 61600 Business Expenses</b>	<b>21,243.58</b>	<b>7,283.35</b>	<b>13,960.23</b>	<b>291.67 %</b>
61700 Outside Services				
61730 Fundraising Expenses		250.00	-250.00	
61740 Outside Contract Services	3,547.00	3,750.00	-203.00	94.59 %
<b>Total 61700 Outside Services</b>	<b>3,547.00</b>	<b>4,000.00</b>	<b>-453.00</b>	<b>88.68 %</b>
62000 Facilities and Equipment	7,350.00	6,250.00	1,100.00	117.60 %
62010 Building and Equip Maintenance	754.78	2,000.00	-1,245.22	37.74 %
62011 Yard	4,719.34	3,800.00	919.34	124.19 %
62012 Structures & Equipment	7,308.24	4,200.00	3,108.24	174.01 %
62013 Cleaning & Maintenance Supplies	5,104.22	5,000.00	104.22	102.08 %
62019 Grant Expenses - Structures	4,196.38		4,196.38	
<b>Total 62010 Building and Equip Maintenance</b>	<b>22,082.96</b>	<b>15,000.00</b>	<b>7,082.96</b>	<b>147.22 %</b>
62020 Curation	696.00	500.00	196.00	139.20 %
62050 Property Insurance		5,400.00	-5,400.00	

# The Heritage Guild of Collin County

## Budget vs. Actuals: FY 2023 - FY23 P&L

January - May, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
62060 Utilities	10,279.52	10,000.00	279.52	102.80 %
<b>Total 62000 Facilities and Equipment</b>	<b>40,408.48</b>	<b>37,150.00</b>	<b>3,258.48</b>	<b>108.77 %</b>
63000 Office Operations				
63010 Books, Subscriptions, Reference	150.00	100.00	50.00	150.00 %
63020 Postage, Mailing Service	48.00	200.00	-152.00	24.00 %
63025 Printing and Copying	2,110.33	1,100.00	1,010.33	191.85 %
63030 Supplies	699.35	375.00	324.35	186.49 %
63035 Telephone, Telecommunications	1,713.67	1,325.00	388.67	129.33 %
63040 IT Expense	5,788.52	6,600.00	-811.48	87.70 %
<b>Total 63000 Office Operations</b>	<b>10,509.87</b>	<b>9,700.00</b>	<b>809.87</b>	<b>108.35 %</b>
64000 Other Administrative Expenses				
64015 Bank Service Charges	7.00	104.15	-97.15	6.72 %
64020 Credit Card Fees	4,475.24	3,850.00	625.24	116.24 %
64021 QuickBooks Payments Fees	1,165.44		1,165.44	
64035 Insurance, Liability, D & O	5,564.50	937.50	4,627.00	593.55 %
64045 Finance Charges & Late Fees	81.30		81.30	
64055 Memberships & Dues	457.96	416.65	41.31	109.91 %
<b>Total 64000 Other Administrative Expenses</b>	<b>11,751.44</b>	<b>5,308.30</b>	<b>6,443.14</b>	<b>221.38 %</b>
65000 Payroll Expenses	2,711.50		2,711.50	
65010 Salaries, Staff	38,431.99	52,500.00	-14,068.01	73.20 %
65030 Salaries, Wedding Coordinator	23,907.50	20,000.00	3,907.50	119.54 %
65040 Payroll Taxes	2,057.55	6,791.65	-4,734.10	30.30 %
65050 Payroll Processing Costs	1,201.64	1,000.00	201.64	120.16 %
<b>Total 65000 Payroll Expenses</b>	<b>68,310.18</b>	<b>80,291.65</b>	<b>-11,981.47</b>	<b>85.08 %</b>
<b>Total Expenses</b>	<b>\$179,412.09</b>	<b>\$169,783.30</b>	<b>\$9,628.79</b>	<b>105.67 %</b>
<b>NET OPERATING INCOME</b>	<b>\$38,714.65</b>	<b>\$30,691.70</b>	<b>\$8,022.95</b>	<b>126.14 %</b>
<b>NET INCOME</b>	<b>\$38,714.65</b>	<b>\$30,691.70</b>	<b>\$8,022.95</b>	<b>126.14 %</b>

Internal Revenue Service

Department of the Treasury

District  
Director

Heritage Guild of Collin County Texas  
909 West Howell  
McKinney, TX 75069

Person to Contact  
ECMF Tax Examiner  
Telephone Number

214-767-1766  
Refer Reply to

RM:CSB:1200 DAL

Date NOV 20 1985

ENR: 75-1602150

Gentlemen:

Our records show that Heritage Guild of Collin County Texas is exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code. This exemption was granted September, 1979, and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by Section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of Section 509(a) of the Internal Revenue Code because you are an organization as described in Section 170(b)(1)(A)(vi).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Tax Examiner