

McKinney Public Library System

MINUTES

LIBRARY ADVISORY BOARD MEETING

June 17, 2010

The MPLS Advisory Board met in regular session, in the Dulaney Room of the Roy and Helen Hall Memorial Library, on June 17, 2010. Board Members present were: Dr. Tim Shannon, Kathryn Waite, Shannon Burton, Kevin Magavern, Jo Dell'Antonia, David Patterson and Andrew Hudson. City Council Liaison GERALYN KEVER was also in attendance. Public Guests: Kevin Magavern's two daughters. Also attending were Beth Scudder, Library Director, and Regina Johnson, Library Administrative Assistant as transcriber.

Dr. Tim Shannon called the meeting to order at 4:55 p.m.

APPROVAL OF MINUTES

Kevin Magavern moved that the May 20, 2010 minutes be approved as presented and Jo Dell'Antonia seconded the motion. Motion carried and approved.

5-10

YOUTH SERVICES REPORT

Beth opened by introducing Amy Albrecht, Public Services Librarian, to the Board and Amy shared the following highlights from this month's Public Services report:

The McKinney Public Library System began an English as a Second Language (ESL) program for adults. Registration was held on Wednesday, June 2, 2010, and currently we have 95 students enrolled, 7 tutors signed on, and 8 children's volunteers. The classes will run on Monday and Wednesday nights from 7:00 -8:30 p.m. at the Roy and Helen Hall Library. The ESL program will run from Monday, June 7 – August 9, 2010 and ours is the only program around town that we know of running during the summer.

The board voiced security concerns regarding the children and the volunteers conducting storytimes.

Elfi Roberts has recently taken over the Volunteer Coordinator position for the library. She has been very busy updating the Volunteer Manual on the website. Our listing with the Volunteer McKinney Center has also been updated with all our opportunities listed. Elfi receives between 7-10 volunteer applications a week from the website. She places the volunteers throughout the libraries. For the month of May, volunteers worked at the Roy and Helen Hall Library for 85 hours. At the John and Judy Gay Library, volunteers worked for 77 hours.

We currently have two staff members who use the Interlibrary Loan system to search for items we cannot obtain locally. Each month, we handle over 200 transactions including over 30 items that we loan to other libraries. Items that are frequently requested include academic works, music, out of print items, and specialized genealogy microfilm. The requests from the other libraries include nonfiction, fiction, Spanish language, and audiovisual materials.

Moving forward with the future of the Interlibrary Loan process, the McKinney Public Library System will be entering into a Pilot Program with OCLC and the Texas State Library. This program allows our library to participate and help develop the new state lending program that will take effect in 2012. By being a participant in the pilot program, our library will have the opportunity to try out the program first, suggest changes to procedures, and tailor the state program to fit our library and our patrons.

SYSTEM UPDATE

We are two weeks into the Summer Reading Program and so far it has been busy. Children may sign up at the Children's Desk at the Roy and Helen Hall Library or online and pick up their certificate and prizes at the Hall Library. Every Thursday we have school-aged programs and last Thursday's program was "Rockin w/Rhett." The program has been running smoothly.

We continue to be very busy at the John and Judy Gay Library. Last Tuesday, the 8th of June, 50 people were waiting outside the doors anticipating our opening. That number is one of many indicating how much we're appreciated in the community.

The computer lab upgrade for the Hall Library has been completed and all lab services are now automated. We were able to add those three lab positions back into the budget while transitioning those three employees into open staff positions.

Monday, June 28th, will be an all day budget retreat with the City Council. All departments have made cuts to help ensure next year's budget balancing without extreme deficiencies. The Library System has taken cuts in our books budget, and in the area of salaries as mentioned above, while still operating at the same level of service.

As requested, Beth shared statistics regarding overdue items for the library system. The nature of these findings, at our current reporting parameters, does not give an accurate reflection of what's long overdue. Most materials showing outstanding have recently gone overdue and will most likely be returned soon. We show an outstanding amount of \$587,000.00 with \$252,000 being in overdue items, \$257,000 in replacement costs, and the remaining difference in lost books and fees.

At this point a conversation ensued around possible collection options. Decisions were tabled pending more research into: our new city-wide accounting software that will be coming online soon and its capabilities, to consider how other libraries in the area handle collections, and the kind of manpower necessary to run more accurate reports as well as perform basic collection oriented tasks, i.e. mass mailing of overdue notices.

NEW BUSINESS

Kathryn Waite moved and Shannon Burton seconded a motion to cancel July's board meeting. The motion carried and was approved.

6-10

ANNOUNCEMENTS

June 21, 2010 Boards & Commissions Recruitment Reception
 Monday July 5, 2010 Library closed
 August 1 – August 15 Beth will be on vacation

ADJOURNMENT

There being no further business relating to the agenda, David Patterson moved and Kathryn Waite seconded the motion to adjourn at 5:34 p.m.

Dr. Tim Shannon, Chair