

## HISTORIC PRESERVATION ADVISORY BOARD

NOVEMBER 7, 2024

The Historic Preservation Advisory Board of the City of McKinney, Texas met in regular session in the Council Chambers of the Municipal Building on Thursday, November 7, 2024 at 5:30 p.m.

The meeting was broadcast live on television Spectrum Channel 16 and AT&T U-Verse Channel 99; and online at <https://mckinneytx.new.swagit.com/views/130>. A video recording of the meeting is available to the public through the City of McKinney meeting archive.

Council Member Present: Geré Feltus

Board Members Present: Chairperson Betty Petkovsek, Jimmy Don Burris, Maegan Escamilla, Johanna Friedel, Tom Pence, James West and Marsha Prior-Roberston - Alternate

Board Member Absent: Vice-Chairperson Tim McWilliams

Alternate Board Member present; however, did not participate in the meeting: Kari Kennedy.

Staff Present: Director of Planning Jennifer Arnold, Planning Manager Cassie Bumgarner, Neighborhood Planner Torrey Brown, Chief Planner Kaitlin Sheffield, Planning Technicians Brenda Cates and Natasha Lorenzo, and Audio/Video Technician Joshua Arias.

There was 1 guest present.

Chairperson Petkovsek called the meeting to order at 5:31 p.m. upon determining a quorum was present.

Chairperson Petkovsek called for Election of the Chair.

The Board unanimously approved the motion by Chairperson Petkovsek, seconded by Board Member West to elect Tom Pence as the Chairperson, with a vote of 7-0-0.

Chairperson Pence called for the Election of the Vice-Chair.

The Board approved the motion by Board Member Petkovsek, seconded by Board Member Burris to elect Maegan Escamilla as Vice-Chair, with a vote of 7-0-0.

Chairperson Pence called for Public Comments for non-public hearing agenda items. There were none.

Chairperson Pence called for consideration of the Consent Agenda. The Board unanimously approved the motion by Board Member West, seconded by Alternate Member Prior-Roberston, to approve the following consent item as recommended by Staff, with a vote of 7-0-0:

**24-2130** Minutes of the Historic Preservation Advisory Board Regular Meeting of  
October 3, 2024

The Board unanimously approved the motion by Board Member West, seconded by Prior-Roberston - Alternate, to approve the minutes as recommended by Staff, with a vote of 7-0-0.

Chairperson Pence called for consideration of the discussion items.

**HP2024-2131** Discuss Certificate of Appropriateness Process.

Cassie Bumgarner, Planning Manager for the City of McKinney, presented the item and answer questions of the board.

Jennifer Arnold, Director of Planning for the City of McKinney, answered questions of the board.

Chairperson Pence called for public comments regarding matters not on the agenda. There were none.

Chairperson Pence called for board and staff comments.

On a motion by Board Member Petkovsek, seconded by Vice-Chairperson Escamilla, the Board unanimously voted to adjourn the meeting, with a vote of 7-0-0. There being no further business, Chairperson Petkovsek declared the meeting adjourned at 6:22 PM.

The video recording of the meeting is available online through the City of McKinney video archives.

SIGNED:

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BETTY PETKOVSEK  
Board Chairperson  
TIM MCWILLIAMS  
Board Vice Chairperson

ATTEST:

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KAITLIN SHEFFIELD  
Meeting Clerk

City of McKinney, Texas