

Capital Improvement Advisory Committee Changes

December 2, 2025

Overview

- To follow up on the July 15, 2025 City Council Work Session discussion regarding the legislative changes to the Capital Improvement Advisory Committee
- To receive feedback on the number of members for the Capital Improvements Advisory Committee

Committee Function

- Oversees the implementation of the impact fee program and advises City Council on its progress and any recommended updates
- *Every 5 years:* Advises on impact fee update, including projections, capital improvement projects, and impact fees
- *Semi-annual:* Monitors progress of the implementation of the capital improvements plan

Legislative Change

SB 1883 modified the impact fee advisory committee composition requirements in Chapter 395 of the Texas Local Government Code (TLGC).

- Removed the exception for P&Z members to act as the advisory committee.
- Increased the percentage of committee members for representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity from 40% to 50%.

New Membership Requirements

- At least 5 members
- No less than 50% of the committee must be representatives of the real estate, development, and building industries and who are not employees or officials of a political subdivision or governmental entity
- One representative of the Extraterritorial Jurisdiction (ETJ)

Staff Recommendation

5 Member Committee

**3 – non-government industry
members**

(Real Estate, Development, or Building)

2 – Other members

(Any qualified residents, including P&Z
members)

1 – ETJ member

(could be a non-government industry members or government official)

Discussion/Next Steps

Discussion

- How many members should the Capital Improvements Advisory Committee have?

Next Steps

- Upcoming Council Mtg – proposed ordinance amendments
- Q1 2026 – Appoint committee members
- 2026 – Impact Fee Update