

McKINNEY COMMUNITY DEVELOPMENT CORPORATION
Project Grant Application
Fiscal Year 2023

Applications must be completed in full, using this form, and received by MCDC, via email or on a thumb drive. Contact us to discuss your plans and schedule a meeting with the Projects Subcommittee prior to completing the application.

Please submit application, including all supporting documentation, via email or on a thumb drive for consideration by the MCDC to:

McKinney Community Development Corporation
7300 SH 121, SB, Suite 200
McKinney, TX 75070

Attn: Cindy Schneible (cschneible@mckinneycdc.org)

2022 Project Grant Application Schedule

Application Deadline	Presentation to MCDC Board	Board Vote and Award Notification
Cycle I: December 30, 2022	January 26, 2023	February 23, 2023
Cycle II: March 31, 2023	April 27, 2023	May 25, 2023
Cycle III: June 30, 2023	July 27, 2023	August 24, 2023

APPLICATION

Project Grants support for projects eligible for consideration under Sections 501 and 505 of the Texas Local Government Code. These include:

- Projects Related to the Creation or Retention of Primary Jobs
- Infrastructure Improvement Projects Necessary to Develop New or Expanded Business Enterprises
- Public Parks and Open Space Improvements
- Projects Related to Recreational or Community (city/public access) Facilities
- Professional and Amateur Sports and Athletic Facilities, including Children’s Sports
- Destination Entertainment, Tourist and Convention Facilities
- Projects Related to Low Income Housing
- Airport Facilities

McKinney Community Development Corporation – Overview

In 1996 McKinney voters approved the creation of an economic development sales tax corporation (Type B Corporation) to support community and economic development projects and initiatives to enhance quality of life improvements and economic growth for McKinney residents. MCDC receives revenue from a half-cent sales tax and awards grant funds for projects, promotional activities and community events that showcase the City of McKinney and support business development and tourism.

Guided by a City Council-appointed board of seven McKinney residents, the impact of investments made by MCDC can be seen throughout the community.

Projects grants are considered only if eligible for funding authorized under The Development Corporation Act and Chapters 501 to 505 of the Texas Local Government Code.

McKinney Community Development Corporation – Mission

To proactively work, in partnership with others, to promote and fund community, cultural and economic development projects that maintain and enhance the quality of life in McKinney and contribute to business development.

Guiding Principles:

- Serve ethically and with integrity
- Provide responsible stewardship
- Embrace our role and responsibility
- Honor the past – provide innovative leadership for the future
- Make strategic and transparent decisions that best serve the community

McKinney Community Development Corporation – Goals

- Ensure application/project eligibility for MCDC consideration under Sections 501 to 505 of the Texas Local Government Code (see information below)
- Meet citizen needs for quality-of-life improvements, business development and sustainable economic growth for residents in the City of McKinney that are authorized in the Texas Local Government Code
- Provide support for cultural, sports, fitness, entertainment, community projects and events that attract resident and visitor participation and contribute to quality of life, business development and increased McKinney sales tax revenue
- Highlight and promote McKinney as a unique destination for residents and visitors alike
- Demonstrate informed financial planning – addressing long-term costs, budget consequences and sustainability of projects for which funding is requested
- Educate the community about the impact that local dining and shopping has on investment in quality of life improvements in McKinney

General Guidelines

- Applications must be **completed in full, and provide all information requested**, to be considered by the MCDC board.
- Applicant must have been in business (preferably within the City of McKinney) **for a minimum of two (2) years**. The MCDC board may waive this requirement for economic development projects.

General Guidelines - continued

- The land, building or facility where the proposed project will be located should be owned by the Applicant. However, if the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of

the proposed use of the property or facility; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.

- **Preference may be given** to Applicants who have **not** received funding from MCDC within the previous 12-month period.
- Performance agreements are required for all approved grants.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board, unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding for ten (10) years.
- Grant recipients must maintain financial books and records of the funded project and of their operations as a whole for at least two years, should MCDC or the City of McKinney require an audit. The books and records must be available upon request, and create a clear audit trail documenting revenues and expenses of the funded project.
- Within 30 days of completion of the funded project, the grant recipient is required to submit a final report that includes detailed information on the activity; visual documentation of pre and post-project completion; and any outstanding receipts for expenditures included under the scope of the grant.
- Grant recipient must recognize McKinney Community Development Corporation as a sponsor/funder of the project improvements. MCDC will provide a logo for grant recipient use.

Process

The McKinney Community Development Corporation Board of Directors are responsible for reviewing and voting on applications for grant funding, in accordance with requirements of the Texas Local Government Code.

- A **completed** application form must be submitted to MCDC in accordance with the schedule outlined above.
- The application will be evaluated to determine eligibility for MCDC funding under State law.
- Once eligibility for consideration is confirmed, a public hearing will be conducted, during a regularly scheduled MCDC board meeting, on the grant application submitted.
- Prior to the public hearing, notice will be published and posted in accordance with the requirements of the Open Meetings Act and the Texas Local Government Code. **The application, along with all documents/attachments will become public information once submitted to MCDC.**
- Following the public hearing, grant requests will be referred to a subcommittee of the MCDC board for evaluation and recommendation of approval or denial to the full board.
- Board action on the grant application will be scheduled for the board meeting the month following the public hearing.
- If a grant is approved, a performance agreement will be drafted for execution between MCDC and applicant.
- Funds awarded for approved applications are provided on a reimbursement basis, following submission of receipts and documentation of payment for qualified expenditures.
- The final 20% of the award may be withheld until a final project report is submitted to MCDC and compliance with all requirements of the executed performance agreement are confirmed.

APPLICANT INFORMATION

Name: Rick Moreno

Company: McKinney Parks Foundation

Federal Tax I.D.: 82-3513537

Incorporation Date: Sep 2017

Mailing Address: 1004 N Kentucky St Unit C

City McKinney ST: TX Zip: 75069

Phone: 9726585101 Fax: None Email: mckinneyparksfoundation@gmail.com

Cell: 9726585101 Website: www.mckinneyparksfoundation.org

Check One:

Corporation Partnership Sole Proprietorship

Governmental entity

Nonprofit – 501(c) Attach a copy of IRS Determination Letter

Other

PROJECT INFORMATION:

Project/Business Name: Utility Terrain Vehicle

Location of Project: Gray Branch Parkland Barn

Physical Address: 1111 Gray Branch Road

City: McKinney ST: TX Zip: 75071

Property Size: 205 acres Collin CAD Property ID:

Please provide the information requested below:

- | | | |
|----------------------------|-----|----|
| • An expansion/improvement | Yes | No |
| • A replacement/repair | Yes | No |
| • A multi-phase project | Yes | No |
| • A new project | Yes | No |

PROPERTY OWNER INFORMATION (if different from Applicant info above):

Name:

Company:

Mailing Address:

City:

ST:

Zip:

Phone

Fax:

Email:

Cell:

DETAILED PROJECT INFORMATION:

Project Details and Proposed Use: Polaris Utility Terrain Vehicle

Estimated Date of Project Completion: July 2023

Days/Hours of Business Operation:

Estimated Annual Taxable Sales:

Current Appraised Value of Property: Estimated Appraised Value (Post-Improvement):

Estimated Construction Cost for Total Project:

Total Estimated Cost for Project Improvements included in grant request:

Total Grant Amount Requested: \$25,000

Will funding be requested from any other City of McKinney entity (e.g. TIRZ Grant, City of McKinney 380, CDBG Grant)?

Yes

No

If yes, please provide details and funding requested:

Has a request for grant funding been submitted to MCDC in the past?

Yes

No

Date(s):

Will the project be competitively bid?

Yes

No

If yes, please attach bids for the project

Has a feasibility study or market analysis been completed for this proposed project? If so, please attach a copy of the Executive Summary.

Additional Information – please attach the following

- Business plan
- Current financial report
- Audited financials for previous two years (if not available, please indicate why)
- Plat/map of property extending 200' beyond property in all directions (if applicable to your project)
- Detailed budget for the project
- Describe planned support activities; use; admission fees if applicable
- Timeline and schedule – from design to completion
- Plans for future expansion/growth

Acknowledgements

If funding is approved by the MCDC board of directors, Applicant acknowledges the following:

- The Project for which financial assistance is sought will be administered by or under the supervision of the applying individual/company.
- All funds awarded will be used exclusively for the purpose described in this application.
- Applicant owns the land, building or facility where the proposed infrastructure improvements will be made. If the Applicant does not own the land, written acknowledgement/approval from the property owner must be included with the application. The letter must document the property owner is aware of the proposed improvements and use of the property or building; and the property owner has reviewed the project plan and application, approves and supports the efforts of the Applicant.
- MCDC will be recognized as a funder of the Project. Specifics to be agreed upon by applicant and MCDC and included in an executed performance agreement.
- Individual/company representative who has signed the application is authorized to submit the application.
- Applicant will comply with the Grant Guidelines in executing the Project for which funds were awarded.
- Funded Projects must be completed within one year of the date the grant is approved by the MCDC board unless an exception is granted.
- Completed Project must be inspected for Code compliance.
- A signed Contractor's Sworn Statement and Waiver of Lien to Date form must be completed, notarized and provided to MCDC prior to receiving grant funds.
- Property owner will be responsible for maintaining the infrastructure improvements made with funding from Grant for ten (10) years.

Acknowledgements - continued

- A final report detailing the successful completion of the Project will be provided to MCDC no later than 30 days following completion of the Project.
- Grant funding is provided on a reimbursement basis subsequent to submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses.
- Up to 20% of the grant funds awarded may be withheld until a final report on completion of the Project is provided to MCDC.
- A performance agreement will be required that may outline requirements for acknowledging MCDC funding support for the project. Additionally, it will contain a provision certifying that the applicant does not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Government Code, as amended. Further, should the applicant be convicted of a violation under 8 U.S.C. § 1324a(f), the applicant will be required to repay the amount of the public subsidy provided under the agreement plus interest, at an agreed to interest rate, not later than the 120th day after the date the MCDC notifies the applicant of the violation.

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BY SIGNING THIS APPLICATION, I CERTIFY THAT I AM THE LEGAL OWNER OF THE ABOVE REFERENCED PROPERTY OR THAT I AM AUTHORIZED TO REPRESENT AND ACT ON THE BEHALF OF THE OWNER OF THE ABOVE REFERENCED PROPERTY. I ALSO CERTIFY THAT ALL OF THE INFORMATION PROVIDED HEREON IS ACCURATE AND TRUE SO FAR AS I AM AWARE AND UNDERSTAND THAT I AM LEGALLY RESPONSIBLE FOR THE ACCURACY OF THIS APPLICATION. I FURTHER UNDERSTAND THAT I AM NOT GUARANTEED A GRANT.

Applicant's Signature

Property Owner's Signature

Signature

Signature

Printed Name Rick Moreno

Printed Name

Date

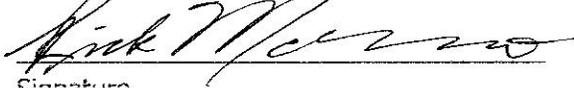
Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

A FINAL REPORT IS TO BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT. FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

BY SIGNING THIS APPLICATION, I CERTIFY THAT I AM THE LEGAL OWNER OF THE ABOVE REFERENCED PROPERTY OR THAT I AM AUTHORIZED TO REPRESENT AND ACT ON THE BEHALF OF THE OWNER OF THE ABOVE REFERENCED PROPERTY. I ALSO CERTIFY THAT ALL OF THE INFORMATION PROVIDED HEREON IS ACCURATE AND TRUE SO FAR AS I AM AWARE AND UNDERSTAND THAT I AM LEGALLY RESPONSIBLE FOR THE ACCURACY OF THIS APPLICATION. I FURTHER UNDERSTAND THAT I AM NOT GUARANTEED A GRANT.

Applicant's Signature



Signature

Property Owner's Signature

Signature

Printed Name

Rick Moreno

Printed Name

Date

Date

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE CONSIDERED.

A FINAL REPORT IS TO BE PROVIDED TO MDCDC WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT. FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.



McKinney Community Development Corporation
Supporting Narrative for:
Polaris Utility Terrain Vehicle

Executive Summary

The City of McKinney acquired the Gray Branch Parkland in 2020 and since then the McKinney Parks Foundation and its scores of volunteers have planted 150 trees, wildflowers and developed 4.2 miles of nature trails along Wilson and Gray Branch Creeks. This project continues to be widely successful as shown in photos included in this document. From the success of this project and the increase profile among the community the MPF has been asked and tasked with greater responsibility and efforts within the McKinney Parks Department. This includes tree removal, grassland reclamation and rehabilitation, and removal of invasive tree and plant species. The MPF has also seen a massive increase in its volunteer workday events from 10 to 15 volunteers to now 40 to 60 volunteers at a single event.

This means that more work can be accomplished, but also has created a need for additional resources. Applying for this grant and to manage the continued volunteer size and success, the MPF is asking for \$25,000 for the purchase of a Polaris Texas Edition Ranger Utility Terrain Vehicle. This vehicle will allow the MPF to be better mobilized to maintain the current trail of 4.2 miles. The current trail extends to over 1.5 miles from the closest parking area. The expectation is that the trail will extend another mile to connect to the city trails east of Lake Forest Drive this fall and another mile north of Gray Branch Creek to connect to trails at Virginia and Lake Forest Drive at some point in the future. It will also connect to the northern trail system as a PROS priority at Wilson Creek and Hwy 380. This machine, stored at the secure City-owned metal barn on Gray Branch Parkland property, will allow us to help manage trail maintenance and accessibility for over 10 miles in several directions from this location.

* MPF does not have a UTV that can maneuver through the wooded paths to deliver volunteers/equipment to work areas. We currently ask volunteers to walk to remote sites or use private UTVs for that purpose.

* In the event of an emergency, the private UTVs we currently utilize do not have enough seating to accommodate emergency transport (it is a one row seating UTV).

* This particular machine includes a winch, a critical tool for clearing fallen trees on tight trails.



RANGER CREW XP 1000 Texas Edition

Starting at **\$24,299** US MSRP

Manufacturer's suggested retail price (MSRP) subject to change. MSRP also excludes destination and handling fees, tax, title, license and registration. Dealer prices may vary. Commodity surcharge of \$500 will apply. Plus destination charge and set-up. May be shown with additional modifications or accessories.



Organization Background

The McKinney Parks Foundation has been in existence since 2017 with three main functions:

- Organizing volunteers to help with projects in conjunction with the McKinney PROS Department;
- Encourage engagement by residents in park activities and programs;
- Provide a structure for organizing educational opportunities about the natural environment.

The MPF coordinates teams of volunteers to work on projects in the parks such as maintenance of hike and bike trails, building nature trails, upkeep of parks and open spaces, and adding amenities. The MPF partners with other local organizations (e.g. Master Naturalists, Crepe Myrtle Trail, DORBA) to provide education to school children and other McKinney residents and visitors that are interested in learning about nature and the ecology of North Texas. The MPF Board of Directors is comprised of McKinney residents who have a keen interest in community involvement and enhancing the quality of life in McKinney.

Since 2017 we've recorded 4,000+ volunteer hours!

The organization Independent Sector estimates that the value of volunteer time for 2022 was \$29.95 per hour.

4,427 hrs x \$29.95 = is a value of \$132,408.95 of labor into McKinney Parks

In 2022, The McKinney Parks Foundation reported 1,929 volunteer hours worked valued at \$55,053.66 according to the Independent Sector.

To date: 1,360 volunteers have worked with the MPF This does not include the amount of materials that the McKinney Parks Foundation has either funded or had donated to support various projects.

McKinney Parks Foundation
1004 N Kentucky St. Unit C
McKinney, Texas 75069
www.mckinneyparksfoundation.org





Planting wildflowers at Gray Branch above and wildflowers in bloom below!





The Polaris UTV will be securely stored on city property in the Gray Branch barn pictured above.



The McKinney Parks Foundation has become an integral part of the volunteer support system that maintains numerous Parks Department properties within the City. The majority of the work is self-funded. As the needs for the parks increases with a growing population, the resources that MPF needs to help maintain the properties also increases. The MPF has also seen tremendous growth in partnerships and a massive increase in volunteers. There is a large amount of mobilization needed for each event, as well as the ability to recycle, reuse, and rehabilitate....

The McKinney Parks Foundation is asking the MCDC to continue to support the MPF's efforts with a project grant fund of \$25,000 to purchase the Polaris Utility Terrain Vehicle.

Key Contact

Rick Moreno, 9726585101, mckinneyparksfoundation@gmail.com

Board of Directors and Leadership Staff

Rick Moreno, President, drmoreno@yahoo.com

Greg Smith, Vice-President Operations, lg.smith2412@att.net

Andy Hudson, Director and Assistant Treasurer, n3tap0lis@gmail.com

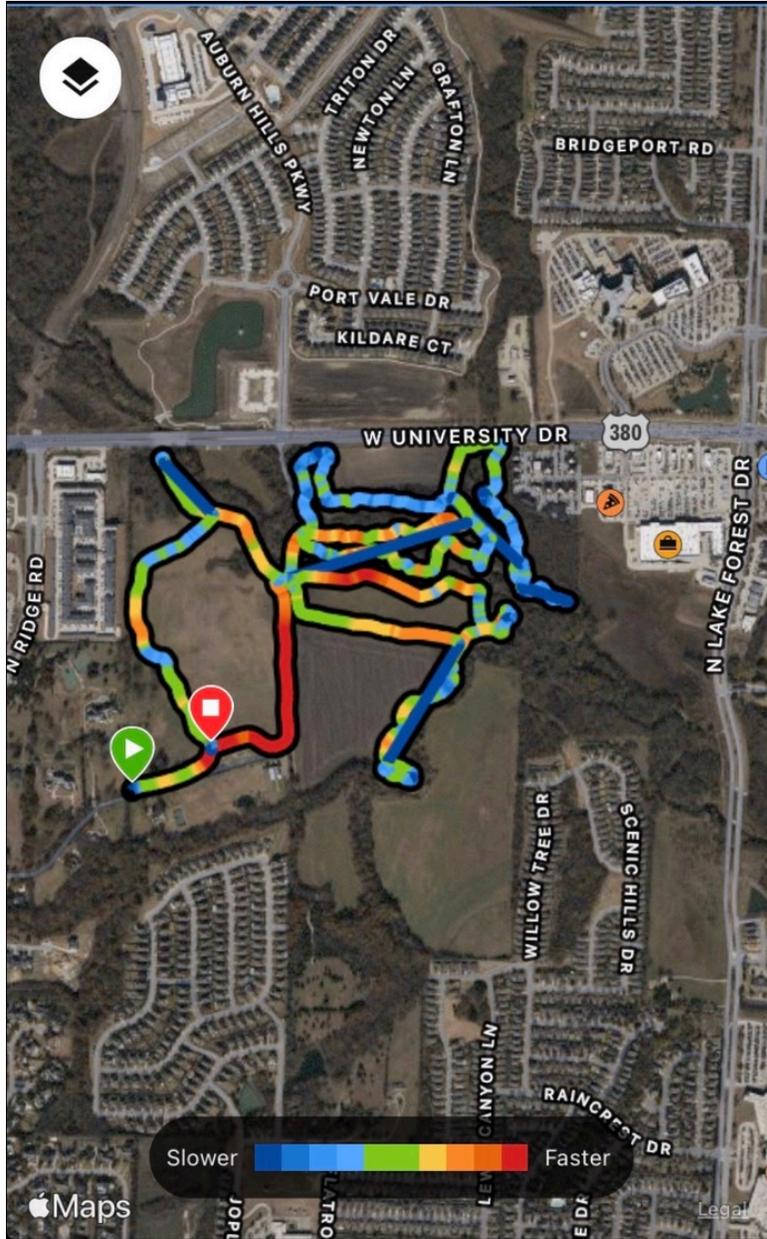
Mary Abercrombie, Director of Communication

Emily Shao, Treasurer

Andy Lowes, Board Member

Bruce Mead, Board Member

Kevin Korenthal, Board Member



Gray Branch Parkland Nature Trails

McKinney Parks Foundation
1004 N Kentucky St. Unit C
McKinney, Texas 75069
www.mckinneyparksfoundation.org



WPF

Bank of TX Acct # 8096295179

Page: 1
 Date: 12/25

Online App: Bank 2017
 Print: 12/25

		Deposits	Debits	
11-28-17	Donation (Rich)	100.00		100
1-26-18	Donation (Rich)	100.00		200
2-27-18	Paypal verification			
2-27-18	deposit	.22	.22	
3-27-18	Donation (Gree)	100.00		300
10-16-18	Donation	200		500
11-5-18	GoDaddy	90	70.68	429.32
1-30-19	Donation	90		519.32
4-12-19	Donation	280		799.32
4-22-19	Donation	60		859.32
5-6-19	Lowes		415.87	443.45
12-16-19	MCDL	2000.00		2443.45
12-16-19	Donation	200	2	2643.45
12-18-19	Reimbursement (→ Rich)		2008.00	640.45
5-29-19	Donation (Bench-Peggy)	500		1140.45
6-17-19			81.21	1060.24
7-3-19	Lowes		227.15	833.09
7-14-19	Lowes		392.31	
9-22-19	Amazon		106.46	334.12
10-23-20	MCDL	948.82		1282.94
10-23-20	Donation	100		1382.94
11-5-20	Donation (Branch: Mike Fu)	700		2082.94
11-2-20	Lands End Equipment		593.98	1488.96
11-3-20	GoDaddy		18.17	1470.79
11-4-20	GoDaddy		21.17	1449.62
11-23-20	Personalized Touch (Peggy)		92.01	1357.61
12-29-20	MCDL	1259.58		2617.19
12-9-20	Lowes		132.48	2484.71
1-8-21	Reimbursement (→ Rich)		688.60	1796.11
2-8-21	Home Depot		99.77	1696.34
3-19-21	Reimbursement (→ Rich)		804.19	892.55
4-22-21	MCDL	1572.89		2470.44
6-23-21	Reimbursement (→ Rich)		1496.97	973.47
6-8-21	Home Depot		103.64	869.83
6-15-21	Donation <small>S. Alteman 128.89 H. V. ... 242.45</small>	372.57		1242.40
5-11-21	Donation (Bernadette Emick F)	5700.00		5742.40
6-4-21	United Ag & Trans		9767.55	42874.85
7-1-21	Texas Tree Foundation		42613.00	261.85
7-19-21	MCDL (2020)	260		521.85
7-21-21	Personalized Touch (Peggy)		47.00	484.80
8-6-21	MCDL (2021)	9364.55		9349.35

058204

		Deposit	Deposit	Balance
10-18-21	Donation (Buck-Chao)	500		
8-12-21	Donation (Bench - Piazza)	500		10349.35
9-10-21	Texas Pure		420	9919.35
9-29-21	Spirit Stitches (Lutherbecker)		1042.50	8877.35
10-12-21	Home Depot		324.53	8553.32
10-12-21	Forestry Supplies		1703.53	6849.89
10-13-21	Plane Golf Carts		400	6449.59
10-18-21	Custom Ink (tote bags)		2253.27	4196.12
10-22-21	Home Depot		394.34	3601.73
10-27-21	Communities Foundation	101		3701.73
11-1-21	Home Depot		29.40	3671.83
11-2-21	Go Daddy		19.17	3652.66
11-2-21	Spirit Stitches		165.00	3487.66
11-3-21	Handing		47.28	3444.38
11-6-21	Home Depot		446.62	2997.76
11-17-21	Reimbursement (Rich)		473.17	2524.59
11-22-21	Reimbursement (Dave Co: Donats)		100	2424.59
12-1-21	Reimbursement (Rich)		436.30	1988.29
1-12-22	Sams Club: Refreshments for 1/14		57.39	1930.90
1-12-22	Landmark: Refreshments for 1/14		69.80	1861.10
2-8-22	Bench Donation	1500		1861.10
2-8-22	MCOE Reimb.	1476.22	1249.62	3106.90
2-18-22	Personalize & Touch (plaque)		49.36	3057.54
(6-14-22)	Donation - Patrick Clotice	96.62		3154.16
4-8-22	Donation (EJ Wilts)	247.00		3401.16
5-15-22	file 900.org		69.99	3331.17
4-29-22	MCOE Grant	13149.00		16480.17
5-4-22	Reimb't to R. Secary	13152.00	13152	3327.97
2-11-22	Reimb't to R. Secary	978.05	978.25	2349.72
4-14-22	PayPal	100.00		2249.72
8-20-22	MCOE	3072.57		6322.19
10-31-22	NTX Giving Day	34.00		6356.19
11-9-22	Bench Donation	560.00		6816.19
2-11-22	Reimb't to Rich		978.24	5837.95
5-4-22	Reimb't to Rich (Baton Rouge)		13152.00	4525.95
6-29-22	Titan 3 Stitches (Lutherbecker)		138.05	4387.90
7-12-22	Landmark Eq't (Baton Rouge)		689.49	3698.41
8-31-22	Home Depot Reimb't to Shawn (Chippewa)		2951.00	2047.41
8-22-22	Kroger Fuel		69.33	1978.08
9-2-22	Landmark Eq't		639.62	1338.46
11-3-22	Go Daddy		20.17	1318.29
11-10-22	Go Daddy		21.67	1296.62

11/8-22 Tx Lazer

2023

60

12/31/22
 Balance

2597.79

1/4/23	Tx Lazer (1/2900)		60	2537.79
1/9/23	Amazon (tools)		86.48	2451.31
1/13/23	Withdrawal (re-transfer Mary P. border)		193.00	2258.31
1/17/23	Alex Herbume (fuel)		29.22	2229.09
1/20/23	Lowes (gas can, funnels)		63.80	2165.29
1/20/23	Murphys (fuel-gator)		34.50	2130.79
1/20/23	MFLC	1272.58		3903.37
1/20/23	Stix donation	129.75		3903.37
1/13/23	Donation - Beach	500.00		5805.05
2/6/23	MFLC, Schrab, Stix	1901.68		4268.28
2/13/23	Landmark Exp		1536.77	4235.83
2/14/23	Lowes		32.45	5464.23
2/15/23	MFLC (1178.40), America's Farm (5000)	1228.40		5319.56
2/14/23	Amazon (tools)		149.61	5264.57
2/13/23	File 99t (Tax filing fee)		54.99	5130.57
2/7/23	Canva (brochures)		139.00	5264.57
2/18/23	Canva return	139		5144.57
2/19/23	Canva: brochures		120	4954.57
2/27/23	Canva: printing		190	5474.57
2/18/23	Canva: return			5029.57
2/24/23	Tx Lazer: plaques	126		4402.57
2/21/23	Philadelphia Ins.; liability		45	1178.40
	(MFLC 1178.40 added) correction		622	3229.17