

# Promotional and Community Event Grant Application

McKinney Community Development Corporation FY 2025

## Important Information

- Please read the McKinney Community Development Corporation [Grant Guidelines](#) before completing this application.
- The Grant Guidelines are available at [McKinneyCDC.org](#) or by emailing [Info@McKinneyCDC.org](mailto:Info@McKinneyCDC.org).
- Applications must be completed in full, using this online form and submitted by 5 p.m. on the application deadline indicated on the [Grants page](#) of the McKinney CDC website.
- If you are interested in a preliminary review of your grant request or event idea, please [complete and submit the online Letter of Inquiry](#).

<b>Company Name</b>	Empty Bowls McKinney
<b>Federal Tax I.D.</b>	75-1447168
<b>Incorporation Date</b>	Thursday, February 2, 2012
<b>Mailing Address</b>	5111 Foote St McKinney, TX, 75069
<b>Phone Number</b>	(214) 505-2029
<b>Email</b>	sponsors@emptybowlsmckinney.com
<b>Website</b>	<a href="https://emptybowlsmckinney.com/">https://emptybowlsmckinney.com/</a>
<b>Social Media</b>	<a href="https://www.facebook.com/EmptyBowlsMcKinney">https://www.facebook.com/EmptyBowlsMcKinney</a> , emptybowlsmckinney

## **Please provide a detailed narrative about your organization including years established, mission, goals, scope of services, staff, successes, contribution to community, etc.**

Now going into our 14th year, Empty Bowls McKinney is an annual community event featuring the work of local artisans, schools and volunteers and local food purveyors. Our goal is to raise funds for and awareness of Food Insecurity in our community.

With humble beginnings in 2011 as a fundraiser at St Peter's Episcopal Church with a goal of raising money to buy hams for Easter Baskets the event has grown substantially each year. The event takes place in the historic downtown, highlighting both the square and MPAC, incorporating 10 local food purveyors and restaurants, the work of many local professional and amateur artisans, and local pottery studios. Funds raised through ticket sales, corporate sponsorships and private donations cover the cost of the event and in 2024 allowed us to donate \$85,000 back into the community to 3 beneficiaries that directly target the needs of those that are food insecure.

Our beneficiaries include; Community Garden Kitchen delivering sack lunches and serving evening meals in a restaurant style setting, Community Lifeline who provides basic food donations throughout Collin County with a drive up delivery system and Little Free Pantry with 13 pantries in McKinney which is the only anonymous food distribution system in the city.

Empty Bowls McKinney is a DBA of St.Peter's Episcopal Church which allows us to save substantially on expenses such as meeting and storage space,accounting and audits. Our all volunteer board of dedicated

individuals allows us to donate over 65% of proceeds back to our beneficiaries.

We appreciate the tremendous support of MCDC, the City of McKinney and the community at large.

**Select One**

Nonprofit 501(c)3 (Attach copy of IRS Determination Letter)

**IRS Determination Letter for 501(c)3**



501(c)(3) (1).pdf

**Noteworthy recognitions or awards in the last two years.**

We have been recognized by State Representative Keith Self and received several unsolicited editorials in local publications about our event and our work.

**Representative Completing Application**

Molly Jones Co-Director / Sponsors

**Mailing Address**

511 Foote St.  
McKinney, TX, 75069

**Phone Number**

(214) 505-2029

**Email**

sponsors@emptybowlsckinney.com

**Contact for Communications Between MCDC and Organization**

Becky Aly Co-Director / Vendors

**Address**

511 Foote St  
McKinney, TX, 75069

**Phone Number**

(972) 998-1366

**Email**

becky@emptybowlsckinnet.com

**Funding - Total Amount Requested**

12,000.00

**Are matching funds available?**

No

**Will funding be requested from any other City of McKinney entity (e.g. Visit McKinney, Arts Commission, City of McKinney Community Support Grant)?**

No

**Have you received or will funding be requested from other organizations / foundations?**

No

**Has a request for funding for this Promotional / Community Event been submitted to MCDC in the past five years?**

Yes

**Please list.**

2019-2024

### **Board of Directors**

Molly Jones- Co-Director / Sponsors  
Becky Aly- Co-Director/ Vendors  
Karen Friedland- Artist  
Chris Teague- Auction  
Mark McElhinny- Outside Facility  
Cinda Beert- Volunteer  
Sue McNaughton- Logistics

### **Leadership Staff**

Rev. Perry Mullins - Rector  
Rev. Kathy Heitmann-Associate Rector  
Rev. Betty Breyfogle-Deacon  
Rev. Janice Honea-Deacon  
Rev. Barbara Kelton- Pastoral Associate  
Joe Lindsay-Music Director  
Margaret Kinnett-Children's Minister  
Tara Alt-Communications  
Mike McLaughlin-Sexton  
Mary Grube-Parish Administrator

Information provided for promotional / community event for which you are seeking funding.

**Date(s) of Event**

4-24-2025

**Location(s)**

111 N Tennessee St, McKinney, TX 75069

**Event(s) open to the public?**

Yes

### **Ticket Prices**

\$35- General Admission  
\$125- Collectors Club (limited to 60 tickets)

### **Describe the target audience for the event(s).**

We diligently try to create an outdoor festival atmosphere for this event. Our guests tend to be long time supporters and patrons. Our increased advertising has brought in more artists and foodies from throughout Collin County. This is mostly an adult event, though children are welcome. It is a very social event with many attending for the entire time.

**Is this the first for this event?**

No

### **If not, what is the history for the event (annual / biannual since what year)?**

Starting in 2011 we have had the Empty Bowls event annually. Originally started in the Parish Hall of St.Peter's Episcopal Church we have grown to a large outdoor event on the McKinney Square. Even during COVID we were able to hold the event online.

### **How does event showcase McKinney for tourism and/or business development?**

As the event utilizes the downtown square and MPAC, guests have a chance to enjoy the square and many experienced the MPAC for the first time. With our increased advertising we know that over 35% of the attendees came from outside McKinney. This is a significant increase over previous years where that number was approximately 25%.

**Expected attendance.**

1000

**Expected number or percentage of attendees coming from outside of McKinney.** 30%

**Does the event support a non-profit (other than applicant)?** Yes

**If yes, what organization(s) are supported?** Community Lifeline Center, Community Garden Kitchen & Little Free Pantry

**What percentage of revenue will be donated (indicate gross or net)?** 95% of Net

### Financial Goals of Promotional / Community Event

**Gross Revenue** 128,500.00

**Projected Expenses** 43,400.00

**Net Revenue** 85,100.00

### Other Funding Sources

Corporate Sponsorship, private donations and proceeds from workshops.

### Provide a detailed narrative of the event(s) including mission, goals, activities, schedule, production timeline, goals for growth / expansion, etc.

Empty Bowls is a singular annual event with the primary goal of raising funds and awareness of Food Insecurity in McKinney.

Planning begins in August and continues through until June when proceeds are given to our beneficiaries. Location of the event is secured over a year in advance. Sponsors, restaurants and artists are solicited in the Fall and that work continues until about 2 weeks before the event.

Supporting the event are a variety of workshops that not only raise funds but help to supply the over 1200 bowls needed for the event.

Upon arrival at the event guests are directed into MPAC to choose a bowl to take home as a constant reminder of the needs in the community. Guests then proceed to Kentucky St to sample soups and specialties of the food purveyors. While on the square guests can see artist demonstrations, enjoy live music, live silent auction, raffles and additional bowls sales.

The uniqueness of this event and how it draws together many parts of the community has been key to success and growth. For 2025 we do not anticipate significant growth of the event due to a range of concerns including space limitations, change in Sponsorships and economic limitations of donors.

### Provide a detailed marketing plan and budget for the event(s).

Marketing of the event has a "soft" start in October with Facebook/Instagram posts. This increases in November and December to primarily promote the workshops. Billboard signage will go up in December.

Recruiting of artists and volunteers helps promote the event as well.

Print media, begins in February with editorials and continues up until the event with the majority in April publications. Radio begins in April as well. Yard signs go up approximately 30 days prior to the event.

**Plan should include promotional channels (print ads including publication names, social media, radio, posters, flyers, yard signs, etc.)**

Promotional Channel	Budget
On-Line Ads	\$3,000
Print Ads	\$4,500
Yard signs	\$1,000
Banners, Posters & Cards	\$4,000
Billboard	\$0
Videos	\$1,000
KLAK Radio	\$600

**Event Marketing Plan and Budget Attachment**



**Total Promotional Budget** \$14,100.00

**What percentage of the total marketing budget does the grant represent?** 85%

**Attendance from previous event(s), if applicable** 2024: 674- McKinney residents/ 366- Non-McKinney

**Marketing lessons learned from past (what worked and what did not).**

In 2023 we felt that digital advertising was not hitting our average guest. Our guests tend to be 35 years plus, so we expanded our print advertising in 2024, and our numbers of attendees reflected a positive response. For the 2025 event we will grow the print media as much as possible. We have also learned that with the purchase of print advertising we can negotiate for economic rates on the various digital platforms that are offered.

**How will you measure success of your event and marketing campaign? (attendance, website hits, social media indicators, etc.)**

Attendance is a key indicator of the success of advertising. As we track the zip codes of ticket buyers it is apparent where print has helped. Social media is easy to track as we diligently watch the hits on our Facebook and Instagram accounts. Ticket purchases are directed to our web page and that is a strong indicator of involvement there.

**Please include examples of past marketing efforts (screen shots of ads, posters, social posts, radio text, etc.)**

- Dallas Observer
- House Warmers Allen
- City Lifestyles Magazine
- Edible Magazine
- Stonebridge ranch

\*Will not let me paste an image.

**Budget**

 2025 Budget for MCDC (1)\_5... .pdf

**What percentage of Project / Promotional / Community Event funding will be provided by the applicant?** 15%

**Are matching funds available?**

What dollar amount and percentage of Promotional / Community Event funding will be provided by other sources such as sponsorship, registration fees, individual or corporate donations, etc.?

<b>Sponsorship Revenue</b>	\$60,000
<b>Registration Fees</b>	\$25,000
<b>Donations</b>	\$10,000
<b>Other (raffle, auction, etc.)</b>	\$33,500
<b>Net Revenue</b>	\$128,500

**Metrics to Evaluate Success: Outline the metrics that will be used to evaluate success of the proposed Promotional / Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.**

in 2025 we hope to improve on the following success of 2024.


1. Attendance: We expected to bring 1,000 people to the McKinney Square on a Thursday night on April 25,2024 and positively impact the businesses who participate in our event and those located nearby. We feel that we accomplished this Goal.

2. Non-McKinney Attendance: We expected to maintain our non-McKinney residence participation at 25% or more. With a significant increase in advertising outside McKinney in 2024, 35.19% of the people who attended our event live outside McKinney

3. Monetary Impact: We raised about \$123,000 in gross proceeds. Our net proceeds that will be donated will be \$85,000, with a total earned of \$88,368.

- Provide an overview of the organization's financial status, including the impact of this grant request on the organization's mission and goals.
- Please attach your budget for the current year and audited financial statements for the preceding two years. If audited financials are not available, please indicate why.

**Budget**

 2025 Budget for MCDC (1)\_6... .pdf

**Financial Statements**

 VESTRY-REPORT9.2024.pdf

**IRS Determination Letter (if applicable)**

 501(c)(3) (1)\_7762.pdf

**W9**

 W9 with 2022 signature (1).pdf

Completed applications that are eligible for consideration by MCDC will be presented to the board according to the schedule on the Grants page of this website. Presentations will be limited to five (5) minutes followed by time for Board questions.

**Please be prepared to provide the information outlined below in your presentation:**

- Summary of organization and goals
- Summary of event(s) to include dates, location, ticket prices, target audience, how your event will showcase McKinney, estimated attendance from within and outside of McKinney (and past attendance, if applicable), event features / activities, how event supports your organization's mission, and non-profit beneficiary, if applicable.
- Specific marketing plans for event(s) including promotional channels to be utilized (print, radio, social media, posters, etc.) and budget for each. Please share the percentage of the total marketing budget that this grant application represents.

If funding is approved by the MCDC board of directors, Applicant assures:

- The Promotional / Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization;
- All funds awarded will be used exclusively for advertising, marketing and promotion of the Promotional / Community event described in this application.
- MCDC will be recognized in all marketing, advertising, outreach and public relations as a funder of the Promotional / Community Event. A logo will be provided by MCDC for inclusion on all advertising, marketing and promotional materials. Specifics for audio messaging will be agreed upon by applicant and MCDC and included in an executed performance agreement.
- The organization's officials who have signed the application are authorized by the organization to submit the application.
- Applicant will comply with the MCDC Grant Guidelines in executing the Promotional / Community Event for which funds were received.
- Applicant gives permission for the use of Board presentation images on MCDC website and social media content.
- A final report detailing the success of the Promotional / Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Promotional / Community Event.
- Grant funding is provided on a reimbursement basis subsequent to the submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses. Up to 20% of the grant awarded may be withheld until the **final report on the Promotional/Community Event is provided to MCDC.**

**Applicant Electronic Signature**

**We certify that all figures, facts, and representations made in this application, including attachments, are true and correct to the best of our knowledge.**

Selecting this option indicates your agreement with the above statement.

**Chief Executive Officer**



**Date**

Tuesday, November 19, 2024

**Representative Completing Application**



**Date**

Tuesday, November 19, 2024

**Notes**

- Incomplete applications or those received after the deadline will not be considered.
- A final report must be provided to MCDC within 30 days of the event / completion of the Promotional / Community Event.
- Final payment of funding awarded will be made upon receipt of final report.
- Please use the Final Report to report your results. A PDF version is also available.



### Proposed Event Budget 2025

<b>Event Income</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>	<b>2025</b>
<b>Item</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
MCDC Community Event Grant	\$9,500.00	\$9,500.00	\$12,000	\$12,000	\$12,000	
Sponsorships	\$45,000.00	\$56,600.00	\$65,000	\$48,500	\$60,000	
Donations (event & text to give)	\$4,500.00	\$10,502.50	\$15,000	\$10,081	\$10,000	
Bowl Making	\$3,500.00	\$4,725.00	\$5,000	\$5,590	\$5,000	
Admissions	\$25,000.00	\$24,750.00	\$25,000	\$28,830	\$25,000	
Art Auction Proceeds	\$7,000.00	\$8,170.00	\$8,500	\$8,400	\$8,500	
Raffle Proceeds	\$3,000.00	\$1,740.00	\$3,000	\$2,255	\$2,500	
Merchandise Sales	\$800.00	\$370.00	\$200	\$35	\$0	
Extra Bowl Sales	\$4,000.00	\$5,022.50	\$5,000	\$1,337	\$2,500*	
People's Choice	\$500.00	\$749.00	\$500	\$618	\$500	
Arts & Bloom				\$320	\$500	
After Event Sales	\$1,000.00	\$400.00	\$1,000	\$680	\$500	
Gather- Boots					\$1,500	
<b>TOTAL</b>	<b>\$103,800</b>	<b>\$122,529</b>	<b>\$140,200</b>	<b>\$118,646</b>	<b>\$128,500</b>	

<b>Event Expenses</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>	<b>2025</b>
<b>Item</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
Supplies	\$3,500.00	\$2,496.30	\$3,000	1,918.97	\$2,200	
Kentucky Street rentals	\$9,500.00	\$9,031.32	\$10,000	\$9,272.62	\$9,500	
MPAC rental	\$500.00	\$550.00	\$550	\$650.00	\$750	
Sponsor Appreciation	\$1,000.00	\$374.97	\$500	\$570.38	\$650	
T-Shirts (for volunteers & artists) & Merch	\$3,500.00	\$3,966.07	\$4,000	\$2,379.36	\$4,000	
Murad-bidding, online art auction, ticket sales	\$4,500.00	\$4,645.00	\$5,000	\$4,495.00	\$4,500	

Bowl Making	\$3,500.00	\$4,857.88	\$5,000	\$1,478.06	\$3,500	
Security at event	\$600.00	\$540.00	\$600	\$720	\$1,000	
Advertising	\$12,500.00	\$13,163.40	\$15,000	\$13,244.80	\$14,100	
Signs (Re-usable)	\$5,000.00	\$1,251.83	\$2,500	\$426.16	\$500	
Arts N Bloom (include in MPAC)			\$300	\$250	\$300	
Website Designer / maintenance			\$1,200	\$1,846.21	\$2,400	
Advertising Consultant (FB/ Insta)			\$600	\$0	\$0	
<b>TOTAL</b>	<b>\$44,100.00</b>	<b>\$40,881.77</b>	<b>\$48,250.00</b>	<b>\$37,251.56</b>	<b>\$43,400</b>	
		<b>\$81,647.23</b>	<b>\$91,950.00</b>			
<b>NET INCOME</b>	<b>\$59,700.00</b>	<b>23</b>	<b>0</b>			

### Marketing and Outreach

1. Our advertising for past events has included:
  - a. Posters mounted in shops by McKinney retailers
  - b. Active Facebook page – over 2,600 followers, and growing
  - c. Facebook postings by MDCDC, MPAC & participating vendors
  - d. MPAC-advertised event on their website, emails & marquee
  - e. Advertising in St. Peter’s church bulletins and emails
  - f. Ads in the Community Impact Newspaper – McKinney, Frisco & Plano editions
  - g. Article in the Community Impact Newspaper – McKinney edition
  - h. Yard signs around McKinney and surrounding communities
  - i. Articles in the McKinney Courier-Gazette
  - j. Advertisement on billboard along Central Expwy in McKinney (Hobson Signs)
  - k. Short videos about the auction, raffle, beneficiaries, the event, and a concluding thank you for participating
- b. With a grant from MDCDC, we hope to utilize the following advertising vehicles to help us reach our attendance goals (within and outside of McKinney):
  - a. Extensive ads on Facebook and Instagram
  - b. Post boosts on Facebook and Instagram
  - c. Advertisements in Community Impact Newspaper, multiple editions
  - d. Yard sign placements around McKinney and surrounding communities
  - e. Print collateral, including cards, posters & banners to advertise the event

- f. Advertisement on billboard along Central Expwy in McKinney (Hobson Signs)
- g. Short videos to increase engagement online advertising the event, sponsors, vendors, artists, celebrities and/or beneficiaries

Media	2023 Budget for MCDC	2023 Actual	2024 Budget for MCDC	2024 Actual	2025 Budget
On-line Ads & Boosts	\$ 3,000.00	\$3,060.50	\$4,000	\$2,447.89	\$3,000
Print Ads	\$ 4,500.00	\$1,056.87	\$2,500	\$3,450.00	\$4,500
Yard Signs	\$ 1,000.00	\$1,577.21	\$1,500 \$612.87 vista amazon	\$694.26	\$1,000
Banners, Posters & Cards	\$ 1,000.00	\$4,768.82	\$5,000	\$3,682.65	\$4,000
Billboard	\$ 500.00	Donated	\$0- In Kind	\$0	\$0
Videos/ drone	\$ 2,000.00	\$2,200.00	\$2,000	\$1,900	\$1,000
KLAK radio spots	500.00	\$500.00	\$0	\$555.00	\$600
	\$				
<b>TOTAL</b>	<b>12,500.00</b>	<b>\$13,163.40</b>	<b>\$15,000</b>	<b>\$13,244.80</b>	<b>\$14,100</b>

**Detailed Breakdown:**

	2024 Budget for MCDC	2024 Actual	2025 Budget
On-line Ads & Boosts <ul style="list-style-type: none"> <li>● Facebook</li> <li>● Dallas Observer</li> <li>● House Warmers (Allen) March &amp; April</li> <li>● Collin / Denton Spotlight</li> <li>● Community Impact</li> <li>● Star Local</li> <li>● Total:</li> </ul>	<b>\$4,000</b> \$400 \$900 \$250 \$N/C <u>\$0</u> \$1,550	<b>\$822.89</b> <b>\$880.00</b> <b>\$250.00</b>  <b>\$0</b>  <b>\$495.00</b> <b>\$2,447.89</b>	<b>\$3,000</b>
Print Ads <ul style="list-style-type: none"> <li>● City Lifestyles Mag (allen &amp; McKinney/ Prosper) <ul style="list-style-type: none"> <li>○ 1/3 pg in April, each market</li> </ul> </li> <li>● Community IMPACT, McKinney, Melissa/ Prosper</li> <li>● Edible Magazine 1/8 pg ad- spring</li> <li>● Stonebridge Ranch News- , 1/2 pg</li> <li>● Total</li> </ul>	<b>\$2,500</b> \$1,100  \$1,500 total \$375  \$475 \$3,450	<b>\$1,110</b>  <b>\$1,500</b> <b>\$375</b>  <b>\$475</b>  <b>\$3,450</b>	<b>\$4,500</b>
Yard Signs- 150 this year Vista Print Stakes- amazon	<b>\$1,500</b> <b>\$108.12</b> <b>amazon</b> <b>612.87 Vista</b>	<b>\$694.25</b>	<b>\$1,000</b>
Banners, Posters & Cards <ul style="list-style-type: none"> <li>● Alphagraphics</li> <li>● PersonalToch- Fans</li> <li>● Alphagraphics</li> <li>● Staples</li> <li>Total:</li> </ul>	<b>\$5,000</b> \$1,649.26 \$816.19 \$515.00 \$1,925.59 \$4,819.04	<b>\$</b> <b>\$2,99.64</b> <b>\$515.00</b> <b>\$429,74</b> <b>\$259.99</b> <b>\$4,197.65</b>	<b>\$4,000</b>
Billboard	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Videos/Drone	<b>\$2,000</b>	<b>\$1,900</b>	<b>\$1,000</b>
KLAK radio spots	<b>\$500</b>	<b>\$555</b>	<b>\$600</b>
<b>Grand total:</b>		<b>\$13,244.79</b>	<b>\$14,100</b>



**St. Peter's Episcopal Church  
Financial Statements  
For the month of September, 2024**

**CONTENTS**

**Page Nos.**

2	Statement of Financial Position
3	Summary Statement of Revenue and Expenses
4	Statement of Cash Flow
5	Operating Revenue Comparison
6	Operating Income Chart

**St. Peter's Episcopal Church**  
**Statement of Financial Position**  
**As of September 30, 2024 to August 31, 2024**

	<u>9/30/24</u>	<u>8/31/24</u>
<b>Assets</b>		
Cash - Unrestricted	\$ 154,198	\$ 170,498
Cash - Without Donor Restrictions	\$ 219,450	\$ 224,339
Cash - Donor Restricted	\$ 121,863	\$ 102,203
Total Cash	\$ 495,511	\$ 497,040
Prepaid Expenses & Receivables	\$ 3,354	\$ 4,046
Land	\$ 303,000	\$ 303,000
Depreciable Assets - Net	\$ 1,797,104	\$ 1,797,104
Donated Assets-Crypt & Cemetary Plots	\$ 2,000	\$ 2,000
Foundation Assets	\$ 366,735	\$ 348,020
Total Assets	\$ 2,967,704	\$ 2,951,210
<b>Liabilities</b>		
Accrued Expenses & Payables	\$ -	\$ -
Tenant's & Property Use Deposits	\$ 500	\$ 500
Mortgage on Lamar Street House	\$ 42,793	\$ 43,750
SOF Loan	\$ 221,234	\$ 222,261
Total Liabilities	\$ 264,527	\$ 266,511
<b>Net Assets</b>		
Unrestricted:		
Fund Principal	\$ 1,994,201	\$ 2,010,138
Designated and Donor Restricted :		
Capital Improvement Account	\$ 104,087	\$ 103,771
Temporary Net Assets without Donor Restrictions	\$ 116,290	\$ 120,567
Permanent Net Assets without Donor Restrictions	\$ 105,332	\$ 99,956
Temporary-Net Assets with Donor Restrictions	\$ 121,863	\$ 102,203
Permanent-Net Assets with Donor Restrictions	\$ 261,404	\$ 248,064
Total Net Assets	\$ 2,703,177	\$ 2,684,699
Total Liabilities, Fund Principal & Restricted Funds	\$ 2,967,704	\$ 2,951,210

**St. Peter's Episcopal Church**  
**Statement of Revenue and Expenses - Summary View**  
**For the month ended September 30, 2024**

	Month			YTD			Budget Remaining
	Actual	Budget	Vs Budget	Actual	Budget	Vs Budget	
<b>Revenue</b>							
Operating Offerings	\$ 56,582	\$ 70,260	\$ (13,678)	\$ 631,587	\$ 632,344	\$ (757)	\$ 211,538
Other Revenue	3,564	1,965	1,599	18,687	17,684	1,003	4,892
<b>Total Revenue</b>	<b>60,146</b>	<b>72,225</b>	<b>(12,079)</b>	<b>650,274</b>	<b>650,028</b>	<b>246</b>	<b>216,430</b>
<b>Operating Expenses</b>							
Worship	21,896	21,679	(217)	196,653	195,114	(1,539)	63,499
Overhead	10,662	15,197	4,535	93,458	136,774	43,316	88,907
Facility	18,811	11,730	(7,081)	114,723	105,570	(9,153)	26,037
Outreach	2,792	2,209	(583)	17,137	19,877	2,740	9,365
Diocese	6,252	6,315	62	56,268	56,831	563	19,506
Congregational Life							
Music Ministries	5,477	5,910	433	56,955	53,189	(3,766)	13,964
Christian Formation	9,151	8,574	(577)	60,444	77,168	16,724	42,447
Pastoral Care	712	731	19	6,664	6,582	(82)	2,112
Events	-	304	304	1,290	2,738	1,448	2,360
Other Congregational Life	1,905	2,930	1,025	20,585	26,366	5,781	14,570
<b>Total Budgeted Operating Expenses</b>	<b>77,658</b>	<b>75,579</b>	<b>(2,079)</b>	<b>624,177</b>	<b>680,208</b>	<b>56,031</b>	<b>282,767</b>
<b>Net Operating Revenues</b>	<b>(17,512)</b>	<b>(3,353)</b>	<b>(14,159)</b>	<b>26,793</b>	<b>(30,180)</b>	<b>56,973</b>	<b>(66,337)</b>
<b>Non Operating Income / (Expense)</b>	<b>1,575</b>	<b>738</b>	<b>837</b>	<b>13,318</b>	<b>6,642</b>	<b>6,676</b>	<b>(4,461)</b>
Loan Payments paid from operating income							
Scheduled Loan Payments - Lamar	957	953	(4)	8,608	8,581	(27)	2,834
Shaping Our Future Loan	1,027	1,015	(12)	8,736	9,131	395	-
<b>Total Loan Payments from operating income</b>	<b>1,984</b>	<b>1,968</b>	<b>(16)</b>	<b>17,344</b>	<b>17,712</b>	<b>368</b>	<b>2,834</b>
Net Total excluding depreciation and asset releases	(17,921)	(4,583)	(13,306)	22,767	(41,250)	63,280	(73,632)



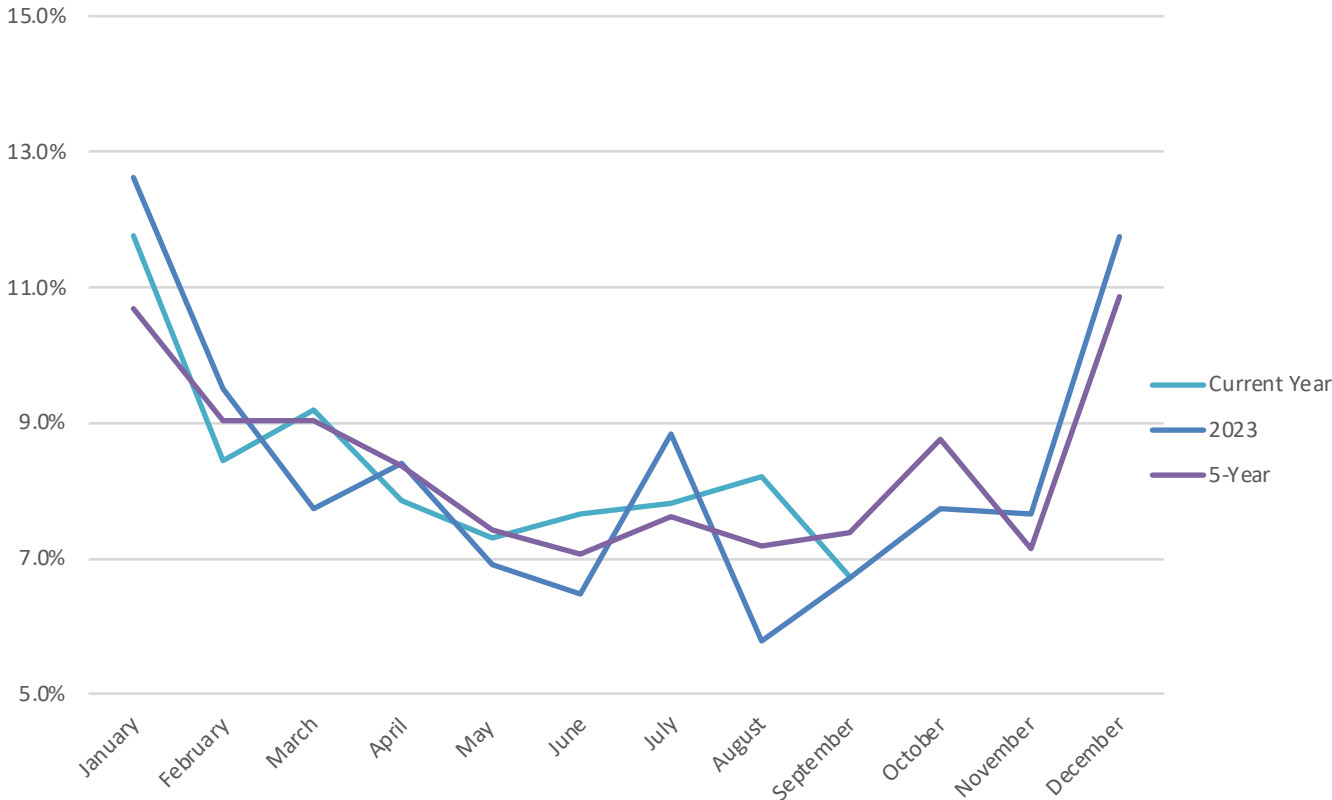
**St. Peter's Episcopal Church  
Statement of Cash Flow  
For the month ended September 30, 2024**

	<b>Actual</b>
<b>Cash Flow from Operating Activities:</b>	
Net Operating Revenues (Loss)	\$ (17,512)
Adjustments to Reconcile Change:	
Prepaid Expenses	692
Temporary Restricted Funds	15,699
Lamar Street House Activities	1,575
Net Cash Provided by Operating Activities:	454
 <b>Cash Flow from Investing Activities:</b>	
Net Cash Provided by Investing Activities:	-
 <b>Cash Flow from Financing Activities:</b>	
Loan Advance	-
Principal Payments on Mortgage & SOF	(1,984)
Net Cash Used from Financial Activities	(1,984)
 <b>Cash Flow from Special Vestry Actions:</b>	
Net Increase (Decrease) in Cash	(1,530)
 <b>Cash and Cash Equivalents</b>	
Beginning	\$ 497,040
Ending	\$ 495,510

**St. Peter's Episcopal Church**  
**Offering receipts**

Month	2024			2023			2022		2021		2020		5 Cum Avg.	5-Year Monthly Average
	Receipts	% of Budget	Monthly %	Receipts	% of Actual	Monthly %	Receipts	% of Actual	Receipts	% of Actual	Receipts	% of Actual		
January	99,135	11.8%	11.8%	103,630	12.6%	12.6%	67,952	8.6%	75,158	10.1%	75,200	10.4%	10.7%	10.7%
February	71,021	20.2%	8.4%	77,921	22.1%	9.5%	80,007	18.7%	62,614	18.5%	63,041	19.1%	19.7%	9.0%
March	77,584	29.4%	9.2%	63,379	29.8%	7.7%	68,103	27.3%	83,287	29.7%	60,844	27.5%	28.7%	9.0%
April	66,322	37.2%	7.9%	68,939	38.2%	8.4%	57,995	34.6%	57,495	37.4%	76,091	37.9%	37.1%	8.4%
May	61,617	44.6%	7.3%	56,689	45.1%	6.9%	59,582	42.2%	58,400	45.2%	53,729	45.4%	44.5%	7.4%
June	64,575	52.2%	7.7%	52,978	51.6%	6.5%	41,621	47.4%	63,570	53.8%	53,577	52.7%	51.5%	7.1%
July	65,751	60.0%	7.8%	72,558	60.4%	8.8%	56,370	54.5%	52,190	60.8%	52,997	60.1%	59.2%	7.6%
August	68,999	68.2%	8.2%	47,439	66.2%	5.8%	60,733	62.2%	57,250	68.5%	47,560	66.6%	66.3%	7.2%
September	56,582	74.9%	6.7%	55,066	72.9%	6.7%	63,389	70.2%	53,028	75.6%	59,742	74.9%	73.7%	7.4%
October	-	74.9%	0.0%	63,499	80.6%	7.7%	92,905	82.0%	64,319	84.2%	53,083	82.2%	82.0%	8.8%
November	-	74.9%	0.0%	62,704	88.3%	7.6%	60,242	89.6%	49,380	90.9%	52,067	89.4%	89.1%	7.1%
December	-	74.9%	0.0%	96,455	100.0%	11.7%	82,376	100.0%	68,048	100.0%	77,208	100.0%	100.0%	10.9%
Totals	631,587			821,258			791,276		744,738		725,140			
% Chg	49.12%			3.79%			6.25%		2.70%		4.58%		13.3%	
% of Budget	74.91%			99.69%			108.89%		103.02%		93.80%		101.4%	
Difference from Budget														
Budget-Actual %	-0.09%			-0.31%			8.89%		3.02%		-6.20%		1.4%	
Budget-Actual \$	(757)			(2,516)			64,603		21,824		(47,936)		9,709	
Total Budget	843,125			823,773			726,673		722,914		773,076		745,446	
% Chg to Budget	2.3%			13.4%			0.5%		-6.5%		13.56%		6.9%	
% Chg to Actual	2.7%			4.1%			-2.4%		-0.3%		11.50%		5.9%	

### Operating Income





## THE EPISCOPAL DIOCESE OF DALLAS

The Right Reverend George R. Sumner, Bishop

April 7, 2020

The Rev. Perry Mullins  
511 Foote Street  
McKinney, TX 75069

Dear Father Mullins,

The Diocese of Dallas, whose federal tax identification number is 75-0800638, is a Diocese of The Protestant Episcopal Church in the United States of America, also known as The Episcopal Church. The Episcopal Church is an unincorporated association that has since the 1940s continuously enjoyed an explicit federal “group” tax-exemption under the Internal Revenue Code. The Church’s status is currently reflected in its listing in the IRS Cumulative List of Tax Exempt Organizations, p. 2538 (2003 ed.) (note the Code “1” in the listing denoting group exemption).

The Church’s Group Exemption Number is GEN. No. 3741.

This exemption covers The Episcopal Church and those of its “Dioceses in the U.S. and Institutions Thereof” that elect to come under the group exemption, even though the latter are not separately listed in the Cumulative List. See I.R.S. Bulletin 4573. As confirmed in the attached letter from the Treasurer of The Episcopal Church, the Diocese of Dallas is covered by this exemption, as are its participating parishes.

According to our records, the following participating parish is covered by this exemption:

St. Peter's Episcopal Church  
511 Foote Street  
McKinney, TX 75069  
**Fed ID# 75-1447168**

Faithfully,

Greg Fox  
Treasurer, Diocese of Dallas

cc: The Rt. Rev. George R. Sumner  
Senior Warden  
Treasurer

CINCINNATI OH 45999-0038

In reply refer to: 0248222119  
July 20, 2015 LTR 4167C 0  
31-1629166 000000 00  
00022658  
BODC: TE

PROTESTANT EPISCOPAL CHURCH IN THE  
UNITED STATES OF AMERICA  
815 SECOND AVE  
NEW YORK NY 10017

015442

Employer Identification Number: 31-1629166  
Group Exemption Number: 3741  
Person to Contact: Kaye Keyes  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 09, 2015, request for information about your tax-exempt status.

Our records indicate that you were issued a determination letter in January, 1940, and that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Doris Kenwright, Operation Mgr.  
Accounts Management Operations 1

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
 requester. Do not  
 send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

<b>Print or type. See Specific Instructions on page 3.</b>	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <span style="font-size: 1.2em; font-family: cursive;">St. Peter's Episcopal Church</span>	
	<b>2</b> Business name/disregarded entity name, if different from above. <span style="font-size: 1.2em; font-family: cursive;">Empty Bowls</span>	
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) <span style="font-size: 1.2em; font-family: cursive;">religious organization</span>	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>	
<b>5</b> Address (number, street, and apt. or suite no.). See instructions. <span style="font-size: 1.2em; font-family: cursive;">511 Foote St.</span>	Requester's name and address (optional)	
<b>6</b> City, state, and ZIP code <span style="font-size: 1.2em; font-family: cursive;">McKinney, TX 75069</span>		
<b>7</b> List account number(s) here (optional)		

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>											
<b>or</b>											
<b>Employer identification number</b>											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;">7</td> <td style="border: 1px solid black; width: 20px; height: 20px;">5</td> <td style="border: 1px solid black; width: 20px; height: 20px;">-</td> <td style="border: 1px solid black; width: 20px; height: 20px;">1</td> <td style="border: 1px solid black; width: 20px; height: 20px;">4</td> <td style="border: 1px solid black; width: 20px; height: 20px;">4</td> <td style="border: 1px solid black; width: 20px; height: 20px;">7</td> <td style="border: 1px solid black; width: 20px; height: 20px;">1</td> <td style="border: 1px solid black; width: 20px; height: 20px;">6</td> <td style="border: 1px solid black; width: 20px; height: 20px;">8</td> </tr> </table>	7	5	-	1	4	4	7	1	6	8	
7	5	-	1	4	4	7	1	6	8		

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person <span style="font-size: 1.2em; font-family: cursive;">Mary Daultz</span>	Date <span style="font-size: 1.2em; font-family: cursive;">12.12.2024</span>
------------------	---	--

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they