### MCKINNEY COMMUNITY DEVELOPMENT CORPORATION Promotional and Community Event Grant Application

Fiscal Year 2022

#### **IMPORTANT:**

- Please read the McKinney Community Development Corporation Grant Guidelines prior to completing this application.
- The Grant Guidelines and Application are available at <a href="www.mckinneycdc.org">www.mckinneycdc.org</a>; by calling 972.547.7653 or by emailing <a href="mailto:cschneible@mckinneycdc.org">cschneible@mckinneycdc.org</a>
- Please call to discuss your plans for submitting an application\_in advance of completing the form. A completed application and all supporting documents are required to be submitted via email or on a thumb drive for consideration by the MCDC board. Please submit the application to:

McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

• If you are interested in preliminary Board of Directors review of your project proposal or idea, please complete and submit the **Letter of Inquiry** form, available at <a href="www.mckinneycdc.org">www.mckinneycdc.org</a>, by calling 972.547.7653 or emailing <a href="mailto:cschneible@mckinneycdc.org">cschneible@mckinneycdc.org</a>.

Applications must be completed in full, using this form, and received by MCDC, via email or on a thumb drive, by 5:00 p.m. on the date indicated in schedule below.

#### **Promotional and Community Event Grant Calendar:**

Application Deadline	Presentation to MCDC Board	<b>Board Vote and Award Notification</b>		
Cycle I: November 30, 2021	December 16, 2021	January 27, 2022		
Cycle II: May 31, 2022	June 23, 2022	July 28, 2022		

#### **APPLICATION**

#### INFORMATION ABOUT YOUR ORGANIZATION

Name: SBG Hospitality

Federal Tax I.D.: 81-5195550

Incorporation Date: 2/2017

Mailing Address: 7200 W University Drive, Suite 210

City McKinney ST: TX Zip: 75071

Phone: 318-527-9221 Fax: NA Email: hello@sbghositality.com

Website: www.sbghospitality.com

Check One:		
<ul> <li>Nonprofit − 501(c) Attach a copy</li> <li>Governmental entity</li> <li>For profit corporation</li> <li>Other</li> </ul>	of IRS Determination Le	etter
Professional affiliations and organizations to	which your organization	n belongs: McKinney Chamber of Commerce,
McKinney Young Professionals	Willer your organization	r belongs. Fleximitely enamber of commerce,
REPRESENTATIVE COMPLETING AP		
	PLICATION.	
Name: Lauren Stephan		
Title: President		
Mailing Address: 2509 Tremont Boulevard		
City: McKinney	ST: TX	Zip: 75071
Phone:318-527-9221	Fax: NA	Email: hello@sbghospitality.com
CONTACT FOR COMMUNICATIONS	BETWEEN MCDC AN	ID ORGANIZATION:
Name: Lauren Stephan		
Title: President		
Mailing Address: 7200 W University Drive,	Suite #210	
City:McKinney	ST: TX	Zip: 75071
Phone 318-527-9221	Fax: NA	Email: hello@sbghospitality.com

City of McKinney entity (e.g. McKinney Convention event?
pletion Date: October 15, 2022

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#### Using the outline below, provide a written narrative no longer than 7 pages in length:

#### I. Applying Organization

Describe the mission, strategic goals and objectives, scope of services, day to day operations and number of paid staff and volunteers.

Disclose and summarize any significant, planned organizational changes and describe their potential impact on the Project/Promotional/Community Event for which funds are requested.

#### II. Promotional/Community Event

- Outline details of the Promotional/Community Event for which funds are requested. Include information regarding scope, goals, objectives, target audience.
- Describe how this event will **showcase McKinney and promote the City for the purpose of business development and/or tourism**.
- Describe how the proposed Promotional/Community Event fulfills strategic goals and objectives for your organization.
- Promotional/Community Events must be **open to the public**. If a registration fee is charged, it must be \$35 or less.
- If the event benefits a nonprofit organization, specific detail must be provided regarding the benefit (e.g. X\$ per entry; X% of overall revenue; X% of net revenue).
- Provide information regarding planned activities in support of the event, timeframe/schedule, estimated attendance and admission/registration fees, if planned.
- Include the venue/location for the proposed event.
- Provide a timeline for the production of the event.
- Detail goals for growth/expansion in future years.
- Provide plans to attract resident and visitor participation and contribute to business development, tourism and growth of McKinney sales tax revenue.
- Demonstrate informed budgeting/financial planning addressing revenue generation, costs and use of net revenue.

Has a request for funding, fo	r this Project/Promotional/Co	ommunity Event, been	submitted to MCDC
in the past?			

⊠ Yes	☐ No
Date(s): 2019,	2020, 2021

#### **Financial**

- Provide an overview of the organization's financial status including the projected impact of this event on your organization's ability to fulfill mission and goals.
- Please attach your organization's budget and Profit and Loss statement for the current and previous fiscal year and audited financial statements for the preceding two years. If audited financials are not available, please indicate why.
- In addition to your organization's budget, please provide a detailed budget for the proposed Promotion/Community Event.

#### Overview of Promotional/Community Event financial goal?

Gross Revenue \$150,000
Projected Expenses \$100-110,000
Net Revenue \$40-50,000

What dollar amount and percentage of Promotional/Community Event funding will be provided by other sources such as sponsorship, registration fees, individual or corporate donations, etc.?

Sponsorship Revenue \$75,000
Registration Fees \$75,000
Donations \$0
Other (raffle, auction, etc.) \$0

Net Revenue \$150,000

#### IV. Marketing and Outreach

- Provide specific detail regarding the advertising, marketing plans and outreach strategies developed for this event.
- Provide a detailed outline and budget for planned marketing, advertising and outreach activities and promotional channels (e.g. print, radio, social media platforms, etc.). The total expenditures planned must match the amount requested in this grant application. If you need an example, please contact Linda Jones at ljones2@mckinneycdc.org.

#### V. Metrics to Evaluate Success

 Outline the metrics that will be used to evaluate success of the proposed Promotional/Community Event. If funding is awarded, a final report will be required summarizing success in achieving objectives outlined for the event.

#### VI. Presentation to MCDC Board of Directors

Completed applications that are eligible for consideration by MCDC will be presented to the board according to the schedule included on the first page of this application. **Please be prepared to provide the information outlined below in your presentation**:

- Details regarding the specific marketing activities (promotional channels) that you plan to use and the budget allocated to each (print, radio, social media, etc.).
- If this is an annual/biennial event, please include results you saw from use of the various marketing activities in the past (what worked, what didn't).
- Do you plan to utilize the grant requested to fund your total marketing budget? If not, what percentage would the grant cover?
- If possible, please include examples of past marketing initiatives (screen shots of ads, social media, etc.). Also please include photos of previous year's event in your presentation.
- Please share the attendance numbers from the previous year's event (if this is a repeat event).
- If possible, please identify the number of people who attended from McKinney and those who were visitors to the city.
- If you are applying as a for-profit organization, with a nonprofit beneficiary identified for your event, please include the name(s) of the nonprofit groups who will be supported by the event and the percentage of revenue (indicate gross or net) or dollar amount that will be provided.
- Presentations to the Board will be limited to no more than five (5) minutes.

#### **Acknowledgements**

CONSIDERED.

#### If funding is approved by the MCDC board of directors, Applicant will assure:

- The Promotional/Community Event for which financial assistance is sought will be administered by or under the supervision of the applying organization.
- All funds awarded will be used **exclusively** for advertising, marketing and promotion of the Promotional/Community event described in this application.
- MCDC will be recognized in all marketing, advertising, outreach and public relations as a funder of the Promotional/Community Event. A logo will be provided by MCDCV for inclusion on all advertising, marketing and promotional materials. Specifics for audio messaging will be agreed upon by applicant and MCDC and included in an executed performance agreement.
- The Organization officials who have signed the application are authorized by the organization to submit the application;
- Applicant will comply with the MCDC Grant Guidelines in executing the Promotional/Community Event for which funds were received.
- A final report detailing the success of the Promotional/Community Event, as measured against identified metrics, will be provided to MCDC no later than 30 days following the completion of the Promotional/ Community Event.
- Grant funding is provided on a reimbursement basis subsequent to submission of a reimbursement request, with copies of invoices and paid receipts for qualified expenses. Up to 20% of the grant awarded may be withheld until the <u>final report on the Promotional/Community Event is provided to MCDC</u>.
- Funds granted must be used within one year of the date the grant is approved by the MCDC board.

We certify that all figures, facts and representations made in this application, including attachments, are true and correct to the best of our knowledge.

<b>Chief Executive Officer</b>	Representative Completing Application			
Signature	Lauren Stephan Signature			
Printed Name	Printed Name Lauren Stephan			
Date	Date 5/31/2022			

INCOMPLETE APPLICATIONS, OR THOSE RECEIVED AFTER THE DEADLINE, WILL NOT BE

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#### **CHECKLIST:**

#### **Completed Application:**

- ✓ Use the form/format provided
- √ Organization Description
- $| \vee |$  Outline of Promotional/Community Event; description, budget, goals and objectives
- √ Indicate how this event will showcase the City of McKinney for business development/tourism.
- √ Promotional/Community Event timeline and venue included
- $\sqrt{\phantom{a}}$  Overall organization **and** event budget that includes plans and budget for advertising, marketing and outreach included
- √ Evaluation metrics are outlined
- ✓ List of board of directors and staff
- Financials: organization's budget and P&L statement for current and previous fiscal year;
  Promotional/Community Event budget; audited financial statements are provided
- $| \sqrt{ } |$  IRS Determination Letter (if applicable)

A FINAL REPORT MUST BE PROVIDED TO MCDC WITHIN 30 DAYS OF THE EVENT/COMPLETION OF THE PROJECT/PROMOTIONAL/COMMUNITY EVENT.

FINAL PAYMENT OF FUNDING AWARDED WILL BE MADE UPON RECEIPT OF FINAL REPORT.

PLEASE USE THE FORM/FORMAT OUTLINED ON THE NEXT PAGE FOR THE FINAL REPORT.



#### McKINNEY COMMUNITY DEVELOPMENT CORPORATION

#### **Final Report**

Funding Amount:	
Project/Promotional/Commu	nity Event:
Start Date:	Completion Date:
Location of Project/Promotio	nal/Community Event:

#### Please include the following in your report:

**Organization:** 

- Narrative report on the Project/Promotional/Community Event
- Identify goals and objectives achieved
- Financial report budget as proposed and actual expenditures, with explanations for any variance. If the event includes a charitable component, include the donation made.
- Samples of printed marketing and outreach materials (MCDC logo to be included)
- Screen shots of online Promotions (MCDC logo to be included)
- Photographs, slides, videotapes, etc.
- Performance against metrics outlined in application

### Please submit Final Report no later than 30 days following the completion of the Promotional/Community Event to:

McKinney Community Development Corporation 5900 S. Lake Forest Blvd., Suite 110 McKinney, TX 75070

Attn: Cindy Schneible

cschneible@mckinneycdc.org

SOURCE	AMOUNT
PR (for print, digital, tv)	\$4,000.00
Social Media Ads	\$3,000.00
Social Media Influencers	\$3,000.00
Total	\$10,000

Advertising Budget Details for the \$10,000 Grant









### **ABOUT SBG HOSPITALITY**

SBG Hospitality is an event production company based in McKinney, TX. Our events are created in partnership with local sponsors and vendors.

Each of our events promote tourism, showcases local businesses, gives back to a local non-profit, and provides FUN experiences for the community! In 2021 SBG donated over \$30k to local nonprofits.

We are a team of 5 and we organize 13–15 events per year mostly in Collin County.

#### Our McKinney Community events include:

McKinney Wine and Music Festival

McKinney Monster Dash 5k

McKinney St. Patrick's Day Shamrock Run 5K

McKinney Run for the Ros'e 5k

McKinney Sip and Stroll Series in Downtown McKinney







## **EVENT DESCRIPTION**

The 6th Annual **McKinney Wine & Music Festival** will take place on Saturday, October 15th from 12pm–7pm at Towne Lake Park!

The event brought out 6,500 attendees in 2021. We expect to grow and host 8,500 in 2022 at Towne Lake Park!

The festivities include local musicians, wine tastings, a VIP tent experience, grape stomping, and lots of great shopping. The event partners with over 100 local small business owners giving them an opportunity to showcase their business!

**New this year:** The event will have a food component showcasing McKinney restaurants! Food passes will be available to purchase. The event will showcase 15 of the best McKinney restaurants!

The event is not a charity event but it gives back to local nonprofits! Last year the event donated \$4,150 in total to the non-profits. In 2022 our goal is to increase our donation to \$5,000. Love Life Foundation receives \$1 from every pass sold at the event and The Warriors Keep keeps 100% of the grape stomping competition fees!

Click **HERE** to see a video from the 2022 McKinney Wine & Music Festival!







# **OBJECTIVES AND GOALS**

Our long term objective with this event is to create an annual event that promotes McKinney business, shows McKinney as a FUN destination and attracts visitors to McKinney for years to come! Our goal is to put an emphasis on local McKinney restaurants, wineries and shopping. We'd like to grow the festival and its attendance year over year! So far with the partnership from MCDC we have done just that!

The goals is for the event to be financially independent without the support of the grant. With the current inflation prices on all of our expenses, the grant would play a HUGE role on our marketing for the McKinney community event!

This event has a fantastic presence and reputation of being a fun festival in McKinney, TX! It highlights McKinney as a unique and fun destination.

The festival offers local McKinney businesses opportunities to sell their wares and promote their McKinney businesses!

The event puts an emphasis on cultural arts in McKinney, TX and has expanded the music portion of the event, highlighting McKinney as a prime music destination in Texas!

### **HOW THE GRANT WOULD BE SPENT:**

Social Media Influencers: \$3,000

Social Media Ads: \$3,000

PR: \$4,000

In the past the event has relied on facebook ads and local publications. We think the way to grow the event and for it to get good brand awareness for years to come in DFW is to invest in PR that will get the event listed in publications across DFW and TV spots.

Social media remains the most important form of advertising the event. We would invest \$3,000 towards the social ads and invest \$3,000 to have local influencers promote the McKinney event across their platforms.

Note: Social Media Influencers help not only promote the event but also the community and local McKinney participating businesses that have partnered with the event.







# **ADDITIONAL INFORMATION**

- The event receives over 10 million impressions that bringing tourism and hotel stays to McKinney! We have learned best practices to get the word out and promote the event effectively with the awarded grant funds.
- The cost of tickets will vary. General Admission to enjoy the live music and festivities without a wine or food pass is only \$10. Wine Tasting passes are \$40 and food passes are \$30.
- Our event expenses are expected to be \$100,000-\$110k and we are requesting \$10,000 to help us afford the advertising necessary to grow the event at its new location of Towne Lake Park! (2nd year!) Our gross revenue is planned to be at \$150k this year.
- We anticipate seeing our expenses increate and fluctuate in 2022.
   Making the grant more needed than ever!
- Thank you for your consideration! The support from MCDC would be very impactful on the success of the event!

We plan on making the McKinney community proud with a fantastic McKinney Wine & Music Festival!



















### Texas Franchise Tax Return Summary

For privilege period covering SBG HOSPITALITY LLC	01/01/21 through 12	32062757284
Taxable Income  Total Revenue  Margin subject to apportionment	677,983	
Apportionment factor	1.0000	
Margin apportioned to TX		
Allowable deductions		
Taxable margin		
Tax Computation		
Taxable margin		
Tax rate	.007500	
Tax due before adjustments		
Tax credits		
Tax due before discount	0.00	
Discount	0.00	
Total tax due		0.00
Payments/Penalties		
Prior payment	it Cop	
Penalty		) \ /
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Total payments/penalties		
Total tax due and payable		0.00
Refund		

TX 2021 Ver. 12.0 05-102 (Rev.9-15/33)

#### **Texas Franchise Tax Public Information Report**

To be filed by Corporations, Limited Liability Companies (LLC), Limited Partnerships (LP), Professional Associations (PA) and Financial Institutions

n Tcode 13196

n Taxpayer number	n Report year				You have	e certain right	ts under Chapter 552	and 559,
32062757284	2021						request and correct in Contact us at 1-800-2	
Taxpayer name SBG HOSPITALITY LLC				n C	neck box if	the mailing a	address has chan	ged.
Mailing address 7200 W UNIVERSITY SUITE 210						cretary of Sta	ate (SOS) file num number	ber or
City State MCKINNEY TX			le plus 4 1-7202		08	30263964	42	
Check box if there are currently no changes from previous year	ar; if no information			he applicable				
Principal office 7200 W UNIVERSITY SUITE 210 MCKI	NNEY		TX 7507	1-7202	$\neg$			
Principal place of business 7200 W UNIVERSITY SUITE 210 MCKI	NNEY		TX 7507	1-7202				
You must report officer, director, member, general partner and man		as of the da			t.			
Please sign below! This report must be signed	to satisfy fr	anchise t	ax require	ments.	11888	320	062757284	121
SECTION A Name, title and mailing address of each officer		nber, genei	•					
Name	Title		۔ ا	rector X YES	Term	m i	m d d y	′ у
LAUREN STEPHAN Mailing address	MANAGING M	MEMBER		123	expiration State	n	ZIP Code	
2509 TREMONT BLVD	MCKINNEY		le:		TX		75071-863	4
Name	Title		ا	rector	Term		m d d y	' у
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SECTION B Enter information for each corporation, LLC, LP, PA  Name of owned (subsidiary) corporation, LLC, LP, PA or financial institution		ate of formation			an interest S file number		Percentage of owners	hip
NONE  Name of owned (subsidiary) corporation, LLC, LP, PA or financial institution	Sta	ate of formation	1	Texas SO	S file number	, if any P	Percentage of owners	hip
SECTION C Enter information for each corporation, LLC, LF	P, PA or financ	cial institutio	n, if any, tha	at owns an	interest of	10 percen	t or more in this	entity.
Name of owned (parent) corporation, LLC, LP, PA or financial institution NONE	Sta	ate of formation	n	Texas SO	S file number	r, if any P	Percentage of owners	hip
Registered agent and registered office currently on file (see instructions if you re	need to make chang	ges)			-	-	State to change regi	stered
Agent: LAUREN STEPHAN		City	ag	ent, registered	office or ger	State	ZIP Code	
Office: 2509 TREMONT BOULEVARD  The information on this form is required by Section 171.203 of the Tax Code for	each corporation, L		KINNEY financial institut	on that files a	Texas Franch	TX nise Tax Repor	75071 rt. Use additional	
sheets for Sections A, B and C, if necessary. The information will be available for I declare that the information in this document and any attachments is true and	· · · · · · · · · · · · · · · · · · ·		lge and belief, a	s of the date be	elow, and tha	t a copy of this	s report has	
been mailed to each person named in this report who is an officer, director, m LLC, LP, PA or financial institution.								
sign x here <sup>Z</sup>	Title <b>MAN</b>	AGING :	MEMBER 0	ate 18/30/20	21	1	e and phone number 527-9221	
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TX 2021 05-163 Ver. 12.0 (Rev.9-17/9)

#### **Texas Franchise Tax No Tax Due Report**

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<b>n</b> Taxpayer number		n Report year	Due date			o be filed electroni Ins you are request	
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Taxpayer name SBG HOSPITALITY LLC						Secretary of State or Comptroller file	
Mailing address 7200 W UNIVERSITY SU	JITE 210					08026396	42
City MCKINNEY	State <b>TX</b>	Countr	y TED STATES	ZIP code plus 4 75071-7202	<b>,</b>	Check box if the address has char	nged n
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Check box if this is a combined repo	ort <b>n</b>					711300	
Check box if Total Revenue is adjusted for Tiere instructions. (Note: Upper tiered partnerships do			n 🗌				
Is this entity a corporation, limited liability compa	any, professional associa	ation, limited partnershi	p or financial institution?		X Yes	No	
If any of the statements below are	true, you qualify	to file this No Ta	ax Due Report	(Check	all boxes that a	pply.):	
This entity is a passive entity     (Passive income does NOT include rent.)	as defined in Tex	as Tax Code Se	c. 171.0003.	(See instru	ctions.)		1. n
2. This entity's annualized total	revenue is below	the no tax due	threshold.				2. n X
3. This entity has zero Texas Gr	oss Receipts.						3. n
4. This entity is a Real Estate In in Texas Tax Code Sec. 171.0		REIT) that meets	the qu <mark>alifications</mark>	specified			4. n
5. This entity is a new veteran-o (Must have formed after Jan. 1, 2016, and		s defined in Tex	as Tax Code Sec.	171.0005.	(Se	e instructions.)	5. n
6a. Accounting year	m m d o	d y y	6b. Acco	unting year	-	m m d d	у у
begin date 6a. n	010120		end o	• •	6b. n	123120	
7. TOTAL REVENUE (Whole dollar	rs only)	7. r				67.	7983 . <b>00</b>
Print or type name  LAUREN STEPHAN					ea code and pho 18+664-1		
I declare that the information in this document at belief.	nd any attachments is tru	ue and correct to the be	est of my knowledge and			Mail original to: Comptroller of Public Ad	counts
sign )		Date			1 GAdS	P.O. Box 149348	, counts

Instructions for each report year are online at www.comptroller.texas.gov/taxes/franchise/forms/. If you have any questions, call 1-800-252-1381.

Texas Comptroller Official Use Only		
BENN BANGA PYLYPIN ARANTHAR BYNYA BYNAL PENARY BERBYNANAN NAYNAY PHYLYN, BENN NY	VE/DE	
	PM Date	
		1022

Form <b>05</b>	-158 TX Two Year Co	mparison Workshe	eet	2021 & 2022
	,		SOS file number	Taxpayer number
Name SBG HO	32062757284			
		2020/2021	2021/2022	Differences
	Gross receipts or sales	876,849	636,625	-240,224
	Dividends			
	Interest			
	Rents			
Revenue	Royalties			
	Gains or losses			
	Other income	2,825	41,358	
	Total gross revenue	879,674	677,983	-201,691
	Exclusions from gross revenue			
	Total revenue	879,674	677,983	-201,691
	Cost of goods sold			
	Indirect or administrative overhead costs			
	Other costs			
	Total cost of goods sold			
	Wages and cash compensation			
Margin	Employee benefits			
	Other			
	Total compensation			
	Revenue times 70 percent			
	Revenue less cost of goods sold			
	Revenue less compensation			
	Revenue less \$1 million  Margin		V	
	Gross receipts in Texas			
	Gross receipts everywhere			
	Apportionment factor			
	Apportioned margin			
Tavabla	Allowable deductions			
Taxable	Taxable margin			
Margin	Tax rate			
	Tax due on taxable margin			
	Tax credits	0.00	0.00	0.00
	Tax due before discount	0.00	0.00	0.00
	Discount	0.00	0.00	
	Total tax due	0.00	0.00	0.00
Tax	Prior payments	0.00	0.00	0.00
Due	Net tax due	0.00	0.00	0.00
and	Penalty	0.00	0.00	0.00
Payable	Interest		0.00	0.00
-	Total amount due and payable	0.00	0.00	

SBGHL SBG HOSPITALITY LLC

81-5195550 FYE: 12/31/2020

#### **Texas Statements**

8/30/2021 4:08 PM Page 1

#### Franchise Tax Report, Page 1, Line 15 - Wages and Cash Compensation

Description		Federal Amount	Adjustment	TX Amount	
SALARIES AND WAGES SCH K ORDINARY BUS INC/LOSS SCH K CONTRIBUTIONS LAUREN STEPHAN	\$	118,702 201,954 -27,857 18,926	\$	\$ 118,702 201,954 -27,857 18,926	
TOTAL	\$	311,725		\$ 311,725	

#### Franchise Tax Report, Page 1, Line 16 - Employee Benefits

Description	 Federal Amount	Adjustment	TX Amount	
EMPLOYEE BENEFITS	\$ 1,065	\$	\$	1,065
TOTAL	\$ 1,065		\$	1,065

# Client Copy