



ERP Procurement Process Overview

- City Council Work Session – January 5, 2021

Sid Hudson, Chief Information Officer
Steve Tilton, Assistant City Manager
Chad Snow, Berry-Dunn

ERP Review Team Members:

- Dedra Bates – I.T. Project Manager
- Sepideh Kafeai – I.T. Project Coordinator
- Trudy Mathis – Director of Finance
- Alex Casey –Customer Operations Manager, UB
- Ike Obi – Director of Human Resources
- Lisa Littrell – Procurement Services Manger
- Julia Hunt – Interim Public Works Director

Advisors:

- Steve Tilton– Assistant City Manager
- Sid Hudson – Chief Information Officer



Timeline of Activity

- 2018
 - July 10-12 – Fact finding meetings to build specifications
 - September 19-21 – Educational demos
- 2019
 - April 28 – RFP Published
 - May 9 – Pre-proposal vendor teleconference
 - May 31 – Deadline for questions from vendors
 - June 13 – Deadline for proposal submission
 - June 24 – August 2- Review of 11 vendor responses
 - August 12- Shortlist of 6 vendors was established
 - October 7-23 - Demonstrations by all six vendors
 - November 22 – Round two scoring complete



Timeline of Activity – Cont.

- 2020

- January 14-21 – Reference check conference calls
- January 24 – Round 3 post reference check scoring
- February – Verified what was demonstrated by vendors
- March–July – COVID-19 project pause
- July – Distributed Letters of intent
- August–December – Contract negotiations

- 2021

- January - Request to proceed with contract awards
 - Oracle – Cloud Applications for Core ERP System
 - Sierra Cedar – Oracle Integrator
 - New Edge – City Works Integrator



Timeline of Activity – Cont.

- 2021 Cont.
 - January - Request to proceed with contract awards-Cont.
 - City Works – Work Order System
 - Aladtec – Advance scheduling software
 - Advance Utility Systems – Utility billing software
 - Berry Dunn – Implementation Consultant
 - Staffing – interim staffing services / backfill
 - January 30, 2021 – Start Implementation



Cost by Vendor

Project # IT 1007 ERP Implementation

Vendor	Initial Cost	Recurring Cost
Oracle – 3 Year Agreement	\$342,330.00	\$342,330.00
Sierra- Cedar (Implementor)	\$3,983,175.00	
City Works	\$90,000.00	\$105,000.00
New Edge (Implementor)	\$247,900.00	\$43,500.00
Aladtec	\$61,604.00	\$61,604.00
Advanced Utility Systems	\$2,510,024.00	\$255,512.00
Berry-Dunn (Includes phase I&II)	\$1,469,615.00	
Temporary Staffing	\$463,833.00	
Full-time Staffing		\$446,952.00
Totals	\$9,168,481.00	\$1,254,898.00



Temporary Staffing Summary

	Salary	Benefits	Total Cost
FS-Accounting Manager Temp	\$99,695	\$0	\$99,695
FS-Senior Accountant Temp	\$72,000	\$0	\$72,000
FS-Senior Accountant Temp	\$72,000	\$0	\$72,000
FS-Procurement Professional Temp	\$62,500	\$0	\$62,500
PW - Environmental - Temp Admin	\$22,000	\$0	\$22,000
PW - Streets - Part-Time Temp	\$22,000		\$22,000
PW - Facilities Maintenance - Part Time Admin Temp	\$22,000		\$22,000
PW - Water - Temp Administrative Assistant	\$52,000		\$52,000
UB- 1 Temp Customer Service Representative, Senior	\$39,638		\$39,638
	Total Temp		\$463,833



Full Time Staffing Summary

IT - Application Support Specialist	\$74,567	\$29,827	\$104,394
IT - Application Support Specialist	\$74,567	\$29,827	\$104,394
PW - Department Wide - Maintenance Engineer (Water Fund)	\$78,889	\$31,556	\$110,445
UB-Customer Service Representative, Senior (Water Fund)	\$45,614	\$18,245	\$63,859
UB-Customer Service Representative, Senior (Water Fund)	\$45,614	\$18,245	\$63,859
Note: UB could wait until January 2022 to hire their two positions.		Total New	\$446,952



Berry-Dunn

- Experience
- Local Government background
- Industry Background
- Implementation knowledge with dozens of organizations within Local Government
- The need for backfilling FTE's and temporary positions



Questions?

