



Legislation Details (With Text)

File #: 23-0863 Name: Mustang Apparel Contract

Type: Resolution Status: Consent Item

In control: City Council Regular Meeting

On agenda: 10/17/2023 Final action:

Title: Consider/Discuss/Act on a Resolution Awarding a Contract to Mustang Apparel, Inc. dba Incentive

Brands of Plano, TX for the purchase of Uniforms and Recreational Clothing

Indexes:

Attachments: 1. Resolution, 2. Scoring Summary

Date Ver. Action By Action Result

Consider/Discuss/Act on a Resolution Awarding a Contract to Mustang Apparel, Inc. dba Incentive Brands of Plano, TX for the purchase of Uniforms and Recreational Clothing

COUNCIL GOAL: Operational Excellence

(2B: Balance available resources to accommodate the growth and maintenance

needs of the city)

MEETING DATE: October 17, 2023

DEPARTMENT: Procurement Services

CONTACT: Mindy Smith, Contract Administrator

RECOMMENDED CITY COUNCIL ACTION:

Approval of Resolution

ITEM SUMMARY:

 This Resolution authorizes the award of a contract to Mustang Apparel, Inc. dba Incentive Brands of Plano, TX for the purchase of uniforms and recreational clothing.

BACKGROUND INFORMATION:

- The City issued Request for Proposal 23-16RFP for Uniforms and Recreational Clothing on June 18, 2023.
 - Advertised in McKinney Courier Gazette and Celina Record
 - Posted on McKinney TV
 - 229 matching eBid supplier notifications which included fifteen (15) Historically Underutilized Business (HUB) suppliers
- Out of the 229 matching supplier notifications, eight (8) proposals were received on July 13,

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2023:

- o A Turtle Loves me
- o Blink Marketing, Inc
- o Customer Direct Apparel, LLC
- Dugout Sports
- Groggy Dog Sportswear & Graphic Design, LLC
- Just Right Products
- Mustang Apparel, Inc. dba Incentive Brands
- Squeegees Emporium
- Five (5) of the proposals were deemed non-responsive because they did not submit the required samples by the proposal deadline. The following three (3) proposals were then evaluated:
 - Blink Marketing, Inc.
 - o Groggy Dog Sportswear & Graphic Design, LLC
 - Mustang Apparel, Inc. dba Incentive Brands
- An evaluation team comprised of City staff reviewed and ranked the proposals on the following criteria:
 - 35 Points Catalog Items Pricing, Customization Fees, and Discounts
 - o 35 Points Quality of Samples
 - 15 Points Website and Catalog Diversity
 - o 10 Points Standard Order Delivery Time
 - 5 Points Company Questionnaire
- The evaluation team recommends awarding a contract to the highest ranked respondent, Mustang Apparel, Inc. dba Incentive Brands.
- The contract shall commence on date of award and continue for a one (1) year period and shall be automatically renewed for an additional three (3) one-year terms.

FINANCIAL SUMMARY:

 Anticipated annual expenditure is \$130,000 and funding for these services is budgeted in various departmental clothing accounts.

BOARD OR COMMISSION RECOMMENDATION:

N/A