

- **Role of Council Liaisons**

- **General Duty.** Council Liaisons shall attend meetings and report to the City Council any information related to action taken by the Board or Commission at said meeting. In the event the Board or Commission requests input from the City Council, the liaisons shall advise the Board or Commission that the City Council will be briefed on the issue and the position of the City Council will thereafter be relayed to the Board or Commission, by the liaisons or the entire City Council, as the case dictates.
- **Prohibitions.** The liaisons shall use best efforts to not initiate communications during a Board or Commission meeting regarding a) his or her personal opinions regarding any issue before the Board or Commission; b) suggested actions to be taken by the Board or Commission; or c) opinions pertaining to actions previously or subsequently taken by the Board or Commission.
- **Reporting to City Council.** The liaisons shall be responsible for communicating to the Board or Commission the position of the City Council only upon the City Council providing information or direction to the liaisons after the City Council has been fully apprised of the issue. The liaisons shall also communicate to the Board or Commission any requests for information from the City Council and shall report back to the City Council the response to said requests based on the position of the entire Board or Commission and not of any single Board or Commission member.
- **Record of Participation.** Each Board or Commission having liaisons shall report in its respective minutes submitted for approval by the City Council any and all comments made by both Board or Commission members and City Council liaisons during any Board or Commission meeting.
- **Quorum Notice.** All Board or Commission meetings shall be posted with a notice that a potential quorum of the Council may be attendance pursuant to Texas Open Meetings Act.
- **Applicability to All Council Members.** The provisions herein for communications between the Board or Commission members and the liaisons shall apply to all Council members attending a Board or Commission meeting.

- **City Council Member Liaisons**

Formal Liaison Assignment (established in accordance with policy)

BOARD NAME	2021-22	2022-23
MCDC	Geré Feltus Patrick Cloutier	
MEDC	Rick Franklin Rainey Rogers	
MHA	Justin Beller	

MMS	Rainey Rogers George Fuller	
PROS	Patrick Cloutier	
Planning & Zoning	Rick Franklin George Fuller	
Visit McKinney	Justin Beller Rick Franklin	

Informal Liaison Assignments

BOARD NAME	2021-22	2022-23
Animal Services	Charlie Philips	
Armed Services	Rick Franklin	
Arts Commission	Patrick Cloutier Charlie Philips	
Board of Adjustment	George Fuller Rainey Rogers	
Building & Standards	George Fuller Justin Beller	
Community Grants	Geré Feltus	
Historic Preservation	Charlie Philips Geré Feltus	
Housing Finance	Rainey Rogers Justin Beller	
Library	Charlie Philips	

BACKGROUND INFORMATION: N/A

FINANCIAL SUMMARY: N/A

BOARD OR COMMISSION RECOMMENDATION: N/A