McKINNEY
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TITLE: Consider/Discuss/Act on a Resolution Approving Garver, LLC as the Engineer of Record for the McKinney National Airport

COUNCIL GOAL: Operational Excellence
(2A: Balance available resources to accommodate the growth and maintenance needs of the city)

MEETING DATE: June 18, 2024

DEPARTMENT: McKinney National Airport
Procurement Services

CONTACT: Kenneth Carley, Director of Airport
Mindy Smith, Assistant Procurement Services Manager

RECOMMENDED CITY COUNCIL ACTION:
- Approval of Resolution

ITEM SUMMARY:
- This Resolution approves Garver, LLC as the Engineer of Record for the McKinney National Airport.

BACKGROUND INFORMATION:
- The Federal Aviation Administration and Texas Department of Transportation, Division of Aviation, allows for an on call professional services provider to be selected for a period of five (5) years beginning October 2017.
- The City issued a Request for Qualifications (24-45RFQ) for the Airport Engineer of Record on March 24, 2024.
  - Advertised in the McKinney Courier Gazette and Celina Record
  - Posted on McKinney TV
  - 957 matching eBid supplier notifications which included 78 Historically Underutilized Business (HUB) suppliers.
- Out of 957 supplier notifications, two (2) statements of Qualifications were received and opened by Procurement Services on April 25, 2024.

- An evaluation committee consisting of five (5) staff members from McKinney National Airport, Engineering, and City Manager's Office reviewed and ranked the Statements of Qualifications based on the following criteria:
  - Firms and Individual Qualifications
  - Capacity and Ability to Perform Work
  - References
  - Interviews
- Of the two (2) firms that submitted Statement of Qualifications, Garver, LLC was determined to be the most qualified.
- Garver, LLC will remain the Engineer of Record for five (5) years.

FINANCIAL SUMMARY:
- The individual contracts will be funded through the approved City Budget

BOARD OR COMMISSION RECOMMENDATION:
- N/A

SUPPORTING MATERIALS:

Resolution
Scoring Summary