



**23-0761**

**TITLE:** Consider/Discuss/Act on a Resolution Authorizing the City Manager to Execute an Additional Services Agreement with 720 Design, Inc. of Dallas, Texas for Professional Consulting Services and Owner's Representative Services Related to the construction of the McKinney Fire Department Headquarters project (FI2111) located at 2100 Taylor Burk Drive, McKinney

**COUNCIL GOAL:** Safe and Secure Community  
(6A: Maintain Meaningful Public Safety Performance Measures)

**MEETING DATE:** September 19, 2023

**DEPARTMENT:** Fire Department  
Public Works Department

**CONTACT:** Paul Dow, Fire Chief  
Patricia L. Jackson, PE, Facilities Construction Manager

**RECOMMENDED CITY COUNCIL ACTION:**

- Approval of the Resolution.

**ITEM SUMMARY:**

- This Resolution authorizes the City Manager to execute an Additional Services Agreement to provide additional professional consulting and owner's representative services related to the construction of the new McKinney Fire Department Headquarters (FDHQ) located at 2100 Taylor Burk Drive, McKinney, Texas.
- 720 Design, Inc. has submitted a proposal to provide professional consulting services and owner's representative services for the Fire Department Headquarters for a fee of \$220,000.

**BACKGROUND INFORMATION:**

- 720 Design, Inc. is a professional consulting firm based in Dallas, Texas and has been the Owner's Representative of record on multiple successful City of McKinney projects.
- On April 6, 2021, City Council approved a professional services agreement for

720 Design, Inc. for preconstruction services.

**FINANCIAL SUMMARY:**

- The Resolution authorizes the City Manager to execute an Additional Services Agreement for professional consulting services and owner's representative services, including potential changes to the scope of services, with 720 Design, Inc. for an amount not to exceed \$242,000 which includes a \$22,000 contingency.
- Funds for these services are available in the Fire Department Headquarters Project No. FI2111.
- The current available balance in Project FI2111 before approval of this item & companion item for Construction Manager at Risk (CMAR) Services with Pogue Construction Company, LP is \$22,045,060. Additional funding will be made available by a GO bond issuance planned in Spring 2024.

**BOARD OR COMMISSION RECOMMENDATION:**

- N/A

**SUPPORTING MATERIALS:**

[Resolution](#)  
[Proposal](#)