



22-0493

TITLE: Update on 2022 City Boards & Commissions Member Appointments

COUNCIL GOAL: Direction for Strategic & Economic Growth
(1E: Increase community involvement and participation within local government / community)

MEETING DATE: June 7, 2022

DEPARTMENT: City Secretary

CONTACT: Empress Drane, City Secretary
Blenda Sims, Administrative Assistant

RECOMMENDED BOARD ACTION: review information and provide direction on appointments process

STAFF RECOMMENDATIONS:

- City Council to submit preferencing selections to the City Secretary (on or before Friday, August 12)
- City Council to conduct a Work Session on Tuesday, August 16, for the purpose of reviewing board memberships and preferencing selections

ITEM SUMMARY:

- On Tuesday, August 23, the McKinney City Council will appoint members to the various city Boards & Commissions. Unless noted otherwise, those appointed will serve terms effective October 1, 2022-September 30, 2024.
- For consideration, interested individuals (including eligible incumbent members) must complete an application and participate in an interview.
- The deadline to apply is Friday June 17, 2022. Apply online at <https://mckinney.granicus.com/boards/apply>.

- Candidate Interview Schedule (all events 5:30p.m. at City Hall Council Chambers)
 - Monday, July 18
 - Wednesday, July 20
 - Monday, July 25
 - Thursday, July 28
 - Wednesday, August 3
 - Monday, August 8

Following the application deadline, eligible candidates will receive an invitation to register for an interview.

- Prior to October 1, new and reappointed members must complete Board Member Orientation conducted by the Board Clerk and / or Office of the City Secretary (schedule to be determined)
- Candidates are encouraged to attend public meetings and should be familiar with the general purpose and procedures of their boards of interest.

Information about McKinney Boards & Commissions is available online at <https://mckinneytexas.org/Boards>

- Additional resources:
 - [Texas Open Meetings Act](https://www.texasattorneygeneral.gov/legislation/open-meetings)
<https://www.texasattorneygeneral.gov/legislation/open-meetings>
 - [Texas Public Information Act](https://www.texasattorneygeneral.gov/legislation/public-information)
<https://www.texasattorneygeneral.gov/legislation/public-information>
 - [McKinney Boards & Commissions Eligibility Policy](https://www.mckinneytexas.org/DocumentCenter/View/6284)
<https://www.mckinneytexas.org/DocumentCenter/View/6284>
 - [McKinney Code of Ethical Conduct](https://library.municode.com/tx/mckinney/codes/code_of_ordinances?_ga=2.181111111.1581111111.1581111111-1581111111.1581111111)
[https://library.municode.com/tx/mckinney/codes/code_of_ordinances?](https://library.municode.com/tx/mckinney/codes/code_of_ordinances?_ga=2.181111111.1581111111.1581111111-1581111111.1581111111)
, which applies to elected and appointed officials of the city

BACKGROUND INFORMATION:

- Every year, approximately half of all McKinney Boards & Commissions appointments expire, with those vacancies filled by City Council vote.
- Appointment terms last two years, and each member may serve up to two (2) or three (3) consecutive terms, depending on their respective board.

- As part of this annual process and in accordance with policy, the mayor will assign two (2) Council Member Liaisons to each of the following boards:
 - McKinney Community Development Corporation
 - McKinney Economic Development Corporation
 - McKinney Housing Authority
 - McKinney Main Street Board
 - Parks, Recreation & Open Space Advisory Board
 - Planning & Zoning Commission
 - Visit McKinney Board

The mayor may also assign informal liaisons to the remaining boards.

- On September 7, 2021, the City Council finalized Boards & Commissions rosters and named certain Ad-Hoc Members for the purpose of appointing them to regular memberships in 2022:
 - Joy Booth MDCD
 - Bruce Mead PROS
 - Tamara Mader Arts Commission
- On February 1, 2022, the City Council discussed pertinent factors and guiding principles for the appointments process:
 - the increasing number of qualified applicants relative to the limited number of member seats
 - district representation and opportunities for memberships to reflect the diversity of the city
 - meeting attendance requirements for appointed members
 - City Council preferencing methods
- On March 1, 2022, the City Council amended its Policy for Board & Commission Member Appointments and Eligibility to
 - establish member service limits of two (2) and three (3) term consecutive terms for specific boards; and
 - specify certain training requirements for appointed members

FINANCIAL SUMMARY: N/A

BOARD OR COMMISSION RECOMMENDATION: N/A

SUPPORTING MATERIALS:

[About McKinney Boards & Commissions](#)

[Member Eligibility Policy](#)

[Apply Online](#)