TITLE:	Consider/Discuss/Act on a Resolution Awarding a Contract to AdWear & Specialty of Texas, Inc. of Houston, Texas and Squeegees Emporium of Allen, Texas for the Purchase of Uniforms and Recreational Clothing

COUNCIL GOAL: Operational Excellence

MEETING DATE: November 7, 2017

DEPARTMENT: Purchasing

CONTACT: Kristina DeBurro, Buyer II

RECOMMENDED CITY COUNCIL ACTION:
- Approval of Resolution

ITEM SUMMARY:
- This Resolution authorizes award of a fixed price contract with AdWear & Specialty of Texas, Inc. of Houston, Texas and Squeegees Emporium of Allen, Texas for the purchase of uniforms and recreational clothing.

BACKGROUND INFORMATION:
- The City issued Invitation to Bid 17-63FP Uniforms & Recreational Clothing on August 6, 2017.
- Thirteen (13) bids were received on August 24, 2017.
- An evaluation team comprised of six City employees from various departments reviewed and ranked the bids based on the following criteria:
  - Price
  - Reputation of the bidder(s) and of bidders' goods and services verified through references
  - Extent to which the goods or services meet the City's needs
  - Delivery time after receipt of order
- The evaluation team recommends awarding line items 1-23 and line item 28 to AdWear & Specialty of Texas, Inc. and Squeegees Emporium as the best value for the City.

- The evaluation team further recommends no award for line items 24-27 (Outerwear). These lines were not responded to by all vendors and bids submitted on these lines did not meet the City's needs. These items will be awarded on a future informal solicitation per Chapter 11 of the City's Purchasing Policy.
- Contract will commence on date of award and continue for a two (2) year period with three (3) one (1) year renewal options.

FINANCIAL SUMMARY:
- Funding for these items is currently budgeted in various City department clothing accounts.

BOARD OR COMMISSION RECOMMENDATION:
- N/A

SUPPORTING MATERIALS:
Resolution
Scoring Summary
Bid Tabulation - All Sections