



21-0174

TITLE: Consider/Discuss/Act on a Resolution Authorizing the City Manager to Execute a Professional Services Contract with Martinez Architects, LP of Houston, Texas for Architectural and Engineering Services Related to the Design and Construction of the New McKinney Fire Department Headquarters Located at 2100 Taylor Burk Drive, McKinney

COUNCIL GOAL: Safe and Secure Community
(6A: Maintain Meaningful Public Safety Performance Measures)

MEETING DATE: February 23, 2021

DEPARTMENT: Fire Department
Public Works Department

CONTACT: Danny Kistner, Fire Chief
Patricia L. Jackson, PE, Facilities Construction Manager

RECOMMENDED CITY COUNCIL ACTION:

- Approval of the Resolution.

ITEM SUMMARY:

- This Resolution authorizes the City Manager to execute a professional services contract to provide architectural and engineering (A/E) services related to the design and construction of McKinney Fire Department Headquarters (FDHQ) project (FI2111) located on Taylor Burk Drive, McKinney, Texas.
- Martinez Architects, LP has submitted a proposal to provide professional architectural and engineering services for the new McKinney Fire Department Headquarters for a lump sum fee of \$2,096,800.

BACKGROUND INFORMATION:

- Martinez Architects, LP is a professional architectural consulting firm based in Houston, Texas and has been the architect of record on multiple successful Fire Department projects in Houston and surrounding areas.

- The City issued a request for qualifications (21-15RFQ) to solicit responses from qualified architecture firms.
 - Advertised in the McKinney Courier Gazette
 - Posted on McKinney TV
 - 844 matching eBid Supplier Notifications
 - 53 registered HUB notifications
- Out of 844 supplier notifications, thirteen (13) proposals were received on November 19, 2020 and the top three (3) were interviewed.
- A committee comprised of staff from Public Works and the Fire Department, reviewed and ranked the proposals based on the following criteria:
 - 50 Points: Firm and Individual Qualifications
 - 20 Points: Capacity to Perform Work
 - 20 Points: References
 - 10 Points: Design Schedule
 - 25 Points: Interview

FINANCIAL SUMMARY:

- The Resolution authorizes the City Manager to execute a professional services contract for architectural and engineering services, including potential changes to the scope of services, with Martinez Architects, LP for an amount not to exceed \$2,296,800 which includes a contingency amount of \$200,000.
- Upon approval of this item, \$203,200 will remain in FI2111.
- This project will also be funded by \$20,500,000 of General Obligation Bonds which will be issued later this fiscal year.

BOARD OR COMMISSION RECOMMENDATION:

- N/A

SUPPORTING MATERIALS:

[Proposal](#)
[Resolution](#)