



21-0364

TITLE: Consider/Discuss/Act on a Resolution Authorizing the Formal Rejection of all Proposals under Solicitation 21-26RFP Communications Software System

COUNCIL GOAL: Operational Excellence
(2B: Balance Available Resources to Accommodate the Growth and Maintenance Needs of the City, 2C: Identify opportunities for internal efficiencies and continuous improvement to effect a high-performing organizational culture)

MEETING DATE: May 4, 2021

DEPARTMENT: Communications & Marketing
Procurement Services

CONTACT: CoCo Good, Director of Communications & Marketing
Ian Coubrough, Procurement Services Supervisor

RECOMMENDED CITY COUNCIL ACTION:

- Approval of Resolution

ITEM SUMMARY:

- This Resolution authorizes formal rejection of all proposals under Solicitation 21-26RFP Communications Software System.

BACKGROUND INFORMATION:

- The City issued a request for proposal (21-26RFP) for the acquisition of a communications software system.
 - Advertised in the McKinney Courier Gazette
 - Posted on McKinney TV
 - 511 matching eBid Supplier Notifications
 - Including 24 HUB Supplier Notifications
- Out of 511 supplier notifications, four (4) proposals were received on March 18, 2021.

- A committee comprised of staff from the Communications & Marketing and IT Department, reviewed and ranked the proposals based on the following criteria:
 - 35 Points: Complete Proposal Cost
 - 35 Points: User Experience & Functionality
 - 20 Points: Respondent's Background
 - 10 Points: Implementation Plan & Ongoing Vendor Support
- Based on the results of the evaluated proposals, the evaluation team has determined the proposals do not meet the needs outlined in the Request for Proposal.
- On behalf of Communications & Marketing, Procurement Services will re-issue a Request for Proposals for a Communications Software System.

FINANCIAL SUMMARY:

- N/A

BOARD OR COMMISSION RECOMMENDATION:

- N/A

SUPPORTING MATERIALS:

[Resolution](#)