



21-0758

TITLE: Consider/Discuss/Act on 2021-22 Board and Commission Appointments, Including Fulfilling Vacancies Resulting from Expired Terms, Resignations, Reassignments, and Removals

COUNCIL GOAL: Operational Excellence

MEETING DATE: September 7, 2021

DEPARTMENT: City Secretary
City Attorney

CONTACT: Mark Houser, City Attorney
Empress Drane, City Secretary

RECOMMENDED CITY COUNCIL ACTION: Appoint Regular Members (and Alternates as necessary) to serve on the various Boards & Commissions of the city.

ITEM SUMMARY:

City Council will vote to appoint Regular and Alternate members to the following McKinney Boards & Commissions:

- Animal Services Facility Advisory Committee
- Board of Adjustment
- Building & Standards Commission
- Capital Improvements Advisory Committee
- Community Grants Advisory Commission
- Historic Preservation Advisory Board
- Library Advisory Board
- McKinney Armed Services Memorial Board
- McKinney Arts Commission
- McKinney Community Development Corporation
- McKinney Economic Development Corporation
- McKinney Housing Authority
- McKinney Housing Finance Corporation
- McKinney Main Street

- Parks, Recreation & Open Space Advisory Board
- Planning & Zoning Commission
- McKinney Convention & Visitors Bureau dba Visit McKinney
- Tax Increment Reinvestment Zone # 1 Board (Town Center)
 - Tax Increment Reinvestment Zone # 2 Board (Airport Zone)
- This year, more than 200 individuals submitted applications, of which approximately half participated in an interview.
- Each appointment will be for a two-year term effective October 1, 2020 through September 30, 2023, unless otherwise noted in instances of partial terms to replace vacated seats.
- Nominations of eligible candidates will be submitted at the discretion of City Council Members, and appointments are determined by majority vote of Council.
- Considerations for nominees include meeting attendance and general performance of incumbent members; and application, interview, and relevant knowledge, skill and interest of all applicants.
- Appointees must meet all eligibility requirements, partake in the Oath of Office for their respective board, and complete training on Texas Open Meetings, Public Information, and other matters relevant to their respective board, prior to active participation as a member.
- Oaths of Office and Open Government training will be administered on September 16, 2021, by the City Secretary and City Attorney, as well as additional events administered by authorized staff and/or board officers.

BACKGROUND INFORMATION:

- The appointment of Board & Commission members is an annual process.
- On August 20, 2019, Council approved the establishment of Alternate Member appointments to Boards & Commissions as follows:

Appoint two (2) alternate members for each of the following boards and commissions: Building and Standards Commission; Board of Adjustment; Parks Recreation and Open Space Board, and the Planning and Zoning Commission.

Appoint one (1) alternate member for each of the following boards and commissions: Animal Service Facility; Advisory Committee; Community Grants Advisory Commission; Historic Preservation Advisory Board; Library Advisory Board; McKinney Armed Services Board; McKinney Arts Commission; McKinney Community Development Corporation (MCDC); McKinney Economic Development Corporation (MEDC); McKinney Convention & Visitors Bureau (MCVB); McKinney Housing Authority; McKinney Housing Finance Corporation; and the McKinney Main Street Board.
- City Council conducted six (6) applicant interview sessions between July 21-August 19, 2021.
- Applicant recruitment was conducted through a variety of means: city departments, City Council, distribution of Board & Commission informational cards at public facilities and online; staff and board participation in the McKinney Chamber of Commerce *Boards & Commissions Webinar* event; and webpage,

television and social media advertisements including the *McKinney Boards and Commissions* video, archived at the City of McKinney youtube.com channel:
<https://www.youtube.com/watch?v=CuWkXla09tk>

FINANCIAL SUMMARY: N/A

BOARD OR COMMISSION RECOMMENDATION: N/A

SUPPORTING MATERIALS:

[Draft Minutes - 08/24 Special Meeting](#)

[Board & Commission Policy](#)

[Current Members](#)

[Presentation](#)