



22-0494

**TITLE:** Consider/Discuss Mayoral Assignments of City Council Liaisons to the various Boards & Commissions of the City

**COUNCIL GOAL:** Operational Excellence

**MEETING DATE:** June 7, 2022

**DEPARTMENT:** City Mayor  
City Secretary

**CONTACT:** Mayor George Fuller  
Empress Drane, City Secretary

**RECOMMENDED CITY COUNCIL ACTION:** Mayor Fuller will assign liaisons to the boards and commissions; Council action not required

**ITEM SUMMARY:**

- In accordance with the Boards & Commissions policy, the mayor will formally assign two (2) City Council members to serve as liaisons for each of these boards:
  - McKinney Community Development Corporation (MCDC)
  - McKinney Economic Development Corporation (MEDC)
  - McKinney Housing Authority (MHA)
  - McKinney Main Street Board (MMS)
  - Parks, Recreation & Open Space (PROS) Advisory Board
  - Planning & Zoning Commission
  - Visit McKinney Board
- The mayor may assign informal liaisons to the remaining boards.
- **Role of Council Liaisons**
  - **General Duty.** Council Liaisons shall attend meetings and report to the City Council any information related to action taken by the Board or

Commission at said meeting. In the event the Board or Commission requests input from the City Council, the liaisons shall advise the Board or Commission that the City Council will be briefed on the issue and the position of the City Council will thereafter be relayed to the Board or Commission, by the liaisons or the entire City Council, as the case dictates.

- **Prohibitions.** The liaisons shall use best efforts to not initiate communications during a Board or Commission meeting regarding a) his or her personal opinions regarding any issue before the Board or Commission; b) suggested actions to be taken by the Board or Commission; or c) opinions pertaining to actions previously or subsequently taken by the Board or Commission.
  - **Reporting to City Council.** The liaisons shall be responsible for communicating to the Board or Commission the position of the City Council only upon the City Council providing information or direction to the liaisons after the City Council has been fully apprised of the issue. The liaisons shall also communicate to the Board or Commission any requests for information from the City Council and shall report back to the City Council the response to said requests based on the position of the entire Board or Commission and not of any single Board or Commission member.
  - **Record of Participation.** Each Board or Commission having liaisons shall report in its respective minutes submitted for approval by the City Council any and all comments made by both Board or Commission members and City Council liaisons during any Board or Commission meeting.
  - **Quorum Notice.** All Board or Commission meetings shall be posted with a notice that a potential quorum of the Council may be attendance pursuant to Texas Open Meetings Act.
  - **Applicability to All Council Members.** The provisions herein for communications between the Board or Commission members and the liaisons shall apply to all Council members attending a Board or Commission meeting.
- **City Council Member Liaisons**

**Formal Liaison Assignment** (established in accordance with policy)

BOARD NAME	2021-22	2022-23
MCDC	Geré Feltus Patrick Cloutier	

<b>MEDC</b>	Rick Franklin Rainey Rogers	
<b>MHA</b>	Justin Beller	
<b>MMS</b>	Rainey Rogers George Fuller	
<b>PROS</b>	Patrick Cloutier	
<b>Planning &amp; Zoning</b>	Rick Franklin George Fuller	
<b>Visit McKinney</b>	Justin Beller Rick Franklin	

### **Informal Liaison Assignments**

<b>BOARD NAME</b>	<b>2021-22</b>	<b>2022-23</b>
<b>Animal Services</b>	Charlie Philips	
<b>Armed Services</b>	Rick Franklin	
<b>Arts Commission</b>	Patrick Cloutier Charlie Philips	
<b>Board of Adjustment</b>	George Fuller Rainey Rogers	
<b>Building &amp; Standards</b>	George Fuller Justin Beller	
<b>Community Grants</b>	Geré Feltus	
<b>Historic Preservation</b>	Charlie Philips Geré Feltus	
<b>Housing Finance</b>	Rainey Rogers Justin Beller	
<b>Library</b>	Charlie Philips	

**BACKGROUND INFORMATION:** N/A

**FINANCIAL SUMMARY:** N/A

**BOARD OR COMMISSION RECOMMENDATION:** N/A

**SUPPORTING MATERIALS:**